

University Graduate Programs Committee (Via Zoom)

January 26, 2022

Meeting Minutes

Attendees: Mihaela Cardei, Eric Chiang, Eric Berlatsky, Arthur Sementelli, Paul Peluso, Beth King, Massimo Caputi, Thomas O’Brien.

Absent: Lisa Dario, Christopher Beetle.

Guests: Brian Hodge, Robert Stackman, Liana Smith, Karethy Edwards, Andra Opalinski, Debra Szabo, William Kalies, Douglas Kanter.

- I. Meeting called to order by Paul Peluso, on behalf of Chris Beetle, at 2:00 pm.
- II. Announcements/Discussion Items
 - A. Brian Farrell is on leave; Bob Stackman and Liana Smith will fill in for Brian’s role.
 - B. Anita Pennathur is on sabbatical this semester; Eric Chiang will serve on behalf of Anita.
- III. The minutes from the last GPC Meeting held on November 3, 2021 were approved by the committee.
- IV. Curricula items submitted for review and approval by GPC

New Curriculum Proposals for January 26, 2022

Curriculum Document Type	Title	College (Department)	Credit	Action
Reviewers by College: CSWCJ, Nursing				
Course Change	ARC5271: Professional Practice – Projects Versus Practice	Arts & Letters	1	AC
Course Change	ARC5272: Professional Practice – Craft and Collaboration in Design and Making	Arts & Letters	1	AC
New Course	ARC5279: Professional Practice – Financial & Business Management for the Practice of Architecture	Arts & Letters	1	AC
New Course	ARC5281: Professional Practice – Principles of Practice	Arts & Letters	1	AC
New Course	ARC5283: Professional Practice – Communication Methods for Design & Construction	Arts & Letters	1	AC
New Course	ARC5287: Professional Practice – Contractual Relationships and Risk Management	Arts & Letters	1	AC
Program Change	Combined B.A./M.A. with Major in History	Arts & Letters	N/A	A
Reviewers by College: Education, Library				
Course Change	ECO6424: Topics of Econometrics	Business	3	A
Course Change	ECO7917: Advanced Research in Economics	Business	3	A

New Course	ECO6435: Panel Data	Business	3	A
New Course	ECO7980: Doctoral Dissertation – Economics	Business	1-9	A
New Course	TAX6635: State and Local Taxation	Business	3	A
Program Change	PhD in Business Administration	Business	N/A	A
Reviewers by College: Business, Medicine, Engineering				
Course Change	NGR7738: Public Policy in the Context of Nursing and Health (Tabled at the December 8, 2021 GPC Meeting)	Nursing	3	A
Reviewers by College: All				
Program Change	Inactive Course Review	Business	N/A	A

Additional Discussion Items	
Title	Department
Undergraduate Enrollment in Graduate Courses	Office of the Registrar

- A. College of Arts & Letters curricula items
1. Motion to review the following courses as a group
 - a. Approved to consider as group
 - i. Course Change: ARC5271: Professional Practice – Projects Versus Practice
 - ii. Course Change: ARC5272: Professional Practice – Craft and Collaboration in Design and Making
 - iii. New Course: ARC5279: Professional Practice – Financial & Business Management for the Practice of Architecture
 - iv. New Course: ARC5281: Professional Practice – Principles of Practice
 - v. New Course: ARC5283: Professional Practice – Communication Methods for Design & Construction
 - vi. New Course: ARC5287: Professional Practice – Contractual Relationships and Risk Management
 - b. Brian Hodge: Suggested modifying language regarding “self-pace” and defining the amount of educational work that must be completed weekly to align with Financial Aid policies. Brian will reach out to the department to confirm language.
 - c. Motion and second to approve all six (6) courses as amended, by modifying language to comply with Financial Aid.
 - d. All six (6) courses approved, as amended.
 2. Program Change: Combined BA/MA with major in History
 - a. Motion and second to approve, as-is.
 - b. Approved as-is
- B. College of Business curricula items
1. Course Change: ECO6424: Topics of Econometrics
 - a. Motion and second to approve, as-is.
 - b. Approved as-is.
 2. Course Change: ECO7917: Advanced Research in Economics

- a. Motion and second to approve, as-is.
 - b. Approved as-is.
 3. New Course: ECO6435: Panel Data
 - a. Motion and second to approve, as-is.
 - b. Approved as-is.
 4. New Course: ECO7980: Doctoral Dissertation – Economics
 - a. Motion and second to approve, as-is.
 - b. Approved as-is.
 5. New Course: TAX6635: State and Local Taxation
 - a. Motion and second to approve, as-is.
 - b. Approved as-is.
 6. Program Change: PhD in Business Administration
 - a. Motion and second to approve, as-is.
 - b. Approved as-is.
- C. College of Nursing curricula items
 1. Course Change: NGR7738: Public Policy in the Context of Nursing and Health
 - a. Motion and second to approve, as-is.
 - b. Approved as-is.
- D. Additional Discussion Items
 1. Inactive Course Review: Registrar
 - a. Motion and second to approve, as-is.
 - b. Approved as-is.
 2. Discussion of Undergraduate Enrollment in Graduate Courses: Registrar
 - a. Brian Hodge: Explained that the policy, as written, cannot be enforced because there are no registration restrictions on 5000 level courses (restrictions are applied to 6000 level courses). Shared a case example of a student who did poorly in a 5000 level course and wanted a late academic withdrawal without penalty—the student claimed that because registration was not restricted and the policy was not enforced, the student should not be held accountable. Discussion followed:
 - i. Mihaela Cardei: explained an example case where a first year student enrolled in a 5000 level course without speaking with an advisor. Mihaela stated that as a result it would be important to understand registration restrictions and the petition process.
 - ii. Brian Hodge: explained that registration restrictions can be made using the fields of student classification (i.e. freshman, or junior standing), course level, program, and college. Brian will confirm the full list of fields and send to the group.
 - iii. Bill Kalies: explained that in COS there is an increased number of advanced students that will need to take GR level courses early. Bill proposed a less rigid and efficient structures, but one that still allows for advising intervention.
 - iv. Art Sementelli: inquired if registration could be restricted on GPA.
 - v. Brian Hodge: confirmed that Banner cannot restrict on GPA.
 - vi. Eric Berlatsky: inquired about tuition cost- it was confirmed that all GR level courses are charged at the graduate rate, even if taken during an undergraduate program.
 - b. Next steps: Brian Hodge will review policies at other institutions. Members were asked to review the policy and provide feedback at the next UGPC meeting.

V. Round Table

- A. Paul Peluso: Reminded committee members, or a representative, to attend steering and senate if they have program items are on the action item agenda. Often there are questions arise that must be answered by a representative, if a representative is not present it may delay review/approval of the action item.
- B. Mihaela Cardei: Inquired about the status of the online program approval procedure. Paul Peluso suggested that Chris Beetle will address this at the next UGPC meeting.

Meeting adjourned by Paul Peluso, at 3:04 p.m.

The next Graduate Program Committee meeting is February, 23, 2022.

DRAFT