

Graduate Programs Committee (GPC)

Minutes of September 17, 2009 Meeting

DRAFT September 19, 2009

Florida Atlantic University

College of Education

Office for Academic and Student Services, Room 232

1:30-3:30pm

Members Present: Deborah Floyd, Susannah Brown, Carlos Diaz, Valerie Bryan, Deena Wener, Greg Brigman, Hani Zainuddin, Sharon Darling, Mary Lou Duffy, Robert Zoeller, and Deborah Shepherd

- I. Welcome and Introductions conducted by Deborah Shepherd (on behalf of the COE Dean) and Members.
- II. GPC Role and Responsibilities according to the COE Policy and Procedural Manual which was reviewed in 2005 were discussed. It was noted that some wording and specific content were questioned concerning a representative of the A.D. Henderson University School and the selection of the College representative to the University Research Committee. Deborah Shepherd will research the noted questions and report during the next meeting.
- III. Election of COE GPC Leadership Team
 - A. Chair, COE Graduate Programs Committee, motion by Carlos Diaz that Deborah Floyd should serve in this position, seconded by Valerie Bryan. All members present voted in favor with none opposed.
Action: Elected Chair, COE Graduate Programs Committee: Deborah Floyd
 - B. Recorder, COE Graduate Programs Committee:
Action: Susannah Brown appointed as Recorder of Meeting Events.
 - C. Chair, Subcommittee Student Petitions, motion by Mary Lou Duffy that Carlos Diaz should serve in this position, seconded by Valerie Bryan. All members present voted in favor with none opposed.
Action: Carlos Diaz will serve as Chair of the Subcommittee Student Petitions.
 - D. Chair, Subcommittee Graduate Curriculum Issues: TBA
Action: The COE GPC requests the COE Dean respond to a request that the Dean's office provide procedural support for this committee, similar to the support for the Student Petitions and Graduate Faculty Applications Processes. Appointment of a sub-committee chair will be an action item on the next agenda.
 - E. Graduate Faculty Applications

Action: Agreed to continue the process of the COE GPC serving as a Committee of the Whole. Chair will ensure applications are available for each meeting. Applications will continue to be filed with the COE Dean's office and records kept in that office

- F. University Graduate Council Representatives - motion by Sharon Darling that Valerie Bryan serve in the role, seconded by Robert Zoeller. All members present voted in favor with none opposed.

Action: Deborah Floyd will serve as the first COE University Graduate Council Representative (as our COE GPC chair). Valerie Bryan will serve as our second Graduate Council representative.

- G. Representatives from each Department to serve on subcommittees are as follows:

Department of Communication Sciences and Disorders

Faculty Rep. Student Petitions: Deena L. Wener (Wener@fau.edu)

Faculty Rep. Curriculum Issues: Ali Danesh (Danesh@fau.edu)

Department of Counselor Education

Faculty Rep. Student Petitions: Linda Webb (LWebb@fau.edu)

Faculty Rep. Curriculum Issues: Greg Brigman (Gbrigman@fau.edu)

Department of Curriculum, Culture, and Educational Inquiry)

Faculty Rep. Student Petitions: Handi Zainuddin (zainuddi@fau.edu)

Faculty Rep. Curriculum Issues: Carlos Diaz (cdiaz@fau.edu)

Department of Exceptional Student Education

Faculty Rep. Student Petitions: Sharon Darling (sdarlin4@fau.edu)

Faculty Rep. Curriculum Issues: Mary Lou Duffy (mduffy@fau.edu)

Department of Educational Leadership

Faculty Rep. Student Petitions: Deborah Floyd (DFloyd@Fau.Edu)

Faculty Rep. Curriculum Issues: Valerie Bryan (Bryan@fau.edu)

Department of Exercise Science and Health Promotion

Faculty Rep. Student Petitions: Robert Zoeller (rzoeller@fau.edu)

Faculty Rep. Curriculum Issues: TBA

Department of Teaching and Learning

Faculty Rep. Student Petitions: Susannah Brown (sbrow118@fau.edu)

Faculty Rep. Curriculum Issues: Joan Lindgren (jlindgre@fau.edu)

Office for Academic and Student Services

Deborah W. Shepherd (dshep@fau.edu)

