



Department of Special Education

Bachelor's Degree Handbook

March, 2011

Department Faculty

Sharon Darling, Ph.D.
Charles Dukes, Ed.D., Ph.D.
Lisa Finnegan, Ph.D.
James Forgan, Ph.D.
Katie Miller, Ph.D.
Rangasamy Ramasamy, Ph.D.
Jack Scott, Ph.D.

**Florida Atlantic University
Department of Special Education**

**Bachelor's Degree in Exceptional Student Education
March, 2011**

Welcome to Special Education! To assure efficient progress toward your degree, you should become familiar with this handbook, the University catalog (available at <http://www.fau.edu/registrar/universitycatalog/welcome.php>), and consult your advisor and other faculty members. Above all, you should work hard and enjoy what you are doing.

This handbook was written for you as an undergraduate student majoring in Exceptional Student Education (ESE) at FAU. It has been designed to answer questions and clarify requirements and procedures specific to the Department of Special Education. It should be used as a supplement to the University's general catalog and student handbook. Before beginning a program in ESE, you should read this handbook and attend the College of Education transfer orientation meetings. Please call the Office of Academic and Student Services (OASS) at 561-297-3570 to find out times for these orientations. Orientations are offered on all campuses, the OASS office can tell you the times for each campus.

Undergraduate ESE students complete a Bachelor of Arts in Education (B.A.E.) or Bachelor of Arts (B.A.) degree* in Exceptional Student Education designed to prepare students to teach individuals with mild learning and behavioral disabilities, as well as students with moderate to severe disabilities. Upon completion of the program, students will be eligible to apply for a Florida teaching certificate in Exceptional Student Education with an endorsement in Teaching English as a Second language (TESOL). ESE certification applies to grades K-12. Individuals certified in ESE are eligible to teach in classrooms for students with learning disabilities, developmental and intellectual disabilities, and emotional/behavioral disorders.

* A Bachelor of Arts degree is awarded contingent upon student's completion of 2 semesters of a foreign language while in college.



The bachelor's program in Exceptional Student Education prepares students to teach individuals with mild learning and behavioral disabilities, as well as students with moderate to severe disabilities. Program requirements support the NCATE conceptual framework of producing professionals who are informed, ethical, and capable in their roles as teachers and decision-makers.

The undergraduate ESE program is a limited access, single entry point program. That is, students begin the sequence of ESE courses in the summer or fall semesters of their junior year and complete the program at the end of the spring semester of their senior year. Course rotations are available to allow students to complete the program in 5, 6, or 8 semesters. **Undergraduate ESE courses are offered once a year. If you do not follow the sequence of ESE courses listed, you will fall behind by at least one entire year.**

Getting Programmed

Three conditions must be met before you will be accepted into the College of Education:

1. Present passing scores on all sections of the General Knowledge (GK) test,
2. have a GPA of 2.5 or higher, and
3. receive an official letter of acceptance from the College of Education.

Once these conditions have been met, you will be assigned an faculty advisor in the Department of Special Education who will work with you to develop your official Program of Study. At that time you and your ESE faculty advisor will review the courses, discuss field experiences, and develop a projected sequence of courses for you.

You must develop this Program of Study prior to registering for the spring semester of your junior year, or you will not be allowed to take the spring sequence of ESE courses. It is your responsibility to contact your assigned ESE faculty advisor to set up an appointment to be programmed. You and your faculty advisor will develop your Program of Study that includes the specific courses you will need to graduate. After final approval, a copy of the program is given to you, another is kept on file in the ESE Department, and another is sent to the Office of Academic and Student Services. This is your contract with the ESE Department. **To progress through the bachelor's degree program and graduate, your transcript must show grades of "C" or above in all Education courses included on the program. You also must maintain an overall GPA of 2.5 and meet other professional development requirements.**

At the time of programming you will be asked to disclose whether you have ever been convicted of a misdemeanor, felony, or any criminal or civil offense other than a minor traffic violation, or whether you have been found guilty of personal conduct which could reduce your effectiveness as a teacher. This disclosure does not automatically exclude you from the program; however, it is essential to disclose and discuss possible effects on your ability to complete the degree program. Failure to disclose this information will be considered disruptive conduct as defined in the FAU Student Handbook.

