



Office of Environmental Health and Safety
Building Code Administration
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PERMIT APPLICATION - SUBMITTAL DOCUMENTS CHECKLIST

ALL OF THE DOCUMENTS LISTED MUST BE SUBMITTED AT ONE TIME. DO NOT SEND PARTS OF THE REQUIRED DOCUMENTATION INDIVIDUALLY BY EMAIL OR ANY OTHER DELIVERY METHOD. ANY QUESTIONS PERTAINING TO THESE REQUIREMENTS MUST BE SENT BY EMAIL.

- (1) Completed FAU Permit Application
- (2) Copy of State contracting license
- (3) Copies of all required insurances
- (4) All related plans and specifications
- (5) *Completed Florida State Fire Marshal Application if applicable*