

PROJECT FACT SHEET – UPDATED 3.2.2016

Architecture Continuing Services Contract

Florida Atlantic University
All Campuses

PROJECT DESCRIPTION

Projects included in the scope of this agreement will be specific for renovations, alterations, and additions that have a basic construction budget estimated to be \$2,000,000 or less, or studies for which the fee for professional services is \$200,000 or less. Services may be utilized on all FAU Campuses, special purpose centers/sites and instructional sites on an as needed basis.

SELECTION CRITERIA

Firms will be evaluated in the following areas: current workload, location, past performance, volume of state work, design ability, and experience and ability. Experience and ability scores will be based on the following criteria:

1. Experience of firm and individual members of the design team with project of similar size and program.
2. Experience of firm and individual members of the design team in working with the State University System.
3. Evidence of efficient contact administration of projects.

SELECTION COMMITTEE:

Anthony Abbate - Associate Provost for Broward Campuses
Richard Hue - Interim Director for Physical Plant & Director of Business Services
Brett Klein - Executive Director, Campus Life
Numa Rais – Director, Design & Construction Services

SELECTION SCHEDULE

Submittal Due Date:	Monday, September 21, 2015 – 4:00 PM local time
Shortlist Meeting:	Friday, February 26, 2016 – 3:00 PM
Final Interviews:	Friday, March 11, 2016 – 8:15 a.m. – 2:15 p.m.
Committee Deliberation:	Friday, March 11, 2016 – 2:30 p.m. Boca Raton - Campus Operations Building Room 118

All interviews will be conducted in closed sessions. Deliberations of the Selection Committee are open to the public and will follow the A/E interview sessions.

GENERAL INFORMATION:

1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.
2. In order to minimize the possibility of unethical pressures or influences on the recommendation of the Selection Committee, no verbal or written communication is permitted between the applicants and the members of the Selection Committee. Any questions or requests for project information must be in writing to Azita Dashtaki Dotiwala, Campus Planner, phone: 561-297-0425, fax: 561-297-2260, and dashtaki@fau.edu.
3. All applicants will be notified of the results of the shortlist in writing. Finalists will be informed of the interview date and time and will be provided with additional project information, if available.
4. Professional liability insurance is required for this project in the amount of \$1,000,000.
5. The Selection Committee will make a recommendation to the President of the University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.