Security Clearance Requirements

Quality teacher education programs require students to practice effective teaching techniques well before their internship. Field experiences within courses are designed to provide opportunities to practice your newly-developing skills with children *before* student teaching. To complete the field experience portion of any class, all students must be fingerprinted for security clearance purposes. Each school district in the FAU service area has a different process for gaining security clearance. Students must visit the web site, http://www.coe.fau.edu/oass/field_securityinfo.htm under the Field Experience link for the process used in each district, and the fees charged by each district for fingerprinting. Field experiences may be completed in any FAU partner district. If you are not able to obtain security clearance, then you will not be able to complete the field work assignments. This will make it impossible for you to complete the program and obtain your bachelor's degree and teaching certification in ESE.

Questions regarding the activities you will be completing in your field placements should be addressed by your course instructors. Questions relating to security clearance and the process in specific counties can be answered by the Office for Academic and Student Services (OASS). For Broward and Dade County inquiries, call OASS at the Davie campus at (954) 236-1028. For Indian River, Martin, Okeechobee, Palm Beach, and St. Lucie County inquiries, contact OASS on the Boca Raton campus at (561) 297-3570.

For Assistance with Other FAU Requirements

If you need assistance regarding transcripts, admissions, field experiences, and security clearance for schools, contact the Office of Academic and Student Services:

Boca Campus	(561) 297-3570
Davie Campus	(954) 236-1028
John D. MacArthur Campus	(561) 799-8627
Treasure Coast Campus	(772) 873-3353

If you need assistance, contact the Department at (561) 297-3280.

Financial Aid

Students who are enrolled in the ESE bachelor's degree program may be eligible for the Critical Teacher Shortage Tuition Reimbursement Program sponsored by the Florida Department of Education (FDOE). Information regarding this program is available on the FDOE homepage at: <http://www.floridastudentfinancialaid.org/>. See Florida Public School Employee Programs for details. A toll free number is also available at 1-888-827-2004.

Additional information regarding financial aid is available at *Teach in Florida* Financial Services at: <http://www.teachinflorida.com> .

Students are strongly encouraged to meet with an FAU Financial Aid Advisor to get more help in securing loans, grants and scholarships to help finance their bachelor's program.

Program Requirements

General Education requirements typically are met in lower division courses and determined upon admittance to the College of Education. In addition to General Education requirements, a minimum of 60 hours of FAU coursework is needed to fulfill University, College of Education, Teacher Certification and ESE Department requirements. **Many of these courses must be taken in a specific sequence;** therefore it is very important that you familiarize yourself with the program and stay in touch with your ESE faculty advisor. In general, the program consists of requirements within the following College of Education departments: Curriculum, Culture, and Educational Inquiry; Teaching and Learning; Educational Leadership and Research Methodology; and Exceptional Student Education.

Before you enter the programmed ESE bachelor's degree sequence, you must complete:

- EEX 2091 Disability and Society *
- EDF 2005 Introduction to the Teaching Profession;
- EDF 2085 Introduction to Diversity for Educators;
- EME 2040 Introduction to Technology for Educators; and
- Lower division core courses or complete an AA for Education transfer at the community college.

* EEX 2010 may be substituted for EEX 2091 if previously taken at another college.

Once you begin your ESE bachelor's degree course sequence, you will enroll in Professional Education Courses (taken by all FAU teacher education students) and courses specific to ESE. The ESE Department has a program of studies that shows the courses that students must take to earn a bachelor's degree. There are four different course sequence options that students may select from based on their needs. These four options follow.

**Department of Special Education
Bachelor's in ESE Program of Studies**

Accelerated (5 semesters) Program: **Fall Start**
(March 2011)

Program Prerequisite: EEX 2091 Disability and Society 3 credits
(or EEX 2010 Introduction to Exceptionalities)

Taken Any Semester (Other than Student Teaching):
EEX 4763 Special Education Technology 3 credits

Year 1: FALL Semester

EEX 4101	Language & Speech Disorders	3
	<i>Note: 15 hours of field work in a school is required</i>	
EEX 4050	Overview of Programs for Students with Exceptionalities	3
	<i>Note: 15 hours of field work in a school is required</i>	
LAE 4353	Language Arts and Literature: B-8	3
EDF 3430	Educational Measurement	3
TSL 4080	Introduction to Theories & Practices of TESOL	3

Year 1: SPRING Semester

EEX 4221	Assessment of Exceptional Individuals	3
EEX 4250	Reading Instruction in Special Education	3
EDF 3210	Applied Learning Theory	3
TSL 4081	TESOL Issues & Practices	3
MAE 4350	Principles & Methods: K-9 School Math	3

