

# APPLYING ONLINE FOR FORM I-765

## REMINDERS BEFORE YOU FILE

**Do not** pay any filing fee on the USCIS website until **AFTER** you have been approved for your [STEM OPT Application Form](#) and emailed a copy of your new I-20 recommending you for STEM OPT. The OPT recommendation appears on page 2 of your I-20.

**STEM OPT I-20 cannot be requested from ISS sooner than 90 days (3 months) before your current post-completion OPT expires.** You must file for the STEM OPT within this 90-day period as STEM OPT cannot be applied for AFTER your current post-completion OPT ends.

You can start your [online form I-765](#) petition with USCIS now and then upload a **DRAFT** .pdf version of how you answered your questions online. You will need to upload this .pdf to your OPT application e-form.

**E-forms for OPT and STEM OPT are found on the ISS FORMS PAGE:** <https://www.fau.edu/global/international/forms/>

You can save your progress automatically when completing the online I-765 and resume answering questions later.

## Also, pay attention to when your form expires!

**Online I-765 can remain in DRAFT status on your USCIS account for only 30 days from the date of the last update!**

**Again, you need to FIRST receive an I-20 from ISS recommending you for the OPT on page 2 of the I-20 BEFORE submitting your application fully to USCIS by way of paying for the filing fee!**

## Your Drafts

Continue I-765 Application for Employment Authorization

You need to finish your draft

Continue

Delete


Status

Your draft is in progress

Last updated

October 20, 2023

Expires



November 19, 2023

**STEP 1: GO TO USCIS.GOV FOR FORM I-765**

I-765, Application for Employment Authorization: <https://www.uscis.gov/i-765>

**Click on File online.**

**File Online**

[Home](#) > [File Online](#) > Forms Available to File Online

## Forms Available to File Online

This page lists the [USCIS forms](#) that are currently available to file online. To learn about the benefits of filing a form using our secure online system, visit the [File Online](#) page, where you can get started by first creating a free USCIS online account.

In addition to submitting a form online, if you are immigrating to the United States as a lawful permanent resident, you must [pay the USCIS Immigrant Fee](#) unless exempted. You can pay this fee online. You may also [pay for your travel document](#) online.

**Select the form I-765**

[I-765 | Application for Employment Authorization](#)



Filing under one of these categories:

- (a)(12) – Temporary Protected Status granted;
- (c)(3)(A) – F-1 student, pre-completion Optional Practical Training (OPT);
- (c)(3)(B) – F-1 student, post-completion OPT;
- (c)(3)(C) – F-1 student, 24-month extension of OPT for science, technology, engineering and mathematics (STEM) students;
- (c)(8) – Asylum application pending for a minimum of 150 days;
- (c)(8) – Application for Employment Authorization Based on Pending Form I-589, Application for Asylum or for Withholding of Removal;
- (c)(11) – Paroled for urgent humanitarian or significant public benefit purposes;
- (c)(19) – Certain pending TPS applicants whom USCIS has determined are prima facie eligible for TPS and who may then receive an EAD as a “temporary treatment benefit” under 8 C.F.R. 244.10(a); or
- (c)(33) – Consideration of Deferred Action for Childhood Arrivals (DACA) (You must have a pending or approved Form I-821D in order to file Form I-765).

**File Online**



**STEP 2: CREATE YOUR MY USCIS ACCOUNT**

Click on My USCIS as shown below. How to create a MyUSCIS account: <https://www.uscis.gov/file-online/how-to-create-a-uscis-online-account>

Account Type, select “I am an applicant, petitioner, or requestor.”

## Welcome to your USCIS Account

Please select what you want to do.

### Edit My Account Profile

Editing your profile includes making changes to your email, password, phone number, security questions, or the two-step verification method and backup code.

Edit My Account



Apply for immigration benefits, find tools and resources to assist in preparation for naturalization, and search for doctors in your local community.

Go to myUSCIS



Submit, manage and receive Freedom of Information Act (FOIA) requests.

