

FLORIDA ATLANTIC UNIVERSITY



YOUR
FUTURE
AWAITS.

Onboarding
for International Students



Onboarding Topics

- Activating your FAU Account
- Requesting an I-20
- Removing Holds on your Account
- Registering for Classes
- Paying Tuition and Fees
- Important Deadlines
- Pre-Arrival Information



Activating your FAU Account

- [Activate your FAU Account Here](#)
- [Step by Step Instructions on Activating your FAU Account](#) (FAUNet ID)

Account Activation

Before You Start - Required Items

- **Recovery Email** - Any Email address not provided by FAU. If you don't have this sign up for one first before proceeding.
 - Your internet service provider (ISP) usually provides this.
- **FAUNet ID** - Use our [FAUNet ID Lookup Tool](#) if you don't know this.
- **Personal Information** - We will ask you a set of personal questions to validate your identity.

On the following steps you will complete the activation of your account. Once you begin, you must complete the activation process.

[Instructions on Activating your FAUNet ID \(pdf\)](#)

If you do not complete the process, your account will be locked and you will need to contact the OIT Help Desk for further assistance at (561) 297-3999.

Unauthorized use of the FAUNet ID is not permitted.

By clicking Proceed you accept the terms of FAU's [Acceptable User Policy](#)

Proceed

Cancel

Request for I-20

(*) Information Required

Welcome to Florida Atlantic University (FAU)!

This form is intended for international students who meet one of the following criteria:

- 1.) Recently admitted student applying for their F-1 visa (initial student) or J-1 visa (exchange student)
- 2.) Transfer student that has been accepted to FAU and requires a new I-20 (F-1 visa) or DS-2019 (J-1 visa)
- 3.) Current FAU student that is beginning a new degree at a different level

Please complete the information below in order to begin your request for your I-20, which is an important immigration document that is required for your F-1 visa appointment and/or F-1 status.

Note: the ISS office cannot issue your I-20 until you have first been admitted to FAU and all information has been received, i.e. copy of passport, proof of financial support, and personal information, etc.

**If you require additional time to complete this form you may save a draft by clicking the 'save draft' button at the end, however, be sure to submit the form once ready otherwise the IS office cannot review your I-20 request. **

Program of Study Information

Please provide your academic program information in the fields below:

For which term have you been admitted to FAU? *

Please be aware that if you start your studies as an F-1 student in the summer term then

Requesting an I-20

Log into [iStart](#) using your MyFAU (FAUNet ID) credentials and click on “New Student Initial I-20”.

1. Complete the [Request for I-20 eForm](#) and upload your proof of funding document(s) (financial certification form).
2. Complete the [Passport Information eForm](#) and upload a copy of your passport.
3. *Transfer students only:* If you already have an F-1 Visa/I-20 and have been attending another U.S. Institution, complete the [SEVIS Transfer In Request eForm](#) and upload your Visa information to transfer your SEVIS record.

Removing Holds on your Account – Undergraduate Students

Complete all items on the checklist in your [OwlDone](#) Portal, including these important items:

1. Register for [International Orientation and Immigration Check-In](#)
2. Register for [New Student Orientation](#)
3. Review the [immunization requirements](#) and upload your records to [Medicat](#)
 - a. Measles (Rubeola)
 - b. Rubella (German Measles)
 - c. Hepatitis B or waiver
 - d. Meningococcal Meningitis or waiver
4. Complete your Academic Advising Requirements

Welcome to FAU! Let's get started!

We want your transition to college life to be as smooth as possible. Below is a checklist of tasks you will need to complete prior to your arrival on campus.


- Most tasks will be unavailable until your admission deposit is paid.
- Some tasks require you to click on 'Continue' to make the next step available and acknowledge that you have read through the information provided.
- Some tasks are date driven, and require you to check back at a later date to continue your preparations.

WELCOME

Information i

Go Owls!

Congratulations on your acceptance to Florida Atlantic University for Fall 2023 ! We are so excited to have you join the Owl family! This is an exciting time, with lots of steps to prepare for your first day on campus. Please read through these pages carefully, as there is a lot of information to know before you arrive on campus.



FAU Support

Have more questions or need help?

[Get Help](#)

Status Information

Information - Gives you good information to keep in mind. Click Continue to proceed.

Incomplete - Requirements you must complete in order to open an unavailable module and successfully finish onboarding.

Unavailable - Module is not available yet due to incomplete tasks (usually admissions deposit has not been paid) or because the module is not yet set to open.

Completed - Requirement has been successfully satisfied.



Removing Holds on your Account – Graduate Students

1. Immunization

- a. Review the [immunization requirements](#) and upload your records to [Medicat](#)
 - a. Measles (Rubeola)
 - b. Rubella (German Measles)
 - c. Hepatitis B or waiver
 - d. Meningococcal Meningitis or waiver

2. International Students Office

- a. Register for Immigration Orientation and Check-In here: <https://www.fau.edu/global/international/orientation-checkin/>

3. FAU Alert & Statement of Responsibility

- a. You'll be prompted to complete these electronic forms when you are ready to register for classes. The holds will be removed immediately after completion.