Year 1: SUMMER Semester

EEX 4472	Instructional Practices for Students with Moderate/Severe Disabilities	3
EEX 4842	Practicum 1: Students with Moderate/Severe Disabilities	1 (1-3)
	<i>Note: 6-9 hours per week of field work is required</i>	
EEX 4601	Behavior Change Strategies	3
RED 4552	Reading Diagnosis & Remediation: PreK through Grade 8	3
	<i>Note: Field experience in a classroom setting may be required</i>	

Year 2: FALL Semester

EEX 4066	Instructional Practices for Students with Mild Disabilities	3
EEX 4843	Practicum 2: Students with Mild Disabilities	1 (1-3)
	<i>Note: 6-9 hours per week of field work is required</i>	
EEX 4604	Classroom Management	3
EDF 3610	Education in a Multicultural Society	3

Year 2: SPRING Semester

EEX 4946	Student Teaching	4 (4-9)
EEX 4751	Collaboration with Professionals and Families	2
EEX 4932	Developing Individualized Education Programs	1

Department of Special Education
Bachelor's in ESE Program of Studies

Six Semester Program: **Summer** Start
(March 2011)

Year 1: SUMMER Semester

EEX 2091	Disability and Society (<i>Prerequisite or EEX 2010</i>)	3 credits
EDF 3210	Applied Learning Theory	3
EDF 3610	Education in a Multicultural Society	3
TSL 4080	Introduction to Theories & Practices of TESOL	3

Year 1: FALL Semester

EEX 4050	Overview of Programs for Students with Exceptionalities <i>Note: 15 hours of field work in a school is required</i>	3
EEX 4101	Language & Speech Disorders <i>Note: 15 hours of field work in a school is required</i>	3
LAE 4353	Language Arts & Literature: B-8	3
EDF 3430	Educational Measurement	3

Year 1: SPRING Semester

EEX 4221	Assessment of Exceptional Individuals	3
EEX 4250	Reading Instruction in Special Education	3
TSL 4081	TESOL Issues & Practices	3
MAE 4350	Principles & Methods: K – 9 School Math	3

Year 2: SUMMER Semester

EEX 4472	Instructional Practices: Moderate & Severe Disabilities	3
EEX 4842	Practicum 1: Moderate & Severe Disabilities <i>NOTE: 6-9 hours of field work per week is required</i>	1 (1-3)
EEX 4601	Behavior Change Strategies	3
RED 4552	Reading Diagnosis & Remediation: Pre-K to Grade 8 <i>NOTE: Field work in a classroom setting may be required</i>	3

Year 2: FALL Semester

EEX 4066	Instructional Practices for Students with Mild Disabilities	3
EEX 4843	Practicum 2: Mild Disabilities <i>NOTE: 6-9 hours of field work per week is required</i>	1 (1-3)
EEX 4604	Classroom Management	3
EEX 4763	Special Education Technology	3

Year 2: SPRING Semester

EEX 4946	Student Teaching	4 (4-9)
EEX 4751	Collaboration with Professionals & Families	2
EEX 4932	Developing IEPs	1

**Department of Special Education
Bachelor's in ESE Program of Studies**

Six Semester Program: **Fall Start**
(March 2011)

Year 1: FALL Semester

EEX 2091	Disability and Society (<i>Prerequisite or EEX 2010</i>)	3 credits
EEX 4050	Overview of Programs for Students with Exceptionalities <i>Note: 15 hours of field work in a school is required</i>	3
EEX 4101	Language & Speech Disorders <i>Note: 15 hours of field work in a school is required</i>	3
LAE 4353	Language Arts & Literature: B-8	3

Year 1: SPRING Semester

EEX 4221	Assessment of Exceptional Individuals	3
EEX 4250	Reading Instruction in Special Education	3
TSL 4080	Introduction to Theories & Practices of TESOL	3
EDF 3430	Educational Measurement	3

Year 1: SUMMER Semester

EEX 4472	Instructional Practices: Moderate & Severe Disabilities	3
EEX 4842	Practicum 1: Moderate & Severe Disabilities <i>NOTE: 6-9 hours of field work per week is required</i>	1 (1-3)
EEX 4601	Behavior Change Strategies	3
RED 4552	Reading Diagnosis & Remediation: Pre-K to Grade 8 <i>NOTE: Field work in a classroom setting may be required</i>	3
MAE 4350	Principles & Methods: K – 9 School Math	3

Year 2: FALL Semester

EEX 4066	Instructional Practices for Students with Mild Disabilities	3
EEX 4843	Practicum 2: Mild Disabilities <i>NOTE: 6-9 hours of field work per week is required</i>	1 (1-3)
EEX 4604	Classroom Management	3
TSL 4081	TESOL Issues & Practices	3

