

**PROJECT FACT SHEET**  
**College of Business/Office Depot Center for**  
**Executive Development**  
**BT-672**  
**Florida Atlantic University**

**PROJECT DESCRIPTION**

The proposed Office Depot Center for Executive Development shall provide state-of-the-art classrooms, seminar and workshop rooms, as well as a tiered lecture hall and administrative space.

This facility will be constructed using the construction management delivery process.

The Construction budget is approximately \$4,000,000.00.

**SELECTION CRITERIA**

Firms will be evaluated in the following areas: current workload, location, past performance, volume of state work, design ability, and experience and ability. Experience and ability scores will be based on the following criteria:

1. Experience of firm and individual members of the design team with project of similar size and program.
2. Experience of firm and individual members of the design team in planning, designing, estimating, and construction administration of projects similar in size and budget. Site examples of projects within the past five-year, including the ability to meet aggressive time and budget constraints.
3. Experience in campus planning, educational facilities and working with committees.

**SELECTION COMMITTEE**

Raymond Nelson, Director, Facilities Planning  
Jim Baker, Director, Engineering & Utilities  
Robert Richman, Program Coordinator  
Dennis Coates, Dean/College of Business  
Vicki Whisenant, Donor Representative/Office Depot

**SELECTION SCHEDULE:**

The anticipated schedule for selection, award, and negotiation is as follows:

Submittal Due:	June 19, 2006
Shortlist Meeting:	July 6, 2006
Final Interviews:	July 20, 2006
Contract Negotiation:	TBD

**GENERAL INFORMATION**

1. All applicants will be notified of the results of the short list in writing. Finalists will be informed of the interview date and time and will be provided with additional project information, if available.
2. The Selection Committee will make a recommendation to the President of the University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.
3. Professional liability insurance is required for this project in the amount of \$250,000.00.
4. The building program is available online at <http://uavp.fau.edu>.