

## COE FACULTY ASSEMBLY MINUTES

January 29, 2016

Meeting locations: Boca Campus, ED 313; Davie Campus, LA 148 (teleconferenced); Jupiter Campus, EC 202C (teleconferenced)

Attendance:

<u>Communication Sciences and Disorders</u>	<u>Counselor Education</u> Drs. Emelianchik-Key, Frain, Peluso	<u>Dean's Office</u> Dr. Bristol
<u>Curriculum, Culture, and Educational Inquiry</u> Drs. Baxley, Bhagwanji, Hyslop-Margison, Schoorman	<u>Educational Leadership and Research Methodology</u> Drs. Bryan, Shockley, Wright	<u>Exceptional Student Education</u> Drs. Brady, Duffy, Heiser
<u>Exercise Science and Health Promotion</u>	<u>Office of Academic and Student Services</u>	<u>Teaching and Learning</u> Drs. Bousalis, Marinaccio, Musgrove, Nichols, Ridener

Guest speaker – Dr. Vicki Brown

### WELCOME NOTE AND ANNOUNCEMENTS (FA President, Dr. Frain)

Meeting was called to order at 10:02 am.

Motion to approve the November 2015 Faculty Assembly minutes was made by Dr. Schoorman and seconded by Dr. Bryan; *unanimously approved.*

Nominations for FA Vice President, Secretary, and Archivist are being accepted through February 2016. Nominations for a senator are also sought. Electronic voting will be in March 2016, with announcement of results at the April 8, 2016, FA meeting.

The CHHRE will host an Educator Appreciation Dinner on February 3, 2016. Dr. Rose Gatens will be honored at the event. Teaching with Technology Showcase is on April 9, 2016. Dr. Christine Sleeter will be keynote speaker on February 27, 2016. A symposium about challenges and accomplishments regarding women's empowerment in Sierra Leone will be on February 11 and 12, 2016. OWL's Nest Faculty and Staff Giving Society is planning a bake sale to benefit student. The kickoff is February 3, 4:30 pm, at the Alumni Center.

### LEARNING MANAGEMENT SYSTEMS, Dr. Vicki Brown, Assistant Provost

FAU's Center for eLearning Support Services Department is available to support faculty. *Open Labs* are available every Friday for consultations. *Community of Practice* meetings are held every Monday to assist faculty in matters related to online teaching. See <http://www.fau.edu/cel/> and access link called *Faculty Support* for further information. If considering online programs, the center can provide *program migration* assistance. Faculty may get certified through the *eCertification* process. Templates for online courses are also available. Comment: Will template assist conversion to Canvas? Response: Not sure, may be challenging. The center can assist with course development and provide support staff to check on compliance. The link to *Student Support* is new and contains portals to student resources, events, and assistance programs. Students may also call 855-903-8575 for any reason. If faculty members have ideas for improving student support services, please inform the center for possible development of resources for students. Also launching an ad campaign about *FAU Online*. Comment: Will campaign market specific programs? Response: Any departments can ask to market programs. Comment: Can our college advertise? Response: Yes, we can help with that too. Comment: Can international student access online degree programs as it has not been allowed before? Response: No change there as there are problems associated with student visas.

At the state level, the SUS completed a 2025 Strategic Plan for Online Education. Provost Perry was on the state committee as well as Dr. Vicki Brown. State wants 40% online courses and a large portion of programs to go online too. We are at 17% of courses and 17% of programs now across the university. Comment: Students need F2F instruction to help with retention. Response: Students prefer hybrid, helps in retaining students because of the diverse demographics of students. The state also developed Chancellor's Awards for quality online courses. The center will initiate eLearning course awards at FAU, which will then be reviewed for Chancellor's Awards. Awards will be offered in leadership, faculty teaching, and adjunct teaching. Nominations for the awards are now being accepted, with the awards to be presented at the April 9, 2016, Tech Showcase. Comment: If we send in applications, will the courses be usurped by other universities? Response: We won't be sharing. The state committee is also looking into professional development initiatives. Comment: Can these courses from different universities be used to obtain a degree from a state university? Response: No, not in the last 30 credits. The state has also contracted with Canvas as the LMS platform. At FAU, Bb said they will come back with a counter proposal. Faculty are invited to discuss and provide feedback about their Canvas and Bb experiences on February 27-28, 2016. Opportunities to interact with the two LMS products and feedback will be solicited at Tech Showcase on April 9, 2016, too. Asking for sandboxes from product to experiment with course development and delivery. The center will produce a recommendation report following the information gathering from faculty and others across the university.

