

Florida Atlantic University Office of Student Financial Aid Satisfactory Academic Progress Appeal Form For Exceeding Time Frame

Boca Campus

777 Glades Road Building SU 80, Room 233 Boca Raton, FL 33431-0991

Tel: (561) 297-3530

Davie Campus

3200 College Avenue Building #49 Davie, FL 33314 Tel: (954) 236-1229

Jupiter Campus / Honors College

Office of Financial Aid – SR134 5353 Parkside Drive Jupiter, FL 33458

Tel: (561) 799-8697

Name:	FAU Z NUMBER:
Address:	FAU EMAIL:
	REQUESTING AID FOR THE SEMESTER

Time Frame represents the maximum number of <u>attempted</u> credits (combined institutional and transfer) for which a student is eligible to receive financial aid. For each student, the Time Frame maximum is computed individually according to the following formula: (Program Length minus Transfer Credits) x 150%.

It is the Florida Atlantic University Office of Student Financial Aid policy that students will be ineligible to receive financial aid funding for credits attempted beyond the Time Frame maximum. No additional allowances will be made for students who change majors or have excessive transfer credits.

To appeal the cancellation of their financial aid eligibility due to attempted credits exceeding the Time Frame policy maximum, students should submit this form, with the reverse side completed by their academic advisor, along with the following:

- Signed statement from student explaining circumstances.
- Copy of <u>UNOFFICIAL</u> academic transcript. This can be printed from the MyFAU self-service website (http://myfau.fau.edu). After logging in, select the "FAU Self Service (OWLS)" link and then the "Student Services" tab. Unofficial Transcripts can then be obtained from the "Student Records" link.

THIS FORM WILL NOT BE CONSIDERED UNLESS THE REVERSE SIDE OF THIS FORM IS COMPLETED BY AN ACADEMIC ADVISOR IN YOUR DEGREE AWARDING COLLEGE.

NOTE: This may require 2-4 weeks for completion by your academic advisor. Academic advisors commonly will require the student to make an appointment to meet to complete this form. Appointments typically require a 2-4 week advance reservation.

STUDENTS MUST READ THE FOLLOWING AND SIGN BELOW PRIOR TO SUBMITTING THIS FORM:

Decisions regarding Satisfactory Academic Progress Appeals normally will be made within 3 weeks of their submission. With this in mind, students submitting a Satisfactory Academic Progress Appeal less than three weeks prior to the fee payment deadline will normally not be eligible for deferment of any financial obligations with FAU. Students submitting a Satisfactory Academic Progress Appeal less than three weeks prior to the fee payment deadline will be responsible for all financial obligations made to the University, regardless of whether this appeal is approved or denied.

By signing below, I am submitting the following appeal and acknowledge the above statement:

By signing below, I am subm	litting the following	ng appeal a	nd acknowledge the abo	ove statement:
Student Signature			 Date	
FINANCIAL AID SECTION Time Frame Appeal Decision:	☐ Approved	☐ Denied		
Decision Applied to Terms:			☐ Spring YR	_ Summer YR
Time Frame Threshold recalcu			total credits	
Comments:				
Counselor Signature			Date	

Student Name		FAU Z Number	FAU Z Number		
ACADEMIC ADVISOR SEC	CTION:				
Academic Advisor's FAU	Extension:	Email	@fau.edu		
Please certify the data requ	ested below for the student named	above::			
Student's Current Degre	ee Program :				
		t their current level (either UG or 2B):			
	red to complete current degree prom requirements satisfied prior to in	ogram as of initial entry term specified a	above*:		
2. The student still needs t	to complete the following coursewo	ork to earn their degree:			
Course Identifier(s) (optional)	Course Name or Component I	Requirement	Credits		
This information is based	on the student's record as of th	e certification date indicated below.			
Signature of Academic Advi	sor	Printed Name			
Title and Department of Aca	ademic Advisor	Certification Date			