COCE College, Department, and Faculty Online Quality Program

This document will provide a comprehensive list of funding support at the college, department, and faculty level in order to reach the BOG strategic plan goals for high quality online courses. This plan has incorporated measurable milestones into the fund distributions to assure:

1. The distance learning fee is being reinvested in our online courses and programs
2. That a process in place to assure the goals are on track for our quality metrics in online courses.

The faculty online course design funding and professional development have been in place for several years and will continue using the same model. Going forward, and to remain on track with the state online course quality mandate, new courses that are being added as fully online will be assigned an instructional designer at the Center for Online and Continuing Education (COCE) to assist the faculty member in achieving state quality standards for online learning.

Department Chair Incentives

The proposed departmental funding support listed below are new initiatives that are intended to provide department chairs with funding related to milestones in building or revising online programs that meet the state mandate for quality. **These incentives are over and above the faculty stipends currently in place. There are no changes in the course design and professional development stipends.**

The funds below go to the department and can be used by the chair to support growth and quality in online programs. The chair may choose to use the funds for stipends to faculty within the program who work on online program initiatives, for a department GTA supporting online faculty, or for other purposes related to high quality online course and program delivery.

- $2,000 to program upon completion of Online Course Commitment form (SACS documentation)
- $1,000 to program for every High Quality (HQ)/Quality Matters (QM) completed
- $500 to program for every faculty member who completes Teaching Online Pedagogy and Practice (TOPP) training
- $1,000 per semester for online course audit (frequency/sequence assurance)
- $1,000 to program for every course design update completed (3-year cycle)
- $3,000 for achievement of Online Learning Consortium (OLC) Administration of Online Programs recognition or all Quality Matters Program certifications
- $2,000 to program for Student Learning Outcomes (SLO) Alignment and Assessment Innovation Planning
- $1,000 per semester for facilitation of virtual community of learners

Recommended sequence for new online courses

- **Teaching Online: Pedagogy and Practice (TOPP)** – This professional development online workshop is geared to any faculty, adjuncts or staff that teach online courses. An 8-week self-paced online course that provides in-depth training on how to deliver a fully online course. Upon successful completion $500 is paid to the faculty, adjunct or staff member.
- **eDesign Course Development** (for DL fee collecting courses) – This service partners the faculty (adjuncts and staff who teach online are also eligible for this service and stipend) member with an instructional designer to develop a fully online course that will be offered on a regular basis and collects the distance learning fee. Once the course has been internally reviewed to meet quality standards, eligible faculty will receive $2000 in their paycheck. Once the course is listed as a fully online course and the add/drop period has passed, eligible faculty receive a one-time amount equal to what your department pays adjunct professors. (Example: If adjuncts are paid $2500 to teach such a course, you'd get $2000 after the review, and then another $2500 after the add/drop period the first time this course is offered in an online modality.)
- **Course Design Update** (for DL fee collecting courses) **–** This service is for online courses that *have already been* through the eDesign process but are more than 3 years old and need updating, or fully online courses that have never been through a course design at COCE. Faculty will partner with an instructional designer to update both course and media content and prepare the course for Quality Matters national recognition. Upon internal review for quality standards all eligible faculty, adjuncts and staff who teach online will receive $1,500.
- **Quality Matters Certification** – When QM course recognition is achieved, COCE pays the $1,000 submission fee and pays the successful faculty, adjunct or staff member $1,000 upon certification.

Deans Incentive

- College Deans may request up to $60,000 (up to $420,000 for 7 colleges) for one online instructor or adjunct faculty for one-year, annual contract, renewable based on available funds from COCE. This funding would require the following:
    - All courses taught by the funded faculty must be distance learning fee coded
    - The courses taught must be developed for HQ/QM
    - The instructor/adjunct must complete the TOPP online teaching workshop within the first two semesters.
    - All relevant faculty stipends will be honored.