

meeting minutes

COE Faculty Assembly Regular Meeting

April 21, 2023

Meeting Minutes

Welcome

Acosta, Ariza, Baxley, T., Bhagwanji, Bloom, Bogotch, Bousalis, Brewer, Brown, S., Brown, V., Danesh, Darling, DeDonno, Diaz, Dukes, Emelianchik-Key Frain, Furner, Klein, Kumar, Finnegan, Floyd, Gill, Lieberman, Maslin-Ostrowski, Miller, Mountford, Peluso, Porcaro, Powers, Ramasamy, Ramirez, Reyes-Guerra, Salinas, Sembiante, Shepherd, Shockley, Silverman, Torres, Vasquez, Vaughan, Williams.

Announcements

10:00-10:10

Thank you to FASC Steering Representatives

FA Committee Reps—

Dr. Finnegan began the meeting with announcing the FA Results. In addition, the COE award winners were announced. In addition, the Faculty Incentive survey was discussed and faculty were reminded to complete it.

Announcements included: *to inform Katie Miller or Lisa Finnegan by April 28th if you are continuing to serve or if another faculty member is nominated to serve as the department steering representative by April 28th 2023.*

FASC Election: FA Executive Committee Representatives for 2023-2024 *Dr. Darling-President; Dr. Porcaro (Nomination for VP); Dr. Bogotch (Nomination for Secretary); Dr. Mountford (Nomination for Archivist). Voting for FASC Executive Committee will close April 28th, 2023.*

University Faculty Senate: *The following faculty members are serving their second of a 2-year Commitment as a senator: Drs. Meredith Mountford, Ann Musgrove, Victoria Brown, and Cristobal Salinas. Drs. Sharon Darling and Charles Dukes are completing their second year of their two-year term. Nominations for the two vacant senator seats are Dr. Charles Dukes and Dr. Katie Miller. Voting for UFS senators are noted on COE Faculty Assembly ballot will close April 21, 2023 at 4:00 pm.*

Old Business:

COE Faculty Assembly Regular Meeting

April 21, 2023

Meeting Minutes

Approval of FASC minutes (1/2022)

Dr. Porcaro made a motion to approve, Dr. Miller second, minutes were approved.

COE Constitution language change (See page 3 of constitution)

Dr. Mountford made a motion, Sharon seconded, all in favor. So moved a motion to approve.

P&T Criteria Revisions Ad hoc Committee Update -Pat Maslin Ostrowski

Action Item -Vote by Qualtrics

Dr. Finnegan reviewed the process of previous P/T meeting.

Dr. Maslin Ostrowski announced the P/T ad hoc committee and made a motion to approve the P/T document dated 4/2023 to move the new standards for P/T. Connie Porcaro made a second the motion.

Dr. Finnegan made a motion to approve the new criteria for P/T. A Qualtrics link was put into the chat to vote on the motion.

There was a question in regards to next steps: The faculty were reminded that if the new P/T criteria were approved, the next steps would be the Dean, then to the Provost, and back to the COE one year later for effectiveness. If the motion does not become approved, it goes back to the COE.

Faculty Assembly Reports

Dr. Finnegan thanked all who gave the Faculty Senate Reports and thanked the FA this year and for everyone's support.

COE Diversity Report, Dr. Maria Vasquez, Dr. Hanizah Zainuddin

Dr. Vasquez and Dr. Zainuddin—are the Co-Chairs of the Diversity Committee while Dr. Schoorman was on sabbatical. The committee, based on feedback, suspended committee meeting for the remaining semester. They will report back in the Fall. Dr. Vasquez thanked everyone on the Diversity committee for their participation and support this year.

University Faculty Senate Report, Dr. Victoria Brown

Dr. Brown shared the UFS report. The February meeting was summarized. HB 999 and PTR were of concern. The provost office shared FAU 100 to improve rankings as well as the diversity statement. Simply Syllabus will be a link that will be implemented in Canvas and the Canvas policies will be uploaded. The faculty senate committees will be shared and that you do not necessarily be a COE UFS senator to be on the committee.

There was concern re: the dismantling of the union, the Presidential search priorities were shared. The provost search was occurring, and updates were shared regarding the process. The government relations

COE Faculty Assembly Regular Meeting

April 21, 2023

Meeting Minutes

representative shared that FAU has a presence at all levels. Students came to the UFS meeting to share perspectives on HB 999 and their perspectives on academic freedom.

Guest Speakers

PELS, Dr. Claudia Amadori

Dr. Claudia Amadori shared the PELS program and the resources that PELS offers for students.

