

**FACILITIES USE ADDENDUM
NON-FAU/AFFILIATE SPONSORED PRE-COLLEGIATE
OR YOUTH ACTIVITIES WITH CUSTODIAL CARE**

In accordance with University Policy 4.2.1, a Pre-Collegiate Activity is an activity or program organized for Minors (individuals under age 18 who have not graduated high school and are not enrolled in the University), including but not limited to summer, vacation, or after-school, whether academic, athletic, social, or other (“PCA”). For PCAs involving Custodial Care (responsibility for the supervision of Minors by PCA personnel), even on a temporary basis, the User is responsible for adhering to applicable state and deferral laws and regulations and University regulations and policies regarding Minors, including but not limited to University Policy 3.1, Pre-Collegiate Programs and University Policy 7.6, Reporting Child Abuse, as applicable. Capitalized terms used in this Addendum not defined shall have the meanings ascribed to them in University Policies 3.1, 4.2.1 and 7.6.

For non-FAU/affiliate sponsored PCAs involving Custodial Care, the User agrees to [please initial all]:

1. Ensure that all PCA personnel complete Background Screenings as required by Florida Law (435.04(1)(a), F.S.) and be cleared to work with minors prior to the start of the activity or program. Upon University request, proof of compliance shall be provided within 48 hours. (Initial _____)
2. Ensure that all PCA personnel are familiar with and adhere to applicable Florida law and University regulations and policies, including without limitation Sections 39.201 and 39.205, F.S., and University Policies 1.15 and 7.6 concerning the recognition, prevention, and reporting of child abuse or neglect and prohibited sexual conduct. (Initial _____)
3. Review and disseminate information, as appropriate, on University emergency safety protocol, including without limitation the University’s Crisis Action Guide found at <http://www.fau.edu/emergency/reportingemergencies.php>. (Initial _____)
4. Provide adequate adult supervision of Minors, including establishing and adhering to reasonable supervisory ratios and procedures to properly account for Minors (i.e. sign-in/sign-out procedures, etc.) during the duration of the PCA. One-to-one interactions should be avoided to the extent possible. Please Note: It is the sole responsibility of the User to ensure that all Minors are properly supervised and accounted for by PCA personnel at all times and to assume responsibility for the conduct of PCA personnel. The University will not provide or be responsible for the supervision of any Minors or other persons involved with the PCA. (Initial _____)
5. Develop procedures for handling medical issues and emergencies, including a plan for obtaining medical attention, notifying parents and guardians, and having at least one Program Staff member with current FIRST AID & CPR certification on site at all times. (Initial _____)
6. Include the University and its employees, volunteers and agents (“University Parties”) in PCA releases or waivers and/or defend and indemnify the University Parties against any claims by PCA participants or personnel. (Initial _____)

USER: _____

Name

Signature

Title

Date