

 FLORIDA ATLANTIC UNIVERSITY	NEW/CHANGE PROGRAM REQUEST Graduate Programs		UGPC Approval _____ UFS Approval _____ Banner _____ Catalog _____
	Department School of Public Administration College Dorothy F. Schmidt College of Arts and Letters		
Program Name Public Procurement Graduate Certificate		<input checked="" type="checkbox"/> New Program* <input type="checkbox"/> Change Program*	Effective Date (TERM & YEAR) Fall 2025
<p>Please explain the requested change(s) and offer rationale below or on an attachment.</p> <p>For several years (2011 - 2015), the School of Public Administration offered a Public Procurement Executive Certificate requiring the completion of several graduate-level courses. Due to retirements of key faculty, the program became dormant.</p> <p>The School of Public Administration Advisory Board, comprised of several representatives from local and regional government agencies and nonprofit organizations, expressed a need for an educated workforce in this particular area, especially with the rate of attrition many are facing.</p> <p>The faculty resources are in place to reactivate this certificate program, and we have offered all of the courses to our current students over the last year and have experienced a very positive enrollment response.</p> <p>Therefore, we request to establish the Public Procurement Graduate Certificate program, requiring the completion of three core courses, and one elective course (from a choice of two).</p> <p>We contacted the College of Business to ensure there were no conflicts with similar course offerings (please see attached email thread).</p> <p>The catalog language is also attached.</p>			
<p><small>*All new programs and changes to existing programs must be accompanied by a catalog entry showing the new or proposed changes.</small></p>			
Faculty Contact/Email/Phone Robin Larson rlarsen2@fau.edu 561-297-4569		Consult and list departments that may be affected by the change(s) and attach documentation College of Business ITOM (attached email)	
Approved by Department Chair <u>Alka Sapat</u> College Curriculum Chair <u>[Signature]</u> College Dean <u>Eric Beulatsky</u> UGPC Chair <u>[Signature]</u> UGC Chair <u>[Signature]</u> Graduate College Dean <u>Robert W. Johnson</u> UFS President _____ Provost _____		Date 1/7/2025 1-13-25 1-21-25 02/05/2025 02/05/2025 02/05/2025 _____ _____	

Email this form and attachments to UGPC@fau.edu 10 days before the UGPC meeting.

From: [Tamara Dinev](#)
To: [Clifford McCue](#); [Steven Carnovale](#); [Magno De Souza Queiroz](#)
Cc: [Robin Larson](#); [Alka Sapat](#)
Subject: Re: MAN 6579 – Strategic Procurement
Date: Tuesday, November 26, 2024 5:29:50 AM

Dear Clifford, Robin, Alka

Thank you for your emails and your support. We will indicate in the description what you suggest.

Regarding your certificate, ITOM has no objections.

Have a great Thanksgiving weekend!

Tamara

Best Regards:

Tamara Dinev, Ph.D.

Department Chair and Professor

Dean's Distinguished Research Fellow

Department of Information Technology and Operations Management, FL 219

College of Business, Florida Atlantic University

Boca Raton, Florida 33431

Google Scholar: <https://scholar.google.com/citations?user=YH8QZ-YAAAAJ&hl=en>

On Nov 26, 2024 00:09, Clifford McCue <cmccue@fau.edu> wrote:

Greetings Tamara,

Just to tag along with Dr. Larson, the faculty in the School of Public Administration recently discussed your proposed course MAN 6579 – Strategic Procurement. The faculty supports moving this course forward, with one minor stipulation. Since we offer a similar course (syllabus attached), can you please make sure that the description clearly indicates that the course covers private sector procurement.

Thanks,

Cliff

From: Robin Larson <rlarson2@fau.edu>

Sent: Monday, November 25, 2024 1:23 PM

To: Tamara Dinev <tdinev@fau.edu>

Cc: Clifford McCue <cmccue@fau.edu>; Alka Sapat <asapat@fau.edu>

Subject: Proposed Public Procurement certificate

Good day. It is nice to E-meet you, and perhaps we will meet in person one day soon.

We are proposing to re-institute our Public Procurement Graduate Certificate program, and since we have similarly titled courses related to procurement topics, we would like your support that there are no conflicts with your courses or programs. I've attached the catalog description.

I was not sure if you were the person I should contact, so if there is someone else I should share this with, please let me know.

Many years ago, we offered this Public Procurement Graduate Certificate and when some of our dedicated faculty retired, the certificate "retired" as well. Last year and this year we offered the entire series of courses and have received overwhelming interest (internally with our students). We have also heard from our Advisory Board about the great need for well-educated and trained public procurement professionals.

If you or your colleagues have any questions, please let me know.

Thank you and have a great holiday!

Robin Larson, Ph.D., MPA

Executive Director, LeRoy Collins Public Ethics Academy

MPA and MNM Programs Coordinator

School of Public Administration

Dorothy F. Schmidt College of Arts and Letters

Florida Atlantic University

Office: SO-375

561-297-4569

Public Procurement
Graduate Certificate
(*Minimum of 12 credits required*)

This 12-credit graduate certificate program is available to students who have completed an undergraduate degree. Students may enroll in this certificate program while pursuing a graduate degree at FAU or independent of other graduate work.

Students who are currently working in purchasing, students interested in this substantive field, or others interested in learning about this critical function of government are encouraged to consider the Public Procurement Graduate Certificate. Completion of this program will provide students with the practical knowledge and advanced skills necessary for seeking careers in public procurement and job advancement opportunities for those currently employed in the field. Each course is uniquely designed to meet the demands of current professionals in terms of declarative knowledge, critical thinking, and advanced practical skill building. The certificate program is offered asynchronously on-line, making it ideal for full-time working professionals.

For admission to this certificate program, students should have a B average (3.0) at the graduate level or an overall undergraduate GPA of 3.0. Students not matriculating at FAU should complete a non-degree seeking student application through the FAU Registrar's Office. Credits earned for graduate degree programs may also count for the certificate, if approved by advisors in both programs. Applications for the certificate should be submitted to the graduate (master's) program coordinator in the School of Public Administration upon successful completion of the required courses with a minimum grade of "B" in each.

Students who complete the Public Procurement Graduate Certificate may also explore the possibility of applying to the MPA program. For those who wish to pursue the full MPA degree, the courses completed for the certificate will fulfill elective course requirements in the MPA program. Completion of this certificate will enhance a student's preparation for earning additional credentials such as the Certified Professional Public Buyer (CPPB) or the Certified Public Purchasing Officer (CPPO) designation offered through the Universal Public Purchasing Certification Council.

Requirements include the successful completion of four courses: three core courses and one elective course (chosen from the two courses listed).

Certificate Completion Requirements:

Core courses (Required):

Public Procurement Concepts and Practices (PAD 6855) 3 credits

This course provides an overview of public procurement as a basic functional area of government. Specific focus on the scope of public procurement, including organizational structure, regulations, process and methods, and current issues in public procurement.

Public Sector Procurement Law and Ethics (PAD 6857) 3 credits

Course surveys the ethics and law pertaining to federal government procurement, including analysis of the unique features of government contracting.

Public Procurement and Project Management (PAD 6856) 3 credits

Course covers each phase of the public procurement project cycle, with an emphasis on tools and techniques to manage a public procurement project.

Electives (Choose one of the following):

Public Sector Contract Formulation (PAD 6858) 3 credits

Course covers all phases of the contract formulation process with a focus on the RFP and RFB procedure, documents, and other technical issues.

Public Sector Contract Administration (PAD 6859) 3 credits

Course provides an in-depth study of contract administration with a focus on all activities in the post award phase of the contract process.