

Florida Atlantic University College of Education
Faculty Assembly Meeting
Friday, April 16, 2010
10:00 – 12:00
Boca COE 313, Davie LA 139,
Jupiter EC 202C, Port St. Lucie MP 114
 Minutes

I. Call to order

President Warde called to order the regular meeting of the Faculty Assembly at 10:05 am.

II. Attendance

CCEI- Jim McLaughlin, Noorchaya Yahya, Roberta Weber

CE- Paul Peluso, Michael Frain, Irene Johnson

CSD- Connie Keintz

Dean's Office- Valerie Bristor, Donald Torok, Eliah Watlington, Deborah Shepherd

EL- Valerie Bryan, John Pisapia, Dan Morris, Meredith Mountford, Daniel Reyes-Guerra, John Shockley, Steve Rios

ES & HP- Robert Zoeller

ESE- Mike Brady, Mary Lou Duffy, Lydia Smiley, Larry Heiser, Beverly Warde, Cynthia Wilson, Peggy Goldstein, Rangasamy Ramasamy

OASS - Lorraine Cross

Teaching and Learning- Sharon Crawley, Penelope Fritzer, Ernest Brewer, Philomena Marinaccio-Eckel, Patricia Heydet-Kirsch, Joan Lindgren, Carmen Morales-Jones, Jennifer Bird

Please advise Marinacc@fau.edu if you attended and your name does not appear.

III. Approval of minutes from last meeting

A motion to approve the January 22, 2010 amended minutes was made by Mike Brady; the motion was seconded by Paul Peluso. The minutes were approved by a majority vote.

IV. Old business / Continuing business / Updates

- **COE Strategic Thinking / Planning..... On Target-** John Pisapia
 - Today's national presenter: Rick Ginsberg, Dean, School of Education, University of Kansas, to speak via Skype. Faculty is invited to attend.
 - COE Strategic Planning web site will be up before summer term begins.
 - Fall: Presenters will include representatives from FAU/COE dean's office, FAU President Saunders's office, and Florida Department of Education. In November COE faculty input begins.
 - Faculty thanked Dr. Pisapia for his diligent work on this COE initiative.

- **Graduate Faculty Status** – Valerie Bryan
 - New COE graduate faculty status document unanimously approved. As first college to be approved we are leading the way. The entire plan will be under the faculty tab on the COE web site. It is currently located under the faculty assembly group tab. Plans are being made to change related documents and to resolve disagreements regarding loyalty oath and criminal checks for external committee members.
 - Concern was voiced that these disagreements may contribute to different rules for different colleges.
 - Additional updates will be sent after summer term.
- **Promotion and Tenure Task Force Final Report** - Andy Brewer
 - P & T task force met on February 18th and Feb 25th to discuss revision suggestions from colleges across university. Minutes are available upon request from Andy Brewer.
 - COE's response reflected the transparent and collaborative process undertaken by our faculty. Many COE recommendations were included in the final document.
 - The task force discussed principles, instructions, and guidelines. Members identified each college concern or suggestion and discussion ensued.
 - The culminating document was sent March 25th to Dean Alperin, college deans, department chairs, and University Senate P&T committee. There will be a three-year transition window.
 - The new P and T document changes will be referenced at today's Provost P & T forum 10:00-12:00.
 - April 23rd COE will give P & T workshop 11:00-12:00.
- **Election Results**
 - **2010-2011 FA Leadership Team**
 - President: Beverly Warde
 - Vice President: Connie Keintz
 - Secretary: Philomena Marinaccio-Eckel
 - Archivist: Susannah Brown
- **Representatives for UFS Senate**
 - FA has 3 senators; two seats were available for re-election. The candidates were Deborah Floyd and Dilys Schoorman.
 - A motion was made by Mike Brady for approval of these FA/UFS candidates by acclamation; the motion was seconded by Jim McLaughlin. The motion was approved by a majority vote.
 - UFS representatives for Northern Senate include: Andy Brewer, Valerie Bryan, Joan Lindgren, and Joe Furner.
 - UFS representatives for Broward Senate are Penelope Fritzer and David Kumar.
- **Renaming of the Educational Leadership Department.**
 - To more accurately represent the department, the Department of Educational Leadership wants the Faculty Assembly to approve a name

change. Last year Educational Leadership merged with a piece of another department and welcomed Dan Morris, Mary Lieberman, and Steve Rios.

- A motion to approve the name change from “The Department of Educational Leadership” to “The Department of Educational Leadership and Research Methodology” was made by Mike Brady; the motion was seconded by Sharon Crawley. The motion was approved by a majority vote.

