

## **NOTICE TO CONSTRUCTION MANAGERS**

FLORIDA ATLANTIC UNIVERSITY, on behalf of its Board of Trustees, announces that **CONSTRUCTION MANAGEMENT** services will be required for minor projects.

Project (s) : All Construction Minor Projects

Project (s) Location : All of Florida Atlantic University campuses.

The construction manager will be a single point of responsibility for performance of multiple construction contracts up to \$1,000,000 individually, functioning as an independent contractor, publicly bidding trade contracts. One Construction Management contract will be awarded, for an initial period of one year with an option to renew for one additional year.

Selection of finalists for interview will be made on the basis of Construction Manager qualifications including experience and ability; record keeping; project administration; scheduling; cost estimating; cost control; quality control; and qualifications of the firm's personnel. Finalists will be provided with a copy of a list of the final interview evaluation criteria, and a copy of the standard Florida Atlantic University construction manager agreement for minor projects. The final ranking for each category shall be determined based on the oral presentations and references.

The Selection Committee may reject all proposals and stop the selection process at any time.

Proximity of location will be a prime factor in the selection of the firm.

## **INSTRUCTIONS:**

Firms desiring to provide Construction Management services for this project shall apply for consideration by submitting four **(4)** bound copies of a completed FAU “Construction Manager Qualifications Supplement” completed by the applicant. Applications on any other form will not be considered. Proposals must not exceed 40 pages, including the Construction Manager Qualification Supplement and letter of application. Pages should be numbered consecutively. Submittals which do not comply with these requirements or do not include the requested data will not be considered. Submittal materials will not be returned.

All applicants must be licensed to practice as General Contractor or Building Contractor in the State of Florida at the time of application. Corporations must be registered to operate in the State of Florida by the Department of State, Division of Corporations, at the time of application.

The FAU “Construction Manager Qualifications Supplement” forms, project fact sheet information, and selection criteria may be obtained by contacting: Keyla Thamsten, Facilities Planning Department, Florida Atlantic University, 777 Glades Road, COB 69 – Room 107, Boca Raton, Florida 33431, (561) 297-3039. FAU “Construction Manager Qualifications Supplement” forms are available on the Florida Atlantic University Division of the University Architect web pages at <http://uavp.fau.edu/fp>

Submittals must be received in the Facilities Planning Department to the attention of Keyla Thamsten, Florida Atlantic University, 777 Glades Road, CO 69 – Room 107, Boca Raton, Florida 33431, by **5:00 p.m.** local time, on **January 12, 2007**.

Facsimile (FAX) submittals **are NOT acceptable and will NOT be considered.**