Associate Dean

Ex. Officio Member

IV. Graduate Issues

A. Graduate Faculty Applications and Process

Action: Gail Burnaford- Level A Approved; Lydia Smiley, Level A Approved

B. University Graduate Council – Deborah Floyd reported about the University Graduate Council activities as follows:

- a) The Graduate Governance Document has been sent out for another vote. Most of the changes the COE faculty requested have been made and the document is much better because of this input. All members are encouraged to read this document carefully because, if it goes into effect our COE GPC needs to ensure we are in compliance regarding various issues such as graduate faculty appointments for adjuncts. All faculty are encouraged to vote.
- b) The Thesis and Dissertation Guide is being revised. Deborah Floyd distributed copies of clarifications being considered by the University Graduate Council and asked for input.

Action: Valerie Bryan and Mary Lou Duffy will chair a sub-committee to review the document and recommend revisions. Valerie Bryan will scan the changes distributed and send to COE GPC members for this input.. This will be on the next COE GPC agenda.

- c) Masters Degree Comprehensive Examinations was discussed at the University Graduate Council level, but without much support for a university wide policy. This was an information item only and COE GPC faculty members noted that some programs have these exams and others do not; thus, this is a programmatic option that is desirable.
- d) Thesis and Dissertation Electronic and Paper Publishing- The FAU library officials would prefer to not continue the process of collecting paper copies of thesis and dissertations. Information about electronic processes was distributed to the COE GPC.

Action: It was agreed that the COE GPC has no objection to moving toward electronic publishing of graduate thesis and dissertations as long as the requirement of a paper copy going to the supervising faculty member and the department stays in place.

- e) Doctoral Completion Research Project – Deborah Floyd distributed information about a research project regarding doctoral matriculation. She asked that the COE GPC review this research and consider the possibility of focusing on a discussion about our COE graduate programs in light of this research.

Action: It was agreed by consensus that this would be a good topic for a future meeting.

V. Student Petitions Subcommittee- This committee functioned as a “committee of the whole” for this meeting.

Action: Eight student petition requests were considered. Seven were approved and one was disapproved.as follows: EDL (1 approved); ESE (1 approved); TL (5 approved); ESHP (1 disapproved).

VI. Graduate Curriculum Subcommittee- This committee functioned as a “committee of the whole” for this meeting.

Action:

Approved EDF 7578 Critical Foundation of Educational Inquiry, (new course), Revision needed: add statement of consultation with other departments and attach comments/response from the other departments; short statement describing connection to conceptual framework, Revision to be submitted and moved forward to the next University GPC meeting on Oct. 7th.

Approved EEX 5661 Managing Curriculum and Behavior in the Inclusive Classroom changed to EEX 6415.

Approved EEX 5602 Behavior Change and Management Strategies.

Approved EEX 6615 Behavior Assessment and Intervention Selection.

VII. Meeting Adjourned at 3:30 PM

VIII. Future Meeting Dates and Times

A. COE Graduate Program Committee Meeting

1-3 PM Thursday, October 15

1-3 PM Tuesday, November 10

December – TBD (if necessary)

1-3 PM Wednesday, January 13

1-3 PM Thursday, February 11 (last day for COE curriculum approvals until Sept.)

1-3 PM Tuesday, March 23 (after spring breaks and before the March UGPC and UGC)

1-3 PM Thursday, April 8

Student Petitions Subcommittee will meet at 12 noon prior to each GPC meeting.

Curriculum Issues Subcommittee meetings will be confirmed once chair is elected.

B. University Graduate Council

Representatives; Deborah Floyd and Valerie Bryan to attend. Meetings held in SU 113.

October 14, 2009, 2-4

November 18, 2009, 2-4

December 2, 2009, 2-4

January 27, 2010, 1:30-3:30

February 17, 2010, 1:30-3:30

March 31, 2010, 1:30-3:30

April 28, 2010, 1:30-3:30

C. University Faculty Senate Steering Committee

September 22, 2009

October 27, 2009

November 24, 2009

January 12, 2010

February 9, 2010

March 2, 2010

April 13, 2010

D. University Faculty Senate

October 2, 2009

November 6, 2009

December 4, 2009

January 22, 2010

February 19, 2010

March 19, 2010

April 23, 2010