

College of Education
Timeline for 2023-2024 Sabbatical Applications

Monday, September 26, 2022—Memo out announcing Sabbaticals to Tenured Faculty

Monday, October 10, 2022—Complete Sabbatical Applications due to Department Chair via Interfolio

Thursday, October 13, 2022—Department Chair approval/disapproval of applications and signature as College Budget Coordinator, if applicable, deadline

Tuesday, October 18, 2022—Signatures of the Department Budget Coordinator, if applicable, and College Budget Manager deadline

Tuesday, October 25, 2022—College Sabbatical Committee Recommendations due to the Dean

Friday, October 28, 2022—Dean approval/disapproval of applications due to the Office of the Provost

Friday, November 4, 2022—Applications sent out to Research Committee of the UFS

Wednesday, November 23, 2022—Recommendations of Research Committee to Provost's Office

Friday, December 9, 2022—Final Approvals/Denials (Letters to Applicants)

Friday, January 6, 2023—Signed Acceptances due in Provost's Office

Friday, January 20, 2023—Memo to Deans, Department Chairs/School Directors, Budget Directors for Acceptances of Sabbaticals