



Graduate Programs—NEW COURSE PROPOSAL¹

UGPC APPROVAL _____
 UFS APPROVAL _____
 SCNS SUBMITTAL _____
 CONFIRMED _____
 BANNER POSTED _____
 CATALOG _____

DEPARTMENT		COLLEGE	
RECOMMENDED COURSE IDENTIFICATION (TO OBTAIN A COURSE NUMBER, CONTACT ERUDOLPH@FAU.EDU) PREFIX _____ COURSE NUMBER _____ LAB CODE (IF APPROPRIATE, L OR C) _____ L = LAB COURSE; C = COMBINED LECTURE/LAB COMPLETE COURSE TITLE: _____			EFFECTIVE DATE (first term course will be offered) _____
CREDITS ²	TEXTBOOK INFORMATION		
GRADING (SELECT ONLY ONE GRADING OPTION): REGULAR _____ SATISFACTORY/UNSATISFACTORY _____			
COURSE DESCRIPTION, NO MORE THAN THREE LINES:			
PREREQUISITES*		COREQUISITES*	REGISTRATION CONTROLS (MAJOR, COLLEGE, LEVEL)*
* PREREQUISITES, COREQUISITES AND REGISTRATION CONTROLS WILL BE ENFORCED FOR ALL COURSE SECTIONS.			
MINIMUM QUALIFICATIONS NEEDED TO TEACH THIS COURSE: MEMBER OF THE GRADUATE FACULTY OF FAU AND HAS A TERMINAL DEGREE IN THE SUBJECT AREA (OR A CLOSELY RELATED FIELD).			
Faculty contact, email and complete phone number:		Please consult and list departments that might be affected by the new course and attach comments. ³	

Approved by: Department Chair: _____ College Curriculum Chair: _____ College Dean: _____ UGPC Chair: _____ Graduate College Dean: _____ UFS President: _____ Provost: _____	Date: _____ _____ _____ _____ _____ _____	1. Syllabus must be attached; see guidelines for requirements: www.fau.edu/provost/files/course_syllabus.2011.pdf 2. Review Provost Memorandum: Definition of a Credit Hour www.fau.edu/provost/files/Definition_Credit_Hour_Memo_2012.pdf 3. Consent from affected departments (attach if necessary)
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Email this form and syllabus to UGPC@fau.edu **one week before** the University Graduate Programs Committee meeting.