4. Admissions File Incomplete

- a. You are required to submit a final official transcript from all higher education institutions. Official transcripts must be stamped and signed by an institutional authority. If a physical copy of the transcript is being submitted, it must be received by FAU in an unopened envelope bearing the institution's name and address.

Registering for Classes

- Once you have cleared the holds on your account, you can [register for classes](#).
 1. Log in to your [MyFAU Account](#)
 2. Select *FAU Self Service*
 3. Select *Student Services*
 4. Select *Registration*
- Review the [video tutorials](#) on how to search for and register for classes.
- Contact your academic advisor if you have questions regarding academic requirements and curriculum

Registration

What would you like to do?



[Prepare for Registration](#)

View registration status, update student term data, and complete pre-registration requirements.



[Plan Ahead](#)

Give yourself a head start by building plans. When you're ready to register, you'll be able to load these plans.



[View Registration Information](#)

View your past schedules and your ungraded classes.



[Register for Classes](#)

Search and register for your classes. You can also view and manage your schedule.



[Browse Classes](#)

Looking for classes? In this section you can browse classes you find interesting.



[Browse Course Catalog](#)

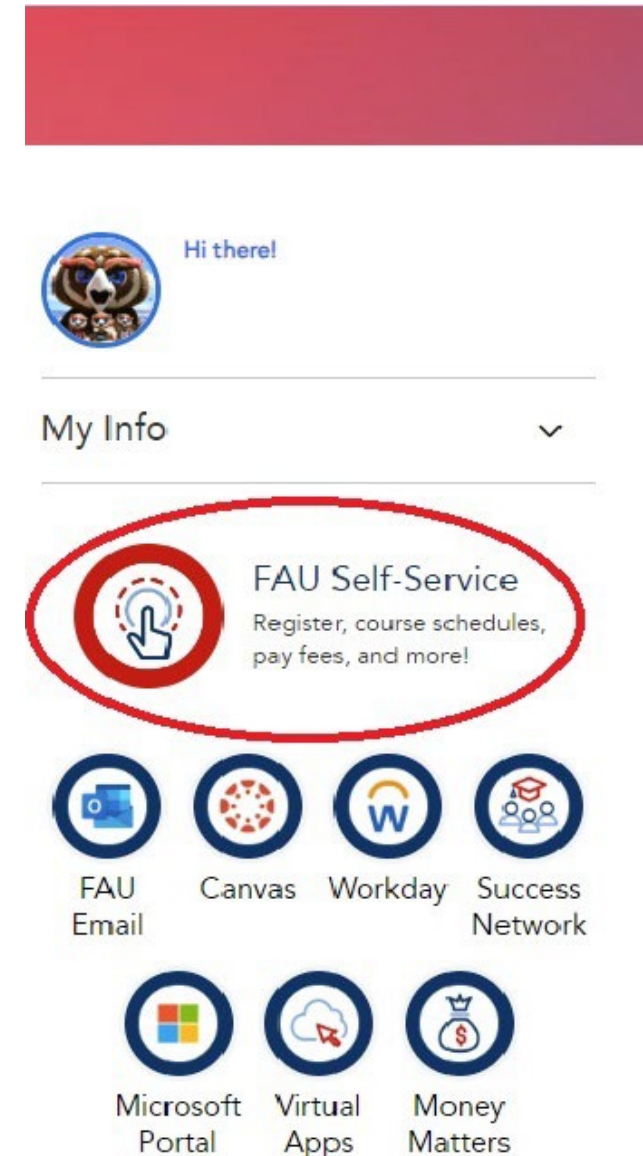
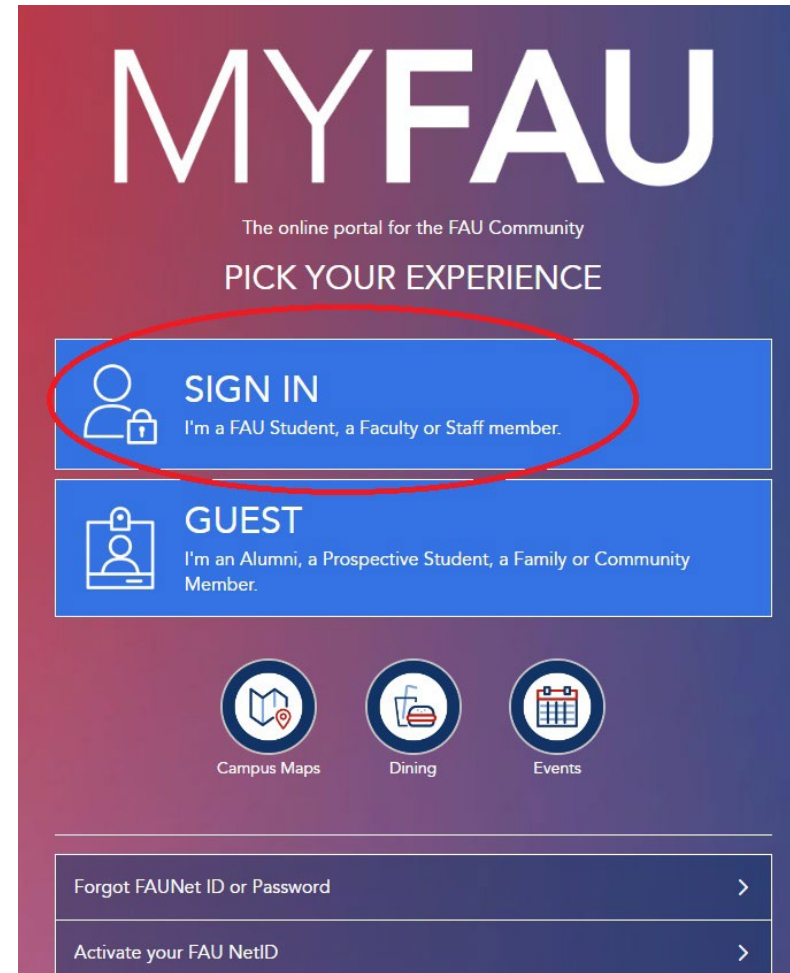
Look up basic course information like subject, course and description.



