College of Education
Graduate Programs Committee Meeting Minutes
Thursday

August 15, 2024
12:30 p.m. – Sub Committee Meetings
1 PM GPC Convenes

Zoom Meeting

- 12:30 – Sub Committees - (Sub-Committee Chairs will announce meeting rooms.)
- pm COE GPC

Roll call, convening, and announcements

A Graduate Program Curriculum meeting of the College of Education was held on August 15, 2024. It began at 1:04 PM and was presided over by Elizabeth Villares Sacks, with Elizabeth also recording the meeting minutes.

Attendees: Voting members in attendance

- Sharon Darling (Chair) Subcommittee Student Petitions, Special Education
- Adriana Labarta, Counselor Education
- Michelle Vaughan, Curriculum and Instruction
- Sabrina Sembiante, Curriculum and Instruction
- Lisa Finnegan, Special Education
- Elizabeth Villares Sacks, Chair, Subcommittee Curriculum Committee, Counselor Education
- Deborah Shepherd, Associate Dean, Academic and Student Services (Ex-officio)

Approval of Minutes

Sharon Darling moved to approve the minutes of the previous April 10, 2024, meeting, which was seconded by Sabrina Sembiante.

- The committee voted to approve the minutes (6-0), with an amendment to include the courses approved on April 10, 2024.

Recorder for Minutes – Elizabeth Villares Sacks, Ph.D.

Curriculum Subcommittee Report

The curriculum changes for the Department of Curriculum and Instruction and Special Education were presented by Elizabeth Villares Sacks.

- Department of Special Education's changes included merging six one-credit seminar courses to create three two-hour classes instead. The curriculum packets and course request forms were reviewed and discussed. The course changes were previously approved in Spring 2024 when program changes were approved. The changes for EEX 7938 were approved (3-0).

- Department of Curriculum and Instruction changes included revising course numbers to allow doctoral students to take classes as electives and removing prerequisites to ensure master students were completing courses in the appropriate sequence. Approved (3-0) course changes for EDG5705, RED 6351, RED 6546, RED 6548, RED 6836, TSL 5142, TSL 5345, TSL 5440. The master's degree in Educational Psychology change request was also approved (3-0)
- It was recommended that someone from the department attend the university meetings to provide context and address any questions that could derail the approval process. University redline changes must be submitted with any request that requires catalog changes.

Petitions Subcommittee Report

- Sharon Darling presented the report on student petitions. Two student petitions involving a low GPA and authorization to work up to 30 hours per week were shared for committee approval.
- A third petition was brought to the full committee to consider granting a master's degree and an Ed.S. post-graduation. The student had completed all degree requirements but did not register for the dual degree before graduation. The Florida Board of Clinical Social Work, Marriage and Family Therapy and Mental Health Counseling licensure board would not accept the Ed.S. Counseling degree but instead required a master's degree in counseling. The student has completed all requirements for both degrees, and there would be no additional courses for her to complete that would result in a new master's degree in counseling.
- It was recommended that departments be encouraged to review their current handbooks and adopt language to state that students are responsible for ensuring their degree programs meet state licensing requirements before the end of the second semester.

University Graduate Council/University Graduate Programs Committee Updates - None

Other Items

Sharon Darling addressed the need and precedence of electing committee chairs by the members annually. This process allows for faculty governance.

Main Motions

Motion to change the agenda: Sharon Darling moved and Sabrina Sembiante seconded to add the committee leadership to the first meeting agenda. The motion passed (6-0).

Motion to accept Curriculum Changes: Moved by Elizabeth Villares Sacks and seconded to approve the sub-curriculum committee recommendations. The motion passed (6-0).

Motion to accept Student Petitions for low GPA and Work authorization: Moved by Sharon Darling and seconded to approve the student petition sub-committee recommendations. The motion passed (6-0).

Motion to accept Student Petition for Program Degree: Moved by Elizabeth Villares Sacks and Lisa Finnegan seconded to approve adding a master's degree to the student's Ed.S. petition. The motion passed (6-0).

Motion to elect Graduate Programs Committee Chair: Moved by Sharon Darling and Sabrina Sembiante seconded to elect Elizabeth Villares Sacks as chair. The motion passed (6-0).

Motion to elect Student Petitions Sub-Committee Chair: Moved by Elizabeth Villares Sacks and Lisa Finnegan seconded to elect Sharon Darling as chair. The motion passed (6-0).

Motion to elect Curriculum Sub-Committee Chair: Moved by Sharon Darling and Sabrina Sembiante seconded to elect Elizabeth Villares Sacks as chair. The motion passed (6-0).

Announcements

1. University committee meetings begin next week. The university changed its meeting dates, which pushed the CoE calendar back.

Adjournment

Sabrina Sembiante moved that the meeting be adjourned, which was agreed upon at 1:37 pm.

Respectfully submitted by Elizabeth Villares Sacks, Ph.D.
Approved with amendments on September 11, 2024.