

Minutes
Diving and Boating Safety Committee
December 11, 2018

Voting Members Present:

Dale Gawlik, Ph.D., Chair, Program Director & Professor, Dept. of Biological Sciences
Matthew Ajemian, Ph.D., Assistant Research Professor, HBOI
Michael Brady, Ph.D., Dept. Chair & Professor, Dept. of Exceptional Student Education
Tanja Godenschwege, Ph.D., Professor, Department of Biological Sciences
Elizabeth McNamee, B.S., Diving & Boating Safety Officer (Primary)
Jeanette Wyneken, Ph.D., Professor, Department of Biological Sciences

Non-Voting Members Present:

Brian Benscoter, Ph.D., Associate Professor, Department of Biological Sciences
Wendy D. Ash Graves, CSP, Director, Environmental Health & Safety, *Ex-Officio*
James Nelson, Marina Manager (HBOI), *DBSO Alternate Member*

Members Absent: N/A

Division of Research/ Ad Hoc Consult: Jack Ludin, J.D., LL.M., Deputy General Counsel (absent)

Committee facilitators: Elisa Gaucher, M.B.A., Assistant Vice President for Research Integrity
Judith Martinez, M.Ed., Coordinator, Research Integrity

Start Time: 2:11pm

Adjourned: 3:45pm

• Introduction and Welcome

- Welcome to the new DBSO Lizzie McNamee, committee members and facilitators introduce themselves and their backgrounds.

• Committee member COI disclosure with agenda items

N/A

• Review of Minutes from Previous Meeting

- Motion made to approve the minutes with no changes. Motion passed with 4 in favor, 2 abstaining, 0 opposed.

• Old Business

- Airboat training
 - DBSC Chair and EH&S discussed this prior to the meeting and there have been no changes to provide to the committee.
- Guidance Memos (MOCC, kayak, CPR trainings)
 - Memos are complete and currently in review. Will be sent to new DBSO for additional review.
- Spring DBSC Meeting Schedule
 - Doodle poll will be distributed to establish a new meeting day in the upcoming semester

• New Business

- Float plan web app
 - Overview is provided of float plan as reflected on the beta app available for testing

- Features include logging in with credentials and filling pre-populated data, ability to only select boats one is pre-authorized for, privately owned boats linked to credentials once inspected and authorized, ability to add new boats that aren't listed, routing capabilities
- Non-FAU boats will not allow float plans
- Overview of current float plan process and check off points. Concerns there is not an FAU closeout process in reporting back to the DBSO to mirror the process at HBOI
- Discussion regarding the need to work in contingency days into submission options
- DBSO's recommend points of safety that researchers should consider when filling out application
- Discussion on what modifications on float plan are significant enough to be reportable to DBSO's
- Discussion of the need to identify timeline for submission prior to trip for float plans to be reviewed
- Decision on approving use of float plan web app as submission process is tabled
- Discussion on what the DBSO is approving, and whether they are assuming liability for the safety of the trip.
- Recommendation that DBSO's communicate to the board what professional judgment they would exercise based on what they see on the float plan that warrants that approval. Present what level of service DBSO's can provide to diver/boater researcher community

> Action Items: DBSO's to present safety services they provide to the diver/boater researcher community and informing the committee on the value provided by float plan review

- Update on committee membership
 - Current DBSC Chair, AVP for Research Integrity, and EH&S Director will be meeting with VPR on December 12, 2018 to discuss DBSC leadership (i.e. Chair) in the upcoming year.
 - Reminder that when the new DBSC was reconstituted all the memberships received staggered term appointments on the committee, so there will be rotation of the members on and off the committee to keep the membership moving forward. Currently in discussions with the College of Ocean Engineering for nominations for new committee membership.
 - HBOI Marina Manager states that FAU-HBOI merger stipulated having two seats from HBOI on the committee. Recommends Dr. Andrea Chavez, who is an active scientific diver. HBOI Marina Manager will seek out this document to present to the committee.
- Diving/Boating Manuals transition plan
 - EH&S Director proposes the DBSO and HBOI Marina Manager work collaboratively to create drafts of a new manual and present to committee for review and edits.

• **Other Business:**

- DOR Committee Appreciation Reception scheduled for December 17th, all are invited to attend.
- MOCC Training Dates
 - Proposal to host training sessions 4 times a year at time blocks researchers indicated need for in Boating Needs Survey results