Go to FIRST




Confirm your records for employment eligibility, track E-Verify or Self-Check case status, and protect your identity by locking your Social Security Number (SSN)

Go to myE-Verify

### E-Verify+

E-Verify+ is only for newly hired employees contacted by their employer to complete the Employment Eligibility Verification, Form I-9, as part of the E-Verify+ process.

Go to E-Verify+

Not sure what service you need? Start at [uscis.gov](https://uscis.gov) 

## STEP 3: FILE FORM ONLINE

# File a Form

Select the form you want to file online. Once you start, we will automatically save your information for 30 days, or from the last time you worked on the form.

**Fee waiver:** If you are requesting a fee waiver, you cannot file online. You must file a paper version of both the Form I-912, Request for Fee Waiver and the form for the specific benefit you are requesting. You can review the fee waiver guidance at [www.uscis.gov/feewaiver](http://www.uscis.gov/feewaiver).

Select the form you want to file online.

I-765, Application for Employment Authorization

Use this form to request employment authorization and an Employment Authorization Document (EAD) if your immigration status allows you to work in the United States.

**Note:** You may apply online if your eligibility category is:

- (a)(12) - Temporary Protected Status (You are submitting an initial Form I-821 or you have an approved Form I-821);
- (c)(3)(A) - F-1 student, pre-completion OPT;
- (c)(3)(B) - F-1 student, post-completion OPT;
- (c)(3)(C) - F-1 student, 24-month extension for STEM students (students holding a degree in science, technology, engineering, or mathematics);
- (c)(8) - Applicants for Asylum under the ABC Settlement Agreement;
- (c)(8) - Application for Employment Authorization Based on Pending Form I-589, Application for Asylum or for Withholding of Removal;
- (c)(11) - Parole;
- (c)(19) - Temporary Protected Status (You have a pending Form I-821); or
- (c)(33) - Consideration of Deferred Action for Childhood Arrivals (DACA) (You must have a pending or approved Form I-821D in order to file Form I-765).

All other applicants must submit a paper [Form I-765](#).

## Concurrent filing available

You can file Form I-907, Request for Premium Processing Service, if you are filing under one of the eligible categories.

If you request premium processing, we will present Form I-907 for you to complete after you sign Form I-765. This will allow you to pay for and submit both forms at the same time.

Start form



Read the information on the USCIS website pertaining to the form I-765

# I-765, Application For Employment Authorization

Certain foreign nationals who are in the United States may file Form I-765, Application for Employment Authorization, to request employment authorization and an Employment Authorization Document (EAD). Other foreign nationals whose immigration status authorizes them to work in the United States without restrictions may also use Form I-765 to apply to U.S. Citizenship and Immigration Services (USCIS) for an EAD that shows such authorization.

Foreign nationals may also apply for a Social Security number and card on Form I-765.

If you are a lawful permanent resident, a conditional permanent resident, or a nonimmigrant only authorized for employment with a specific employer under 8 CFR 274a.12(b), do **not** use Form I-765.

Learn more about [employment authorization](#).



## Before You Start Your Application

Click on 'Next' after you have reviewed all the notices.

Next

read the information and then, click on 'Start.'

Start

### What is your eligibility category?

If your eligibility category is not listed in the drop down menu, you can submit a paper form by mail.

(c)(3)(C) STEM Extension

Use this form to request employment authorization and an Employment Authorization Document (EAD) if your immigration status allows you to work in the United States.

**Note:** You may apply online if your eligibility category is:

- (a)(12) - Temporary Protected Status (You are submitting an initial Form I-821 or you have an approved Form I-821);
- (c)(3)(A) - F-1 student, pre-completion OPT;
- (c)(3)(B) - F-1 student, post-completion OPT;
- (c)(3)(C) - F-1 student, 24-month extension for STEM students (students holding a degree in science, technology, engineering, or mathematics);
- (c)(8) - Applicants for Asylum under the ABC Settlement Agreement;
- (c)(8) - Application for Employment Authorization Based on Pending Form I-589, Application for Asylum or for Withholding of Removal;
- (c)(11) - Parole;
- (c)(19) - Temporary Protected Status (You have a pending Form I-821); or
- (c)(33) - Consideration of Deferred Action for Childhood Arrivals (DACA) (You must have a pending or approved Form I-821D in order to file Form I-765).

