

September 2, 2025

Graduate Programs Committee & University Graduate Council Minutes

Attendees: Art Sementelli - Chair, James Wainberg, Lisa Finnegan, Dani Groton, Raquel Assis, Patricia Fiorillo, Beth King, Marianne Porter, Eric Berlatsky, Ajay Bommareddy, Masoud Jahandar Lashaki, Audri Pabustan,
Guests: Robert Stackman, Cristobal Salinas, Stephen Steppe, Zhixiao Xie, Michelle Vaughn-McGovern, Emma Leonardo (GPSA for Director, Deenah Ilario), Michael DeGiorgio, Tobin Hindle, Marie Claire DeMassi

- 1) Meeting was called to order at 2:01pm by Dr. Sementelli, Chair.
- 2) Minutes from the GPC/UGC meeting held on August 19, 2025, were unanimously approved.
- 3) Curricula items submitted for review and approval by GPC.
- 4) GPC meeting adjourned at 2:40pm by Dr. Sementelli, Chair.
- 5) UGC meeting called to order at 2:41pm by Dr. Sementelli, Chair.
- 6) Curricula slate approved by UGC.
- 7) Discussion of other business.
- 8) UGC meeting adjourned at 3:17pm by Dr. Sementelli, Chair.

Curriculum Document Type	Title	College (Department)	Action	Forward (to UFS) agenda
	Reviewers by College: Education, Engineering & Computer Science			
Program Change	English as a Second Language (ESL) Studies – Graduate Certificate	Arts & Letters	A	Consent
	Reviewers by College: Nursing, Science			
	None	Business		
	Reviewers by College: Engineering & Computer Science, Business			
New Combined Degree Program	B.A. in Biology to Master of Education	Education	A	Action
Program Change	Master of Education – Curriculum & Instruction Early Childhood Education Concentration	Education	A	Action
	Reviewers by College: Nursing, Science			
New Course Proposal	CAI 5006 Foundations of Artificial Intelligence for Non-Majors	Engineering	A	Consent
New Course Proposal	COP 5048 Foundations of Programming for Non-Majors	Engineering	A	Consent
New Course Proposal	CIS 5624 Foundations of Cloud Computing for Non-Majors	Engineering	A	Consent
New Course Proposal	CIS 5775 Foundations of Cybersecurity for Non-Majors	Engineering	A	Consent
New Course Proposal	CAP 5796 Foundations of Data Engineering for Non-Majors	Engineering	A	Consent
	Reviewers by College: Business, Social Work & Criminal Justice			
	None	Library		
	Reviewers by College: Nursing			

	None	Medicine		
	Reviewers by College: Arts & Letters, Medicine/Biomedical Science			
	None	Nursing		
	Reviewers by College: Social Work & Criminal Justice, Medicine/Biomedical Science			
	None	Science		
	Reviewers by College: Arts & Letters, Education			
Course Change	SOW 7940 Advanced Clinical Social Work Research Practicum	Social Work & Criminal Justice	A	to CRC
Program Change	Doctor of Social Work	Social Work & Criminal Justice	A	to CRC
	Additional Items			
Deenah Ilario	Update	GPSA		

A. Arts & Letters

1. Program Change request for Graduate Certificate program: English as a Second Language (ESL) Studies
 - a. Motion and second to approve, as is.
 - b. Approved.

B. Education

2. New Combined Degree Program Proposal request: B.A. in Biology to Master of Education
 - a. Motion and second to approve, as amended: *Add Biology course prefixes (BSC, etc.) to list of approved electives.*
 - b. Approved, as amended.
3. Program Change request for Master of Education – Curriculum & Instruction Program, concentration in Early Childhood Education
 - a. Motion and second to approve, as is.
 - b. Approved.

C. Engineering & Computer Science

4. New Course Proposal request: CAI 5006 Foundations of AI for Non-Majors
 - a. Motion and second to approve as amended: *Need emails assuring no overlap.*
 - b. Approved, as amended.
5. New Course Proposal request: CIS 5624 Foundations of Cloud Computing
 - a. Motion and second to approve as amended: *Need emails assuring no overlap*
 - b. Approved, as amended.
6. New Course Proposal request: CAP 5796 Foundations of Data Engineering

- c. Motion and second to approve as amended: *Need emails assuring no overlap*
 - d. Approved, as amended.
- 7. New Course Proposal request: CIS 5775 Foundations of Cybersecurity for Non-Majors
 - a. Motion and second to approve as amended: *Need emails assuring no overlap*
 - b. Approved, as amended.
- 8. New Course Proposal request: COP 5048 Foundations of Programming for Non-Majors
 - a. Motion and second to approve as amended: *Need emails assuring no overlap*
 - b. Approved, as amended.

D. Social Work & Criminal Justice

- 9. Course Change request: SOW 7940 Advanced Clinical Social Work Research Practicum
 - a. Motion and second to approve, as is.
 - b. Approved.
- 10. Program Change request: Doctor of Social Work
 - a. Motion and second to approve, as amended: *Edit to make **Elective Courses – 6 credits** statement in the catalog change language clearer.*
 - b. Approved, as amended.

E. GPSA Representative Report – given by Emma Leonardo

- a. Overview of event planning so far.
- b. **SAVE the DATE:** Graduate Research Day scheduled for **March 27, 2026**

F. Graduate College Dean's Report

- a. Reminder to GPC members of the importance of having college/program representation at the University Faculty Senate and Steering meetings when a proposal is on the GPC action agenda for the UFS Steering meeting.

11. Other Business - none

- 12. Motion and second to adjourn the UGPC
 - a. Approved at 2:40 PM.
- 13. The UGC meeting was convened at 3:41PM.
 - a. UGC unanimously approved the slate of items from the UGPC.
 - b. **For the good of the UGC:**
 - i. Discussion of expectations and process for review of Academic Progression Plans (Form 11), including “what if Graduate Dean does not approve the Form 11?”
 - ii. Consideration for revision of Form 11 to include:
 - 1. Additional check box – *Is this the first APP?*, Y/N? If N, then explanatory statement from advisor is expected.
 - 2. Revised instructions.
 - iii. Discussion of syllabus required language for new course proposals.
 - a. Consideration for a “cheat sheet” with boxes for just the information required by GPC to properly review (eliminating the Simple Syllabus provided boilerplate).

14. Motion and second to adjourn the UGC meeting at 3:17PM.

a. Approved.

15. Catalog Revision Committee convened

a. Decision to move the two approved SWCJ proposals to the CRC agenda discussed and approved.