Viewing Your Student Account Balance

To view your account balance online:

- Log in to your [MyFAU Account](#)
- Select *FAU Self Service*
- Select *Student Services*
- Select *Student Account*
- Select *Account summary by Term* to view statement



How to Pay?

- **Payment Methods**

- Pay online
- Pay by mail
- International Payments – Flywire
- Payment Plan
- International Student Loans

- **FAU's International Payment Portal (via Flywire)**

- Wire transfer
- Foreign credit and debit cards
- Other international payment options

The portal allows you to:

- Execute, track, and confirm your payment to FAU online
- Choose payment options from your home country
- Access a 24/7 multilingual Customer Support Team
- Save on bank fees and ensure the best exchange rates with Flywire's [Best Price Guarantee](#)

Payment Processing Time

- 2-3 business days
- Pay early to avoid late payment fees





Private Student Loans: Applying for an ITIN

- An [Individual Taxpayer Identification Number](#) (ITIN) or Social Security Number (SSN) is required for students whose loan companies distribute the funds directly to FAU
- Processing Time: 9-11 weeks
- [How to apply for an ITIN:](#)
 - Request a letter for your ITIN here: [Letter Request Form](#)
 - Applying through a [Certifying Acceptance Agent](#) (recommended)





Installment Payment Plans

- Pay your tuition bill in 2 or 3 installments
- \$15 service charge
- Must enroll and make first payment by the payment deadline for the semester
- To enroll in a payment plan for the current term:
 - Log in to your [MyFAU Account](#)
 - Select *FAU Self Service*
 - Select *Student Services*
 - Select *Student Account*
 - Select *Account summary by Term* to view statement
 - Select *Pay Your Bill* or *Review Your Statement*
 - Select *Payment Plan Tab*





Spring 2024 Important Deadlines

- Last day to...
 - Request an I-20: November 27, 2023
 - Arrive at FAU: January 11, 2024
 - Add or drop classes: January 12, 2024
 - Pay tuition and fees (without late fees): January 16, 2024
 - Late Payment Fee: \$100
- Future Deadlines: [FAU Academic Calendar](#)



Pre-Arrival Steps & Information

- Request your I-20
- Get your Visa
- Clear your Registration Holds
- Register for Classes
- Register for Orientations
 - [Immigration Orientation and Check-In](#) (all international students)
 - [New Student Orientation](#) (undergraduate students)
 - [New Graduate Student Orientation](#) (graduate students)
- Make your Travel and Housing Arrangements
 - **You are expected to arrive at least 1 week before the semester begins** to move into housing, get settled, and attend orientation and check-in.
 - Book your flight and make your plans for local transportation to the campus area. See the [Housing Resources Guide](#) and [Travel and Transportation Guide](#).



Pre-Arrival Steps & Information (continued)

- **Prepare your Travel/Immigration Documents**

- Gather the following documents and prepare to carry them on you for travel and immigration purposes:

- Transportation details and tickets
- Passport with valid F-1 or J-1 Visa stamp
- FAU I-20 or DS-2019

Additional supporting documents:

- Proof of enrollment
- Proof of finances
- Other documents to help you answer questions about the purpose of your entry to the U.S., what you will be studying, etc.
- For more information about how to prepare for your entry into the United States, visit:
<https://studyinthestates.dhs.gov/getting-to-the-united-states>

- **Prepare your Cash Funds for Arrival**

- You should plan to arrive in the U.S. with at least USD \$5,000-\$7,000 cash, whether through traveler's checks or by wire transfer, to pay for your initial expenses.



Upcoming Info & Q&A Sessions

1. November 3, 2023
Housing and Transportation
2. November 17, 2023
Health Insurance
3. December 1, 2023
Pre-arrival Information

<https://www.fau.edu/global/international/new-student/qa-sessions/>

Questions?