All other applicants must submit a paper [Form I-765](#).

### Concurrent filing available

You can file Form I-907, Request for Premium Processing Service, if you are filing under one of the eligible categories.

If you request premium processing, we will present Form I-907 for you to complete after you sign Form I-765. This will allow you to pay for and submit both forms at the same time.

**What is your eligibility category? Choose the option that applies to you.**

**(C)(3)(C) is for STEM OPT** – can only be requested during a **valid** period of POST completion OPT; applied for during the 90 days before POST OPT expires

Start form



What is your eligibility category? \*

**⚠ You can file your request online only for certain eligibility categories**

If your eligibility category does not appear on the drop-down list, you must file a paper [Form I-765](#). If you submit online and are not eligible for one of the listed categories, your application may be denied.

(c)(3)(C) STEM Extension

What is your degree?

Enter your degree name as it appears on your most recent I-20

What is your employer's name as listed in E-Verify?

**For STEM OPT, your employer MUST be enrolled into e-verify.** Enter the company/employer's name here exactly as they are registered in e-verify. Your employer, such as the Human Resources department should be able to provide this information for you.

What is your employer's E-Verify company identification number or a valid E-Verify client company identification number?

Provide a 4 to 7-digit employer identification number.



Learn more about the e-verify process: <https://www.e-verify.gov/>

Your employer will need to provide you with the e-verify number. This is not the same as the EIN. **The e-verify number is only 4 to 7 digits long.**

Would you like to request Premium Processing Service?

Premium Processing Service guarantees that USCIS will take one of several possible actions (issue an approval notice, a denial notice, a notice of intent to deny, or a request for evidence or open an investigation for fraud or misrepresentation) on your Form I-765 within 30 days.

If you request premium processing, you will be asked to complete the Form I-907 after you sign your Form I-765. You will then be able to pay for and submit both forms at the same time.

☒ Yes  
☐ No

**Premium Processing is OPTIONAL.** In addition to the standard mandatory filing fee. The premium processing fee is an additional fee added on.

You can choose to pay premium processing even **AFTER** you have submitted your I-765 if you are not sure you wish to pay this optional fee right now.

Learn more about this option on the USCIS website:  
<https://www.uscis.gov/forms/all-forms/how-do-i-request-premium-processing>

Back

Next

You must complete all fields with an asterisk (\*) to submit this form.

What is your reason for applying? \*

- ☐ Initial permission to accept employment
- ☐ Replacement of lost, stolen, or damaged employment authorization document or correction of my employment authorization document NOT DUE to US Citizenship and Immigration Services error
- ☒ Renewal of permission to accept employment

**RENEWAL OF PERMISSION OPTION 3:**

If you were issued an EAD card (work permit) for an OPT in the past then you should select the third option, renewal of permission to accept employment.

Have you previously filed Form I-765?

- ☒ Yes
- ☐ No

If you select 'yes', you will also need to upload a copy of your previously issued EAD – employment authorization document under the Government issued ID section later in the form.

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Is someone assisting you with completing this application?

- ☐ Yes
- ☒ No

Select 'no' here even if you received advising assistance from ISS.

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## What is your current legal name?

Your current legal name is the name on your birth certificate, unless it changed after birth by a legal action such as marriage or court order. Do not provide any nicknames here.

**Given name (first name)**

**Middle name**

**Family name (last name)**

**Enter your name to be consistent with your other immigration documents. How you list your name for this section will reflect on how your name is printed on your EAD work permit.**

**It is recommended that you be consistent with your naming convention as it appears on your other US-issued documents, such as the F-1 visa, your driver's license and/or SSN (if you have one).**

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## Have you used any other names since birth?

Other names used may include nicknames, aliases, and maiden names.

☐ Yes

☒ No

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How may we contact you?

Daytime telephone number

Provide a 10-digit phone number.

Mobile telephone number (if any)

☐ This is the same as my daytime telephone number.

Provide a 10-digit phone number.

Email address

FAU\_EMAIL\_HERE@FAU.EDU

Example: user@domain.com

Enter YOUR email here to be notified of your case updates.

What is your current U.S. mailing address?

