




# FLORIDA ATLANTIC UNIVERSITY

Office of the President

## MEMORANDUM

TO: Jeri Beel  
Assistant Director, Contract Services

FROM: John Kelly  
President 

Cc: Miriam Campo, Dan Flynn, David Kian

SUBJECT: Signature Authority for the Division of Research, Office of Sponsored Programs  
(Contracts and Grants)

DATE: July 1, 2020

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Pursuant to section 1001.74, Florida Statutes, Florida Atlantic University Regulations 6.002 and 6.003 and Florida Atlantic University Board of trustees Board Operating Policies and Procedures section 4.6, I hereby extend signature authority to you to bind Florida Atlantic University for all Division of Research contracts and grants. You shall have this authority as long as you maintain your employment with Florida Atlantic University as Assistant Director of Contract Services in the Office of Sponsored Programs. I expect you to exercise this authority in consultation with and under the supervision of the Vice President of Research, or in the absence of a person filling that position, in consultation with me.

This signature authority is to commence on the date noted above and shall supersede all prior delegations of such authority.