<https://webnet.fau.edu/pels/>

This initiative was started in Fall 2022 and the resources are available on website for faculty and students. There was a question regarding student courses and if they were credit generating. They are not but are free and non-credit generating. Students do not receive homework and are encouraged to bring their own work into the class. Dr. Amadori will share flyers and materials for students.

UFF Update, Dr. Meredith Mountford

Dr. Mountford shared the new process for the UFF dues deduction. HB 256 went thru and HB 999 was not signed. Materials regarding the union dues will be sent out. There was concern regarding preemptively taking action on the Bills as this is not in effect. However, it was stated this is how UFF will take out the dues from this point forward. The UFF picnic is coming up on next Friday.

The P/T vote was revealed and the majority of the faculty agreed to the P/T revisions. The vote was 21-14. The vote from Qualtrics was shared via email. The majority vote was shared.

Dr. Brewer reviewed the process regarding the Recruitment and Retention plan for students. Each department had representation. The vote will be sent out and should be received by next Friday, 4/28/23. The Recruitment and Retention Plan will be sent out with the link following this FA meeting.

New Business

- Qualtrics Survey on Teaching, Service, Research/Scholarship Incentives & Supports request to complete by April 30th

Dr. Finnegan summarized the survey for the Incentives. The survey will be closed on 4/28 and the ideas for incentives will be shared in the Fall.

- Marketing our COE & Programs

Dr. Darling requested faculty to share ideas for marketing our COE programs across the Summer in the Fall. It was suggested that the COE building first floor should be revamped to make it more attractive.

Dr. Finnegan shared the Simple Syllabus Resources that were shared in UFS -Discuss with your department how you want to use Simple Syllabus in your department course offerings. Resources below:

- **Enabling Simple Syllabus in your Course (Under FAQs pdf How to Enable Simple Syllabus)** https://www.fau.edu/canvas/additional_tools/simple-syllabus/

COE Faculty Assembly Regular Meeting

April 21, 2023

Meeting Minutes

- Short Video on Editing your Syllabus
<https://fau.mediasite.com/Mediasite/Play/29856eda21aa40a8ae23d5d7bd1aef741d>
 - Simple Syllabus website with additional FAU resources
https://www.fau.edu/canvas/additional_tools/simple-syllabus/
 - Training Calendar and Personal Appointment bookings <https://techevents.fau.edu/>
-
- Need to review COE Faculty Constitution in 2023-2024 academic year (transition years such as department mergers)

Dr. Finnegan put forth a motion to review the COE constitution to match UFS steering documents. Dr. Mountford second the motion. All were in favor to review. There was a question regarding the Ad Hoc committee. Dr. Darling commented she would review process for doing this in the Fall.

Dean's talking points

Dean Silverman announced their accreditation visit went very well and congratulated the CSD department.

FAU won the inaugural AACTE Holmes Award. Thanks to Dr. Rangasamy, who is the advisor.

Project WAVES was funded by the Dept. of Education. This project will train 119 school counselors from various districts.

An IES grant was received, Project PRAISE- Drs. Reyes-Guerra, Sembiente and Barakat are the PIs.

COE Summer school class outlook is well.

University Direction or Communication on BOG Post- Tenure Review – voted occurred March 29 2023

In regards to PTR, guidance has not yet received on this topic. The Dean encouraged all to respond if there is an option for faculty to respond. <https://www.fau.edu/bot/> is where the meetings can be viewed.

- Clarification on Carry Forward money – how can it be used

Discussed travel money for faculty and other updates to college. Carry forward is used for summer school. He encouraged faculty to let their departments know if they needed a new computer. There was a question in regards to adjunct pay. The pay rate is impacting the ability to get adjunct pay. There was a comment regarding getting something in return for doing outside committee work on dissertations.

The Dean commented he will look into this with Provost meeting as well as with adjuncts.

- Hiring (faculty, Department Chair for Spec Ed) moving into fall

COE Faculty Assembly Regular Meeting

April 21, 2023

Meeting Minutes

The Dean reported that there will be a procedure for how to request positions. There is not funding for all positions but each department should request. Other colleges are having issues with recruiting faculty to Florida

In regards to Dept of Special ed, there should be a request from their faculty to make request for outside chair.

- Goals of the College for 2023-2024 academic year - 1 year plan/5 year plan

Dean stated we could create a strategic plan for 5 years. For next year, the goal is to build back programs by hiring where it is possible. In addition, the Dean discussed that we are trying to get more COE Alumni involved. He also discussed differential assignments for faculty (e.g., different teaching loads, research, etc). We have had 5 accreditation reviews. He thanked all faculty involved.

Meeting adjourned at 12pm.

*Minutes Submitted by Katie Miller
2022-23 COE FA Secretary*

Minutes Approved September 8, 2023