We will use your current mailing address to contact you throughout the application process. We may not be able to contact you if you do not provide a complete and valid address. Please provide a U.S. address only.

**IMPORTANT!** Be sure to enter the address as shown here IF you plan to use the ISS office address for mailing.

You can also use your own address, but you are responsible for tracking your USCIS notices and EAD card delivery when using personal address.

In care of name (if any)

International Student Services

In the care of line (if any), you **MUST** list International Student Services if you plan to use the ISS address. This is so that the FAU mail room directs your USCIS notices and EAD card to the ISS office!

Address line 1

777 Glades RD DP-49

DP-49 needs to be listed on address line 1. This is the building number for the ISS office.

Street number and name

Address line 2

Use the **ORIGINAL** address if the window pops up asking you to confirm. **DO NOT** use the USCIS recommended address with the ‘#’ – this will cause an issue with submitting your application.

Apartment, suite, unit, or floor

City or town

BOCA RATON

State


Florida

ZIP code

33431-6424


Provide a 5 or 9-digit ZIP code.

Zip code as shown here.

 Verify your address

We are unable to verify your address with the U.S. Postal Service. To avoid delays, please use the recommended address.

☒ Original address:  
777 Glades RD DP-49,  
BOCA RATON, FL, 33431-6424



☐ Recommended address:  
777 GLADES RD # DP-49,  
BOCA RATON, FL, 33431-6424

Use selected address

Edit original address

If using ISS address for mailing, choose 'no' for next question and provide your living address:

Is your current mailing address the same as your physical address?

- ☐ Yes
- ☒ No

Answer the following accordingly...

Where in the United States do you live?

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town

State

ZIP code

Provide a 5 or 9-digit ZIP code.

This should be your living address in the US.

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What is your gender?

- ☐ Male
- ☐ Female

What is your marital status?

- ☐ Single
- ☐ Married
- ☐ Divorced
- ☐ Widowed

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What is your city, town, or village of birth?

What is your state or province of birth?

What is your country of birth?

What is your date of birth?

MM/DD/YYYY

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Next

## What is your country of citizenship or nationality?

List all countries where you are currently a citizen or national.

[+ Add country](#)

## What is your Form I-94 Arrival-Departure Record Number (if any)?

Provide an 11 character I-94 Number.

## When did you last arrive in the United States?

List your arrival date, place of arrival, and status at arrival.

**Date of arrival (on or about)**

MM/DD/YYYY

**Place of arrival**

**Status at last arrival**

**I-94 arrival number found on your most recent I-94.**

**For change of status students with approval notice to F-1 status Notice of Action I-797 your I-94 record is on the lower left corner!**

**For students who traveled using F-1 visa, you can retrieve your I-94 online:**

<https://i94.cbp.dhs.gov/i94/#/home>

**Enter your name exactly as it appears on your passport when retrieving the I-94 record.**



### Most Recent I-94

➡ Admission (I-94) Record Number :  
 Most Recent Date of Entry: 2018 November 23  
 Class of Admission : F1  
 Admit Until Date : D/S  
 Details provided on the I-94 Information form:

What is the passport number of your most recently issued passport?

The passport number is usually found in the upper RIGHT corner of your passport biographical page.

What is your travel document number (if any)?

Can leave this question blank.

What is the expiration date of your passport or travel document?

What country issued your passport or travel document?

What is your current immigration status or category?

What is your Student and Exchange Visitor Information System (SEVIS) Number (if any)?

Use the "Additional Information" section to include all previously used SEVIS numbers.

Provide a 10, 11, or 12-digit SEVIS number.

SEVIS Number is found on your I-20 page 1 in the upper LEFT corner.

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## What is your A-Number?

☒ I do not have or know my A-Number.

A-

Provide a 7, 8, or 9-digit number. If your A-Number is fewer than 9 digits, the system will automatically add zero(s) after the "A" and before the first digit so there is a total of 9 digits, for example: A-001234567.

Select "I do not have or know my A-Number."

