



## **Good FIT Program Procedures and Guidelines for Host Teachers**

Thank you for hosting a Good FIT Instructional Intern in your classroom!

### **Overview**

Good FIT (First Introduction to Teaching) provides students an interesting, positive, and supportive early classroom experience. The intent of the program is to involve students with firsthand experience in effective classrooms early in their college program. You have been selected as a model for students who are interested in exploring and/or affirming teaching as a career.

### **Who Are Good FIT Instructional Interns?**

Good FIT Instructional Interns are degree seeking students currently enrolled in either a 2-year or 4-year college program. Good FIT Instructional Interns have an interest in teaching, but most of them have not had a current experience in an authentic classroom. You will play an important role as a model for professionalism, classroom management, and instructional techniques. Good FIT Instructional Interns are not enrolled in a specific course, but receive a stipend for their participation as an instructional intern in your classroom.

### **Host Teacher's Role**

Since many of the Good FIT Instructional Interns are new to classrooms, and are not enrolled in a specific course, you, as the Host Teacher, are a key contributor in the Good FIT Program.

At first you may need to provide direct instructions for common tasks but our experience is that these interns quickly adapt to the classroom. It is important that you introduce them to classroom routines and your expectations. You should also review the class list(s) with your instructional intern noting any important "need-to-know" information about your students such as severe allergies, serious health problems, extreme behavior problems, mainstreamed ESE students, etc.

Although interns may assist you or work with an individual student or small group, they should always be under your direct supervision. Good FIT Instructional Interns should not be responsible for creation/delivery of lesson plans or evaluating student performance. Please plan structured, guided, and appropriate activities for your Good FIT Instructional Intern. You are part of the recipe for success.

### **Procedures and Responsibilities**

As a Good FIT host teacher, you will receive a stipend per student hosted each semester. To provide us with feedback, it is your responsibility to:

- Attend the informational meeting facilitated by the Good FIT Coordinator
- Verify attendance records by initialing the Good FIT Program Instructional Intern Participation Log
- Complete a short evaluation checklist at the end of the student's experience. The areas covered in this evaluation are personal qualities, accountability, and communication.
- In order to receive your stipend, the above activities must be completed and payment paperwork must be submitted in a timely manner.

<b>Host Teacher Stipend per Intern</b>	<b>Good FIT Intern Participation</b>
\$150	12 weeks
\$125	10 weeks
\$100	8 weeks

### **Instructional Intern's Commitment**

Good FIT Instructional Interns have signed an agreement with FIAT (Florida Institute for the Advancement of Teaching) to work one full day a week for a fixed number of weeks during the academic semester in your classroom. Included in that document are guidelines for interns in the areas of procedures and professionalism. A copy of this agreement is attached for your information.

### **Classroom Role of Instructional Interns**

The Good FIT Instructional Intern should assist you in your classroom with a variety of tasks that give them the opportunity to actively experience day-to-day activities in an authentic classroom environment and interact with the students. As general guidelines, the following possible assignments are suggested for Good FIT Instructional Interns:

- Assist the teacher with preparation for labs, lessons and activities
- Gather, organize and set up materials for activities and labs
- Provide guidance to students working on special projects
- Assist the teacher with monitoring work completed during class
- Facilitate whole group learning by circulating and assisting students
- Support individual students, including those who need extra help, those who need enrichment, and those who need assistance due to absences
- Work with small groups, including supervision or guidance of activities and review of work assignments.