



Delegation of Signature Authority

Date:	February 22, 2016
Person Delegating Signature Authority:	Dr. Gary Perry
Title:	Provost and Vice President for Academic Affairs
Person to Whom Signature Authority is Delegated:	Desmond Gallant
Title:	Chair and Associate Professor, Department of Theatre & Dance
Div/Dept/College:	Dorothy F. Schmidt College of Arts & Letters
Duration: (Insert dates or circle "until revoked")	_____ to _____ OR Until Revoked
Limitations or exclusions (if any):	Approve Desmond Gallant to be the delegated authorized signature for all contracts under \$1000 to pay actors, playwrights, and other theatre external artists paid from the Theatre Lab Foundation account HUM802.
Other notes:	This request just allows for the actual contract which was developed with the Office of General Counsel to be signed by Desmond Gallant. Currently each contract has to be routed through the General Counsel Office for signature. The check request will still route from the Department of Theatre & Dance to the Dean's Office of Arts & Letters for signature and approval prior to routing to the FAU Foundation for payment.

Signature of Delegating Authority: _____

All signature delegations automatically expire without further action if the person to whom authority has been delegated leaves FAU or changes positions within FAU.

All delegations may be revoked by the delegating party or his/her successor at any time by signing below:		
Signature Revoking Authority:	By: _____	Date: _____
	Title: _____	

All final delegations and revocations should be directed to the Office of the General Counsel