

## Graduate Programs Committee (GPC)

### Minutes of March 23, 2010 Meeting

Florida Atlantic University

College of Education

Office for Academic and Student Services, Room 232

1:00-3:00pm

Members Present: Deborah Floyd, Susannah Brown, Carlos Diaz, Hani Zainuddin, Valerie Bryan, Sharon Darling, Mary Lou Duffy, Linda Webb, and Deborah Shepherd

I. Call to order and roll call conducted by Deborah Floyd at 1pm

II. Old Business

A. Approval of February 11, 2010 minutes.

**Action:** Motion to approve the February 11, 2010 minutes by Mary Lou Duffy. Seconded by Carlos Diaz. All members present voted to approve the minutes.

B. Petitions Sub-committee Report- Reported by Carlos Diaz

Discussion ensued by all members present regarding the petitions. After careful consideration action was taken regarding each petition.

**Action:** Motion to approve the student petitions as per the sub-committee recommendations for February 23, 2010 by Deborah Floyd by consensus. All members present voted to approve student petitions as per the sub-committee recommendations.

**Action:** Motion to approve a CCEI student petition by the committee as a whole by Sharon Darling. Seconded by Susannah Brown. 6 votes to approve. 1 vote to disapprove. 1 abstention.

**Action:** Motion to approve one EL student petition by the committee as a whole by Carlos Diaz. Seconded by Hani Zainuddin. All members present voted to approve.

**Action:** Motion to defer to the department one EL student petition by the committee as a whole by Mary Lou Duffy. Seconded by Valerie Bryan. Members present voted to approve.

**Action:** 17 petitions were considered. 11 petitions approved as follows: CSD- 3, CCEI- 1, EL- 6, and TL- 1. 1 petition was deferred back to the department EL. 5 petitions were disapproved.

C. Curriculum Sub-committee Report- There was no sub-committee meeting because no curriculum proposals have been presented.

Linda Webb and Deborah Floyd mentioned that the University level meeting is on Wednesday, March 24, 2010 at 2pm in SU 113.

#### D. Graduate Faculty Applications- Committee of the Whole

One application file was reviewed by GPC members. Members applied the new criteria to the application.

**Action:** Motion to approve Graduate Faculty status for Connie Keintz for level B pending that she provides documentation of research topic (completion of information on the form). Motion by Carlos Diaz. Seconded by Sharon Darling. All present voted to approve.

*Post meeting action:* Deborah Floyd contacted Connie Keintz and she completed the form with the necessary information regarding her research topic. After review of the information, Deborah Floyd sent an email to Dean Bristor indicating that the Graduate Programs Committee approves Dr. Keintz's application for Level B.

### III. Graduate College Graduate Faculty Status

A. Deborah Floyd reported that the COE Graduate Faculty Status Policy was approved at the University level by the University Graduate Council. The policy is currently in use to review all COE Graduate Faculty status applications, including full and part-time faculty.

B. Deborah Floyd reported that all of the Associate Graduate Faculty forms (and Graduate Faculty approved applications) that have been submitted have been processed and forwarded from the COE to the University Graduate College for processing. She praised COE faculty colleagues and staff for their fine team work in moving this policy change and implementation.

### IV. Meeting Adjourned by Deborah Floyd at 2:25pm.

V. Next GPC meeting will be held at 1-3pm on April 8, 2010 in the Office of Student Academic Service, Room 232. Petitions sub-committee meeting will be held in the Office of Student Academic Service, Room 232 at 12:25pm. Curriculum sub-committee meeting to be announced.