

Department of \_\_\_\_\_  
**College of Education**  
**Florida Atlantic University**

***Course title goes here***

**Catalog Description:**

*Course description that matches the description used in the FAU catalog---no more than 3 typed lines long.*

**Prerequisites or Co-requisites:**

*Pre or co-requisites taken from the catalog.*

**Required Texts:**

*Primary texts should be up to date (e.g., in the last 6 years); supplementary texts are listed as well and may reflect more foundational pieces. Some faculty use extensive reading lists. In that case, refer reviewers to a reading list included at the end of the syllabus.*

**Guidelines Used in Developing Course Objectives:**

*Include accrediting bodies standards or state standards as appropriate:*

FOR EXAMPLE:

State of Florida Specialization Competencies

National Associations

Educator Accomplished Practices: Florida Education Standards Commission

NCATE Recommendations for Technology in Teacher Education

Subject Matter Content Standards for Florida's Teachers

**Course Objectives:**

*A listing of all the objectives assigned to this course. In many cases these objectives are coded to match the standards of the accrediting body or state standards as appropriate.*

**Course Requirements:**

*List, with descriptions, the graded activities for this course. The university committee is interested in knowing how the grade for each student will be arrived at by the faculty member. Some departments use a summary chart, like the one that follows to describe the points assigned to each activity and how it relates to the overall course grade.*

Assignment	Points	% of Course Grade
Quizzes (3 at 25 points each)		25%
Position paper		25%
Ethics essay		25%
Graded mini projects		25%

<b>TOTAL</b>		100%
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### **Grading Scale:**

Scores are cumulative and the grade scale represents percentage of total points earned.

A	93-100	A-	90-92	B+	87-89
B	83-86	B-	80-82	C+	77-79
C	73-76	C-	70-72	D+	67-69
D	63-66	D-	60-62	F	Below 60

*Suggested grading scale—grad college requests that all grades (A through F) are included.*

### **Attendance Policy:**

Students are expected to attend all of their scheduled University classes and to satisfy all academic objectives as outlined by the instructor. The effect of absences upon grades is determined by the instructor, and the University reserves the right to deal at any time with individual cases of nonattendance. Attendance includes active involvement in all class sessions, class discussions, and class activities, as well as professional conduct in class.

Students are responsible for arranging to make up work missed because of legitimate class absence, such as illness, family emergencies, military obligation, court-imposed legal obligations, or participation in University-sponsored activities (such as athletic or scholastic team, musical and theatrical performances, and debate activities). It is the student's responsibility to give the instructor notice prior to any anticipated absence, and within a reasonable amount of time after an unanticipated absence, ordinarily by the next scheduled class meeting. Instructors must allow each student who is absent for a University-approved reason the opportunity to make up work missed without any reduction in the student's final course grade as a direct result of such absence.

### **Students with Disabilities:**

In Compliance with The Americans with Disabilities Act (A.D.A.), students who require special accommodations due to a disability to properly execute coursework must register with the Office for Students with Disabilities (OSD) located in Boca – SU 133 (561-297-3880), in Davie – MOD I (954-236-1222), or in Jupiter – SR 117 (561-799-8585) and follow all OSD procedures. The purpose of this office “is to provide reasonable accommodations to students with disabilities.” Students who require assistance should notify the professor immediately by **submitting a letter from the Disabilities Office to your instructor** requesting your need of specific assistance. Without such letter, the instructor is not obligated to make any accommodations for students.

### **Honor Code:**

Students at Florida Atlantic University are expected to maintain the highest ethical standards. Academic dishonesty, including cheating and plagiarism, is considered a

serious breach of these ethical standards, because it interferes with the University mission to provide a high quality education in which no student enjoys an unfair advantage over any other. Academic dishonesty is also destructive of the University community, which is grounded in a system of mutual trust and places high value on personal integrity and individual responsibility. Harsh penalties are associated with academic dishonesty. For more information, see [http://www.fau.edu/regulations/chapter4/4.001\\_Honor\\_Code.pdf](http://www.fau.edu/regulations/chapter4/4.001_Honor_Code.pdf).

## **References:**

*All references should be in APA format for our college.*

*There are some online resources for APA formatting. You may want to check the URLs listed below for models on format.*

<http://owl.english.purdue.edu/owl/resource/560/01/>  
<http://citationmachine.net/index2.php?reqstyleid=2>  
<http://www.psychwww.com/resource/apacrib.htm>

*References included in this section may be the readings already assigned, or they may be materials used in developing the course, or recommended readings. The Graduate College is interested in keeping the reference list current (again, the last 6 years) but seminal literature should also be included. Foundational pieces should be balanced by current work.*

**Tentative Course Outline:**

Week	Topic		Assignments

*Graduate curriculum committee looks at the tentative course outline as an example of the typical plan for content dissemination—designation as “fast track” or “online” delivery is not necessary.*

**Bibliography:**

*Include all resources for this course. The grad curriculum committee looks for a balance of current as well as foundational references.*

**Competencies:**

*If appropriate, include a listing of competencies that are directly connected to this course.*