V. New business

- **Dean’s Talking Points: Dean Valerie Bristor**
 - Veto of Senate Bill 6. Acknowledgement was given to Dr. Robert Shockley who led the effort from private and state colleges.
 - In his veto letter the governor mentioned putting together an advisory committee. Dr. Shockley is making sure that colleges of education will be represented.
- **Budget** (see attached PowerPoint for itemized reductions).
 - Dean Bristor’s previous email showing how last year’s budget was prioritized to reflect a 4% cut has been updated. If a 4% reduction is required COE could make further changes (i.e., to save visiting lines).
 - 2009-2010 Base Budget for the College of Education = \$15,567,495
 - 4% reduction = \$622,700
 - Great concern expressed about next year (AY 2011-2012), i.e. the end of the stimulus.
- **Summer Employment Criteria** (see attached PowerPoint for supplemental summer appointments such as advising and dissertation hours)
 - The university recently required all colleges to set summer hiring criteria. This is not a grave concern for our college but other colleges are in need of criteria to guide decisions for hiring one professor over another.
 - COE professors are allowed to teach two summer courses for 0.125 x base salary.
 - The changes in the collective bargaining agreement for summer salary allows for professors to teach a third summer course for adjunct pay.
 - Assignments that vary will be reviewed by the Dean.
 - Dean Bristor was acknowledged for advocating for the COE faculty in collective bargaining agreement.
- **COE Adoption of LiveText as Assessment Tool** (see attached PowerPoint review of LiveText preparations and administrative tasks).
 - Dean Bristor introduced 2008-2010 timeline of LiveText adoption process. Students who enroll in COE identified courses at the graduate, undergraduate, and non-degree seeking levels need a LiveText account.
 - Syllabus alternative statement: Required Resources: LiveText. “Students in this course are required by the college to have an active LiveText account to track mastery of programs skills, competencies and critical assignments, and to meet program and college accreditation requirements. Information regarding obtaining an account is provided on the College of

Education website, <http://coe.fau.edu/livetext>. Students must have an account within the first ___ weeks of the semester.”

- Financial aid can be used to purchase LiveText at the bookstore. IRM awarded the COE a small amount of grant funds to assist economically challenged students in obtaining a LiveText account. It is suggested in the plan presented that faculty notify chairs of any student who they believe has extreme financial circumstances and cannot purchase LiveText. There was discussion among the faculty that this is not a feasible plan.
- Confidentiality of COE accreditation on-line documentation. This COE site is what reviewers will view and it will be password protected. Reviewers do not individually access the LiveText student assessment system. Access would be limited to the on-site team making specific requests and then being shown pieces by COE personnel in an on-site review limited setting. Individuals would not have access into that system. Reports from LiveText would be submitted as part of the accreditation evidence to show student mastery and program improvement evidence.
- **COE Plan Presented in PowerPoint:**
 - **Spring 2010**
 - Administration will email students in third week of April to alert those students who do not have an active LiveText account that they will have a COE Hold.
 - Faculty report spring course grades for students solely based on the grade a student earned in the course.
 - Faculty report all critical assignment grades in LiveText.
 - Students enrolled in courses without an active LiveText account will have a COE Hold.
 - COE will administratively release hold when student obtains an active account.
 - **Summer 2010**
 - Syllabus statement included in all initial certification program courses.
 - Course grades reported for students based upon the grade earned by that student in the course.
 - All critical assignment grades reported in LiveText.
 - Electronic submission of student work is optional based on program and/or instructor decision.
 - Students who do not have an active LiveText account will be given a COE hold in the fourth week of each semester. (Summer 2 and 3 would be the third week of the session).
 - **Fall 2010**
 - Same as Summer 2010 with additional bullet.
 - Electronic submission of student work required. Faculty may adjust CAs with this in mind.

- **May 2010 -2011**
- Time to prepare for the next accreditation visit and program review. Need to reactivate working committees. Workshops on new format and electronic review requirements will be offered.
- NCATE is Spring 2014, but the NCATE and program review timelines have changed. IR (institutional reports) are due in Fall 2013 so all work on the visit must be completed by faculty before semester closes in April 2013.
- **Comments Expressed from the Floor during the Presentation:**
 - Responsibility for submission of electronic work for accreditation. We have a long history in COE that accreditation issues are a shared responsibility. We traditionally have co-chairs from administration and faculty. BOG requires periodic review of all academic programs. In lieu of a team coming from the BOG they recognize NCATE as the academic review.
- **Faculty Concerns:**
 - Confidentiality of student work and professor comments.
 - We are requiring students to buy LIVE TEXT and requiring them to agree to give up confidentiality.
- **Discussion:**
 - Pointed out the lack of forewarning about this Fall 2010 deadline for electronic submission of assignments, and the fact that some assignments will not or cannot be submitted electronically due to various issues.
 - Faculty expressed concern that the assessment tool is driving the curriculum (“may adjust CAs”). Clarification was provided indicating that this does not mean altering the curriculum but that faculty may choose to look at what way and/or how the CA is tracked in the system.