**TIP: In some cases, the number will automatically populate! If yes, just enter the provided number. If no number populates, you may leave as 'I do not know' and proceed to next question.**

## What is your USCIS Online Account Number?

Providing your unique USCIS Online Account Number (OAN) helps us manage your account. You may already have an OAN if you previously filed certain paper forms and received an Account Access Notice in the mail. You can find the OAN at the top of the notice; it is not the same as an A-Number.

☒ I do not have or know my USCIS Online Account Number.

Select "I do not have or know my USCIS Online Account Number."

**TIP: In some cases, this number will also automatically populate! If yes, just enter the provided number. If no number populates, you may leave as 'I do not know' and proceed to next question.**

## Has the Social Security Administration (SSA) ever officially issued a Social Security card to you?

☒ Yes

☐ No

For STEM OPT applicants this should be 'yes.'

## What is your Social Security number (if known)?

Provide a 9-digit Social Security number.

Enter your SSN

## Do you want the SSA to issue you a Social Security card?

☐ Yes

☒ No

Select 'no' if you already have an SSN card.

## EVIDENCE SECTION – DOCUMENT UPLOADS OVERVIEW

## 2" X 2" Photo Of You

Upload a recent color photograph of yourself that measures 2 inches by 2 inches, with your face measuring 1 inch to 1 3/8 inch from your chin to the top of your head. Your eyes should be between 1 1/8 inch and 1 3/8 inch from the bottom of the photo.

Make sure your whole face is visible, you are facing the camera directly, and the background is white or off-white. Your head must be bare, unless contrary to your religious beliefs.

If you need help understanding the photo requirements or want to resize, rotate, or crop your photo, you can use the Department of State's [photo composition tools](#). Please note that we cannot approve your application without your photo.

## File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, or PNG
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than one document at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

**Choose** or drop files here to upload

### You should provide evidence

If you do not provide evidence, your application processing may be delayed.

**You can visit Walgreens, CVS, the post office, Costco, etc. to have a passport-size photo taken.**

**It is recommended that you also request an electronic copy of your photo to upload on the USCIS website.**

**Use the online photo tool if needed to make sure your photo meets the requirements.**

**iPhone photo file types will not be accepted. You will need to ensure your file types are in the accepted format.**

**TIP: if the website says there is an error with your photo, but it appears to be correct and meets the requirements mentioned here then you can still proceed.**

**USCIS will contact you and give you the opportunity to upload another photo in the future if the photo needs revising.**

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## Form I-94, Arrival And Departure Record Or Passport

Upload a copy of one of the following:

- Your Form I-94, Arrival-Departure Record (front and back);
- A printout of your electronic Form I-94 ; or
- Your passport or other travel document.

If you were admitted to the United States by CBP at an airport or seaport after April 30, 2013, CBP may have issued you an electronic Form I-94 instead of a paper Form I-94. You may visit the [CBP website](https://i94.cbp.dhs.gov/I94/#/home) to obtain a paper version of an electronic Form I-94. CBP does not charge a fee for this service. Some travelers admitted to the United States at a land border, airport, or seaport, after April 30, 2013, with a passport or travel document, who were issued a paper Form I-94 by CBP, may also be able to obtain a replacement Form I-94 from the CBP website without charge.

If your Form I-94 cannot be obtained from the CBP website, it may be obtained by filing [Form I-102, Application for Replacement/Initial Nonimmigrant Arrival-Departure Record](#), with USCIS. USCIS does charge a fee for this service.

If you do not have and cannot get a required document, you must demonstrate this and provide secondary evidence. If secondary evidence does not exist or is unavailable, you must demonstrate both the unavailability of the required document and the relevant secondary evidence and submit two or more sworn affidavits by people not named on this application who have direct knowledge of the event and circumstances.

[Learn more about Primary and Secondary evidences.](#)

### File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, PDF, TIF or TIFF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

**Upload the most recent I-94 record here.  
Retrieved from**

**<https://i94.cbp.dhs.gov/I94/#/home>**

**On the CBP I-94 website, click on 'get most recent I-94' on the top and enter your name exactly as it appears on your passport that was used for your most recent travel.**

**Choose** or drop files here to upload



## Employment Authorization Document Or Government ID

Upload a copy of your last Employment Authorization document (EAD) (front and back). If you were not previously issued an EAD, you must upload a copy of a government-issued identity document (such as a passport) showing your picture, name, and date of birth; a birth certificate with photo ID; a visa issued by a foreign consulate; or a national ID document with photo and/or fingerprint. The identity document photocopy must clearly show your facial features and contain your biographical information.

