

Equipment Release Form

Prior to offering scientific equipment for disposal, transfer, maintenance, or surplus, the Equipment Release Form must be completed and submitted to EH&S. This form must be completed by a laboratory employee who is familiar with the hazardous materials that were used or stored in the equipment. When preparing the equipment for release the following items must be completed:

1. Remove all hazardous chemical, biological, and radiological agents and hold for EH&S final release survey.
2. Decontaminate all accessible surfaces that were potentially contaminated and hold waste for disposal.
3. Document radiological surveys showing radiation levels are $< 200 \text{ DPM}/100\text{cm}^2$ and attach survey results to this form.
4. Notify EH&S if the equipment contains any of the following: Pump oil, refrigerants, asbestos, fluorescent tubes or other mercury containing lamps, radioactive sources, x-ray tubes, batteries (excluding alkaline), mercury (including switches), lead, or any other hazardous materials.
5. Complete ERF and submit to EH&S. If you need assistance or have any questions please contact EH&S at 297-3129.

Principle Investigator:	Phone:
Department:	
Description, Model, Serial #, FAU Barcode of Equipment:	
Building and Room Number Removed From:	

With the exception of hazardous materials which are inherent in the construction of this equipment (e.g., items listed in number 3 above),

- All hazardous materials used or stored in this equipment have been removed, and
- All surfaces potentially contaminated with hazardous materials have been decontaminated.

Chemical agent(s) decontaminated by the following method:

Biological agent(s) decontaminated by the following method:

Radiological agent(s) decontaminated to $< 200 \text{ DPM}/100\text{cm}^2$ by the following method:

Other known or suspected hazards not removed:

Signature: _____ Date: _____