#### **UNIVERSITY DISTANCE EDUCATION COMMITTEE REPORT – Dr. Ann Musgrove, COE Representative**

The committee met on January 20, 2016, to discuss intellectual property. Several documents were referenced, including FAU policies, collective bargaining, AAUP documents, and the Provost's scope of considerations. Current findings were that (a) the existing intellectual property policy was broad, (b) a faculty-led committee no longer existed, and (c) the primary issue was not whether eLearning owned the courses but whether FAU owns the property. The next steps were for the VP for Research to clarify language and make decisions with input from faculty. The broad policy is perceived as stating FAU owns the property. Comment: Courses are owned by departments, has this changed? Response: No, issue comes only when substantive FAU resources have been used. In other words, the policy does not stop you from using the knowledge elsewhere, but products stay here.

As the governing policy is broadly stated, products developed with eLearning is open to interpretation, but eLearning will never own the intellectual property. Issues related to substantial use and clarifications for specific instances are required. The Center for eLearning provides support but does not own products produced. Comment: What does collective agreement say? There may be binding agreements if both parties had signed it. Response: We are looking at it. Comment: Every faculty has office computer and paid time. Response: Depends on substantial use. Comment: There's confusion between curriculum and instruction – curriculum and syllabi are owned by the department, delivery is the key issue here – in the use of equipment and materials. Comment: Must apply same policy on intellectual property to F2F. Response: The committee agrees with you. Comment: Has the legal department been involved? Response: That's the next step - Jack Luden would represent VP Research Office. Comment: Are other universities dealing with this? Why recreate, could have case laws. Response: That's why we looked at AAUP documents.

The meeting minutes are available upon request.

#### **UNITED FACULTY OF FLORIDA-FAU REPORT**

UFF presented a proposal for a 10% raise over two years on December 18, 2015, with a counter-proposal to be presented by administration at January 15, 2016, negotiation meeting. The counter proposal was not ready and no indication provided as to why or when it would be presented. Other SUS universities have administrations that negotiate salaries during or before Florida legislation meetings in spring. Next bargaining meeting is today, January 29, and faculty are encouraged to attend and observe the bargaining process.

#### **UNIVERSITY FACULTY SENATE REPORT (Dr. Marinaccio)**

At the Faculty Senate meeting of December 4, 2015, it was reported that the Peace, Justice, and Human Rights Initiative was recognized by the Florida Governor's cabinet at a meeting on the Jupiter campus. Also, the initiative was in process of reviewing applications for its inaugural director. Twenty-four faculty representing several colleges

are Faculty Fellows, including four COE faculty. The initiative is also seeking ideas for research projects. The Provost reported on concerns related to Workday, Jupiter campus' Tech Runway project, and various new ideas on hiring.

#### **DEAN'S TALKING POINTS (Dr. Bristor)**

3/2 teaching load plans and procedures. We're doing this. We heard from provost that performance funding may be available for summer. Since we have set aside summer money, it can be redirected to 3/2. But it's not recurring. Faculty input is welcomed. The goal is to build in 3/2 as part of annual assignments. Provost is supportive, and it will help with performance metrics. Comment: Will more adjuncts teaching look better for metrics? Response: It's actually more faculty hires. Comment: Change required for tenure information guidelines? Response: Could be, faculty assembly can look into it.

Annual Program Reviews. Four departments have completed program reviews; it's been a positive process and exit interviews have provided good feedback. Thank you to faculty who participated and to Patti, Don, and Sheri, too.

Annual evaluation. Memo is available from the Provost. For transition year, Summer and Fall 2015 will be reviewed. Comment: It's going to look disproportionate for those not teaching, not doing as much given the shorter time period. How does evaluation look moving forward? Concerned that it will be included in P&T evaluation. Response: Percentages for assignments will guide evaluation. Comment: P&T looks at assignments when considering evaluation findings.

Travel funds. If performance funding is provided, there may be more travel funds.

Proposed gun legislation. The bills are now dead, the chair of the committee refused to hear it. There are multiple focus - the one on campus is dead. Comment: Open carry?

#### **DEPARTMENTAL REPORTS (see handouts)**

#### **ADJOURN (Dr. Frain)**

Motion to adjourn was made by Dr. Marinaccio and seconded by Dr. Schoorman  
*Unanimously approved, 11:47 am*