### File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, PDF, TIF or TIFF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

[Choose](#) or drop files here to upload

### Upload the following for this section:

- **EAD card issued in the past, such as for your post-completion OPT**
- **Passport**
- **F-1 Visa\***

**\*Change of status students or citizens of Canada/Bermuda will not have a visa to upload.**

## I-20 ISSUED FOR OPT – AFTER OPT E-FORM APPROVAL

## I-20, Certificate Of Eligibility For Nonimmigrant Student Status

**Important information regarding your Form I-20**

Do **NOT** submit this form until you receive a Form I-20 recommendation from your DSO. We will deny your application if you do not include your Form I-20 recommendation when you submit Form I-765. If you need to provide Form I-765 to your DSO, print or download this draft before you submit.

Upload a copy of the Form I-20, Certificate of Eligibility for Nonimmigrant Student Status endorsed by the Designated School Official (DSO). For the (c)(3)(B) eligibility category, your DSO must have entered the recommendation for OPT into your SEVIS record within 30 days of you submitting Form I-765. If you fail to do so, we will deny your OPT request. For the (c)(3)(C) eligibility category, the Form I-20 must have been endorsed by the DSO within 60 days of submitting Form I-765.

**File requirements**

- Clear and readable
- Accepted file formats: JPG, JPEG, PDF, TIF or TIFF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

**Choose** or drop files here to upload

**! SKIP THIS FOR NOW !**

You will not have this I-20 until AFTER you have submitted your STEM OPT application e-form to ISS and have been emailed the form I-20 issued specially recommending you for STEM OPT on page 2 of the I-20.

SKIP this section for now and proceed to the preview section where you will export a copy of how you answered your online I-765.

**“You should provide evidence” – still SKIP this section unless you have your STEM OPT-issued I-20.**

AFTER your OPT e-form is approved and you have received your STEM OPT I-20, you will then return to this section of your online I-765 and upload a copy of that I-20 with your signature on page 1 (using black or blue ink pen).

## College Degree

Upload evidence the degree that is the basis for the STEM OPT extension is in one of the degree programs currently listed on the [STEM Designated Degree Program List](#) or a copy of your prior STEM degree.

### File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, PDF, TIF or TIFF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

[Choose](#) or drop files here to upload

## Institution Accreditation

Upload evidence that the institution that granted your STEM degree is currently accredited by the U.S. Department of Education and certified by the Student Exchange and Visitor Program (SEVP), if this STEM OPT extension is based on a previously earned STEM degree.

### File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, PDF, TIF or TIFF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

[Choose](#) or drop files here to upload

**Upload your FAU award degree (diploma) and transcripts.**

**If your degree concentration is NOT listed on your diploma, you MUST upload your official FAU transcripts to show your degree was officially awarded.**

**Request official transcripts through your MyFAU account:**

<https://www.fau.edu/registrar/transcripts/>

**In MOST cases, this section will NOT apply to you.**

**This is only required if a student is applying for a STEM OPT under a different degree that is not listed on the most recent I-20.**

**The majority of applicants are applying for STEM OPT based on the most recently earned degree (same degree for which the post-completion OPT was approved for). If this is the case, then you ignore this section for Institutional Accreditation.**

**Even if the site says, “you should upload evidence” IGNORE and move on to next question if you are applying for STEM OPT for the same degree your post-completion OPT was approved for.**

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## Additional Information

If you need to provide any additional information for any of your answers to the questions in this form, enter it into the space below. You should include the questions that you are referencing.

If you do not need to provide any additional information, you may leave this section blank.

[+ Add a response](#)

[Back](#)

[Next](#)

**In most cases, this section is not necessary, and you may skip this.**

## Check your application before you submit

Please review your application and check it for accuracy and completeness before you submit it.

We encourage you to provide as many responses as you can throughout the application. Missing or incomplete information may slow down the review process after you submit your application.

