

**PROJECT FACT SHEET**  
**CONSTRUCTION MANAGEMENT FOR MINOR PROJECTS**  
**Florida Atlantic University**  
**All Campuses**  
**UPDATED 1.14.2020**

**PROJECT DESCRIPTION**

The construction manager will be the single point of responsibility for performance of multiple construction contracts up to \$2,000,000 individually, functioning as an independent contractor, publicly bidding trade contracts. Up to ten Construction Management teams may be selected to provide continuing services for all FAU campuses and sites, for an initial period of one year with an option to renew for two additional one year extensions.

**SELECTION CRITERIA**

Firms will be evaluated in the following areas: experience and ability; record-keeping, project administration ability, scheduling; cost estimating; cost control; quality control; and qualification of the firm's personnel.

Experience and ability scores will be based on the following criteria:

1. Experience with projects of similar size and scope.
2. Experience in working with Universities.
3. Ability to manage the projects efficiently.

**SELECTION COMMITTEE:**

1. Don DeAquino, Assistant Dean, College of Business
2. Azita D. Dotiwala, Director, FM Budget & Planning
3. Marc Kozlin, Director, Physical Plant
4. Numa Rais, Director, Design & Construction Services

**SELECTION SCHEDULE:**

Submittal Due: **Wednesday, November 20, 2019 – 4:00PM EST.**

Shortlist Meeting: **Tuesday, January 28, 2020 – 11:00AM EST**  
**Campus Operations Bldg. (CO69, #118)**

Final Interviews: **Friday, February 21, 2020 – 8:00AM – 5:00PM EST.**  
**Campus Operations Bldg. (CO69, #118)**

Committee Deliberation:

***All interviews will be conducted in closed sessions. Deliberations of the Selection Committee are open to the public and will follow the CM interview sessions.***

**GENERAL INFORMATION**

1. The University is not liable for any costs incurred by the Applicants prior to the issuance of an executed contract.
2. In order to minimize the possibility of unethical pressures or influences on the recommendation of the Selection Committee, no verbal or written communication is permitted between the applicants and the members of the Selection Committee. Any questions or requests for project information must be in writing to (Sole Point of Contact is **Helen Kennedy, Florida Atlantic University, Boca Raton Campus, Phone: 561.297.2663, Fax: 561.297.0224, and [hkenned2@fau.edu](mailto:hkenned2@fau.edu)**).
3. All applicants will be notified of the results of the shortlist in writing. Finalists will be informed of the interview date and time and will be provided with additional project information, if available.
4. The Selection Committee will make a recommendation to the President of the University. All finalists will be notified in writing of the President's action. Upon approval by the President, negotiations will be conducted in accordance with Section 287.055, Florida Statutes.