VI. Departmental Reports: (submitted before meeting and attached to agenda)

- **Culture, Curriculum and Educational Inquiry.** [Dilys Schoorman, Faculty Assembly Representative] We are excited to announce the successful completion of a search for a Professor in Curriculum and Instruction with specialization in Early Childhood Education. Dr. Lourdes Diaz Soto, a well-established scholar, will be joining our department in January 2011. She has the unique distinction of having a research agenda that intersects with all four program areas represented in our department.
- **Exercise Science and Health Promotion.** [Bob Zoeller, Faculty Assembly Representative] ESHP has completed its search for two faculty positions and obtained verbal commitment from two excellent candidates. We are endeavoring to expand our collaboration with Biomedical Sciences.
- **Teaching and Learning.** [Andy Brewer, Faculty Assembly Representative] T & L is working on Secondary Graduate classes and continue to work towards a Graduate Secondary degree program. The April departmental meeting was the last meeting for Dr. Carmen Morales-Jones.

- **Exceptional Student Education.** [Mary Lou Duffy, Faculty Assembly Representative] ESE is finalizing plans to start the new undergraduate program next fall semester.
- **Communication Sciences and Disorders.** [Connie Keintz, Faculty Assembly Representative] We are in the process of on-campus interviews for our Clinic Director Position. We have interviewed 2 candidates and have a 3rd one scheduled for later this month. We hope to have this search completed by June.
- **Counselor Education.** [Paul Peluso, Faculty Assembly Representative] The Counselor Education department learned that it was ranked 6th in the nation amongst Counselor Education programs on the Faculty Scholarly Production Index (FSP) by Academic Analytics. The FSP Index is compiled over a three year period, looking at faculty productivity (journal publications, grants awarded, books published), and then compares a department's productivity against the median index score for the particular discipline. This metric is featured on the Chronicle of Higher Education website. We are also pleased to announce that Dr. Michael Frain was awarded the College of Education Scholar of the Year, and Dr. Paul R. Peluso was awarded the College of Education Researcher of the Year.
- **Educational Leadership.** [Daniel Reyes-Guerras, Faculty Assembly Representative] Out of 22 candidates, three were selected to come in for interviews the week of March 1st. They were: Sunil Ramlall, Dominique Chlup and Philo Hutcheson. Each candidate gave a research presentation to the faculty that was video conferenced to the northern and southern campuses. Special thanks to all from the other departments who participated, especially on the Jupiter Campus. Regarding the research position, there were 14 applicants, none of which were appropriate. The search was kept open until February 27. The Outstanding Alumni Award tradition, now established, will continue, with the selection to take place before the Outstanding Professional Educator Alumni Awards Ceremony on Friday, April 30th. We are pleased to announce that one of our last year's graduates, Dr. John Hardman, has been announced as the recipient of the award. The department has successfully drafted and approved the new strategic plan that will guide us for the next few years. Anyone interested in seeing our final document should feel free to contact Dr. Shockley.

VII. Announcements:

- **COE Strategic Thinking/Planning:**
When: Following Faculty Assembly meeting, April 16, 12:30
Guest Speaker: Dr. Rick Ginsberg, Dean, School of Education, University of Kansas.
Topic: "National Perspectives - Challenges and Opportunities Confronting Colleges of Education"
Where: #313 College of Education, Boca Campus – Video Conferencing available at JUP EC 202C - DAV LA 139 - PSL JU 335
- **College of Education P&T committee hosts an Open Forum on P&T for all College of Education Faculty, Friday, April 23 from 11-12 in the Melby Center with video conferencing to Davie, Jupiter & PSL**

VIII. Open Discussion:

President Warde's closing comments: Accomplishments of this year's COE Faculty Assembly include, but are not limited to, the strong participation by COE faculty in two major university-wide processes: the revision of the Promotion and Tenure Guidelines and accompanying documents which were forwarded to the University P&T Task Force and the Graduate Faculty Status revisions. The COE faculty is also actively involved in the strategic planning initiative. The members of this year's Leadership Team (Meredith Mountford, Connie Keintz and Philomena Marinaccio-Eckel) as well as the Steering Committee members (Dilys Schoorman, Mary Lou Duffy, Lorraine Cross, Paul Peluso, Daniel Reyes-Guerra, Bob Zoeller and Andy Brewer) were thanked for their hard work and active participation throughout the year on behalf of the COE faculty.

President Warde was also thanked for her leadership and advocacy efforts on behalf of COE faculty at the Dean's Executive Council meetings.

ADJOURN President Warde adjourned the meeting at 12:35 p.m.

Submitted by,
Philomena Marinaccio-Eckel
Secretary, Faculty Assembly

The Faculty Assembly is an advisory body. As such, it passes along the faculty concerns, recommendations, and motions to the Dean. The Assembly does not create or prohibit programs/policies. It does, however, communicate issues to which the Dean is expected to respond.