You can return to this page to review your application as many times as you want before you submit it.


### Your fee

 Your form filing fee is: \$470

**Refund Policy:** USCIS does not refund fees, regardless of any action we take on your application, petition or request, or how long USCIS takes to reach a decision. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service.

**The filing fee is paid only AFTER you have been approved for your STEM OPT [e-form](#) with ISS and have uploaded your I-20 issued specifically for OPT.**

**Proceed to the next screen for now, you will come back to this later and upload the new I-20 for OPT and submit the filing fee online by way of online payment using a credit or debit card.**

 We found no alerts or warnings in your application.



**You should see this as well – no alerts on your application – all necessary questions were answered.**



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[Next](#)

**Click next, so you can print a screenshot of your responses.**

## FINAL REVIEW – VIEW DRAFT SNAPSHOT

## Authorization

Getting Started About You Evidence Additional Information **Review and Submit** 

Review your application

**Your application summary**



Your statement

## Review the I-765 form information

Here is a summary of all the information you provided in your application.

Make sure you have provided responses for everything that applies to you before you submit your application. You can edit your responses by going to each application section using the site navigation.

We also prepared a draft case snapshot with your responses, which you can download below.

 [View draft snapshot](#)  Print

## Getting Started

## Basis of eligibility

What is your eligibility category? (c)(3)(C) STEM Extension

What is your degree?

What is your employer's name as listed in E-Verify?

What is your employer's E-Verify company identification number or a valid E-Verify client company identification number?

Are you a Salvadoran or Guatemalan national eligible for benefits under the ABC settlement agreement?

Would you like to request Premium Processing Service?

Reason for applying

**Click on view draft snapshot.**

**This allows you to save a PDF copy of how your I-765 was completed. This PDF will then need to be uploaded to your STEM OPT application e-form.**

**On your pdf file there will be an "Electronic form only" watermark, which is normal. Please upload this copy to your e-form.**

## FINAL STEP!

1. **Either submit your [STEM OPT Application Form](#) to ISS for approval, OR**
2. **If you were already approved for your STEM OPT e-form and have received your OPT-issued I-20, proceed with your online I-765 filing with USCIS. Continue to the next page of this guide.**

## SUBMIT I-765 TO USCIS

After receiving your STEM OPT-issued I-20, go to back to your MyUSCIS account <https://my.uscis.gov/> and resume submission of your I-765.



Welcome To Your USCIS Account

**i** New Change Your Address feature available

You may now update your address with USCIS by submitting a [request to change your address](#) in your online account

## Your Drafts

### Continue I-765 Application for Employment Authorization

You need to finish your draft

Continue

Delete



**Status**

Your draft is in progress

**Last updated**

October 24, 2023

**Expires**

November 23, 2023

## I-765, Application for Employment Authorization

Getting Started



About You



**Evidence**



Additional Information



Review and Submit



You will need to upload your STEM OPT-issued I-20.

**IMPORTANT!** Be sure you are uploading a copy that has your original signature on page 1 using a pen. Upload all 3 pages.

Click on Evidence from the left menu

## I-765, Application for Employment Authorization

[Getting Started](#) ▼[About You](#) ▼[Evidence](#) ▲[2" x 2" photo of you](#)[Form I-94 or passport](#)[Employment Authorization Document](#)[Form I-20](#)[College degree](#)[Institution accreditation](#)[Additional Information](#) ▼[Review and Submit](#) ▼

You must complete all fields with an asterisk (\*) to submit this form.

## I-20, Certificate Of Eligibility For Nonimmigrant Student Status



### Important information regarding your Form I-20

Do **NOT** submit this form until you receive a Form I-20 recommendation from your DSO. We will deny your application if you do not include your Form I-20 recommendation when you submit Form I-765. If you need to provide Form I-765 to your DSO, print or download this draft before you submit.

Upload a copy of the Form I-20, Certificate of Eligibility for Nonimmigrant Student Status endorsed by the Designated School Official (DSO). For the (c)(3)(B) eligibility category, your DSO must have entered the recommendation for OPT into your SEVIS record within 30 days of you submitting Form I-765. If you fail to do so, we will deny your OPT request. For the (c)(3)(C) eligibility category, the Form I-20 must have been endorsed by the DSO within 60 days of submitting Form I-765.

