

## **Florida Atlantic University 2016-17 Budget Construction Timeline (Tentative)**

March 7, 2016	The Budget Office releases Tidemark Budgeting Program to all units to start 2016-17 Annual Operating Budget Process
<b><u>April 4, 2016</u></b>	<b>Due date</b> for all areas to complete and submit 2016-17 Budgets in Tidemark; <u>Tidemark will be closed by the end of this day.</u>
April 5 – May 6	The Budget Office reviews the Budget Request Submission in Tidemark
May 9, 2016	The Budget Office prepares Operating Budget Summary Report
May 23, 2016	The Budget Office completes 2016-17 BOT Budget Presentation Report
June 7, 2016	Audit & Finance Committee Meeting
June 27, 2016	The Budget Office uploads 2016-17 Position Budgets from Tidemark to Workday
June 28, 2016	The Budget Office tests uploads 2016-17 Operating Budgets from Tidemark to Workday
July 1, 2016	2016-17 Operating Budget is available in Workday

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### **Foundation Budget Timeline (Colleges Only)**

March 1, 2016	The Foundation Office will send preliminary projections to the colleges
March 7, 2016	The Colleges send 2016-17 Foundation Budget Request to the Foundation Office (Sharon Brown)
March 14, 2016	The Foundation Office will send the approved budget to the colleges. The colleges need to enter the approved budget amounts in Tidemark