### File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, PDF, TIF or TIFF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

[Choose](#) or drop files here to upload

After uploading your STEM OPT-issued I-20, click on the ‘Review and Submit’ section of your I-765 as shown below:

I-765, Application for Employment Authorization

Getting Started

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Check your application before you submit

Please review your application and check it for accuracy and completeness before you submit it.

We encourage you to provide as many responses as you can throughout the application. Missing or incomplete information may slow down the review process after you submit your application.

You can return to this page to review your application as many times as you want before you submit it.

Your fee

i

Your form filing fee is: \$470

Refund Policy:

USCIS does not refund fees, regardless of any action we take on your application, petition or request, or how long USCIS takes to reach a decision. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service.

Alerts and warnings

✓

We found no alerts or warnings in your application.

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Scroll to the end of the page on the 'review the I-765 form information' section.

## Review the I-765 form information

Here is a summary of all the information you provided in your application.

Make sure you have provided responses for everything that applies to you before you submit your application. You can edit your responses by going to each application section using the site navigation.

We also prepared a draft case snapshot with your responses, which you can download below.

 [View draft snapshot](#)  [Print](#)

Getting Started

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Click on next.

## Applicant's statement

You must read and agree to the statement below.

Sign your I-765 electronically.

- ☒ I can read and understand English, and have read and understand every question and instruction on this application, as well as my answer to every question.

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Next

## Applicant's Declaration and Certification

You must read and agree to the certification below. If you knowingly and willfully falsify or conceal a material fact or submit a false document with your application, we can deny your application and may deny any other immigration benefit. You may also face criminal prosecution and penalties provided by the law.



Copies of any documents I have submitted are exact photocopies of unaltered, original documents, and I understand that USCIS may require that I submit original documents to USCIS at a later date. Furthermore, I authorize the release of any information from any and all of my records that USCIS may need to determine my eligibility for the immigration benefit that I seek.

I furthermore authorize release of information contained in this application, in supporting documents, and in my USCIS records, to other entities and persons where necessary for the administration and enforcement of U.S. immigration law.

I understand that USCIS may require me to appear for an appointment to take my biometrics (fingerprints, photograph, and/or signature) and, at that time, if I am required to provide biometrics, I will be required to sign an oath reaffirming that:

1. I reviewed and understood all of the information contained in, and submitted with, my application; and
2. All of this information was complete, true, and correct at the time of filing.

I certify, under penalty of perjury, that all of the information in my application and any document submitted with it were provided or authorized by me, that I reviewed and understand all of the information contained in, and submitted with, my application and that all of this information is complete, true, and correct.

☒ I have read and agree to the applicant's statement

You must provide your digital signature below by typing your full legal name. We may deny your application if you do not completely fill out this application or fail to submit required documents. We will record the date of your signature with your application.

**Sign I-765 – type out your full legal name.**

**Click on Next and proceed with your online filing payment. Once you submit payment, your I-765 is officially filed.**

**You will have a receipt number for your filed petition. The original hard copy receipt notice will be sent to you in the mail in about 2 to 4 weeks.**

**Processing times vary. Generally, approvals take 1-3 months (or more). It is not uncommon for STEM OPT approval from USCIS to take longer than the post-completion OPT processing time. Remember ISS has no control over the USCIS processing time. You always have the option to go back to your online pending petition and elect to pay the optional expedited [premium processing fee](#).**

**Check your case status online using the USCIS online tools:**

- <https://www.uscis.gov/>
- [Check your case status](#) <- after you have the receipt notice (takes 2-4 weeks to arrive by mail)
- [Check processing times](#) <- select I-765 – The service center is listed on the receipt notice.

**STEM OPT applicants** – after you have your official receipt notice, you may continue working for **180 days** following your post-completion OPT end date while your petition is pending. This is also mentioned on the USCIS website:

<https://www.uscis.gov/working-in-the-united-states/students-and-exchange-visitors/optional-practical-training-extension-for-stem-students-stem-opt>