Year 2: SPRING Semester

EEX 4946	Student Teaching	4 (4-9)
EEX 4751	Collaboration with Professionals & Families	2
EEX 4932	Developing IEPs	1

Year 2: SUMMER Semester

EDF 3210	Applied Learning Theory	3
EDF 3610	Education in a Multicultural Society	3
EEX 4763	Special Education Technology	3

**Department of Special Education
Bachelor's in ESE Program of Studies**

Eight Semester Program: **Fall Start**
(March 2011)

Year 1: FALL Semester

EEX 4050	Overview of Programs for Students with Exceptionalities <i>Note: 15 hours of field work in a school is required</i>	3 credits
EEX 2091	Disability and Society (<i>Prerequisite or EEX 2010</i>)	3
LAE 4353	Language Arts & Literature: B-8	3

Year 1: SPRING Semester

TSL 4080	Introduction to Theories & Practices of TESOL	3
EDF 3210	Applied Learning Theory	3
EDF 3610	Education in a Multicultural Society	3

Year 1: SUMMER Semester

EEX 4763	Special Education Technology Course Option 1* (See Notes) Course Option 2* (See Notes)	3
----------	--	---

Year 2: FALL Semester

EEX 4101	Language & Speech Disorders <i>Note: 15 hours of field work in a school is required</i>	3
EDF 3430	Educational Measurement	3
TSL 4081	TESOL Issues & Practices	3

Year 2: SPRING Semester

EEX 4221	Assessment of Exceptional Individuals	3
EEX 4250	Reading Instruction in Special Education	3
MAE 4350	Principles & Methods: K – 9 School Math	3

Year 2: SUMMER Semester

EEX 4472	Instructional Practices: Moderate & Severe Disabilities	3
EEX 4842	Practicum 1: Moderate & Severe Disabilities <i>NOTE: 6-9 hours of field work per week is required</i>	1 (1-3)
EEX 4601	Behavior Change Strategies	3
RED 4552	Reading Diagnosis & Remediation: Pre-K to Grade 8 <i>NOTE: Field work in a classroom setting may be required</i>	3

Year 3: FALL Semester

EEX 4066	Instructional Practices for Students with Mild Disabilities	3
EEX 4843	Practicum 2: Mild Disabilities <i>NOTE: 6-9 hours of field work per week is required</i>	1 (1-3)
EEX 4604	Classroom Management	3

Year 3: SPRING Semester

EEX 4946	Student Teaching	4 (4-9)
EEX 4751	Collaboration with Professionals & Families	2
EEX 4932	Developing IEPs	1

* NOTE: Students can select approved course options to enhance the bachelor's program or remediate university deficiencies.

Planning for Your Program of Studies

The courses in your ESE major are taught once per year, and the knowledge in the courses build upon the courses you took earlier. This means that you **MUST** take the courses in the order shown in one of the four Program of Studies rotations presented on pages 6-9. If you do not, you will have to wait one calendar year to resume the ESE course sequence. To help you plan your course sequence, you should meet with an ESE Faculty Advisor as early as possible. You **MUST** be officially programmed by an ESE faculty member prior to the beginning of the Spring semester of Year 1. During the first week of Spring classes, you will be asked to show a photocopy of the official Program of Studies sheet signed by you and your ESE faculty advisor.

Practicum and Student Teaching

During the summer before your senior year, and again during the fall semester of your senior year, you will enroll in two ESE courses and a field-based practicum. The courses and practica provide you with the content and practical experience to learn to teach students with moderate to severe disabilities (in summer) and mild to moderate disabilities (in fall). Each practicum requires a minimum of 6-9 hours a week, 3 days a week in an instructional setting. This field experience, combined with your ESE coursework will prepare you for Student Teaching.

Student Teaching in ESE is offered only in the Spring semester. Applications are available on-line at <http://www.coe.fau.edu/OASS/studteach.htm> . Specific due dates are provided on the College of Education website. Your Student Teaching application must be submitted on-line, along with copy of your signed Program of Studies and your security clearance. You should be aware that each school district has additional requirements and associated fees for background checks, fingerprinting, drug screens, etc. These requirements are listed on line at <http://www.coe.fau.edu/OASS/field.htm> and are your responsibility to complete.

If a student does not pass a Practicum or the Student Teaching, the Department has the **option** of allowing the student to complete a Professional Development Practicum (EEX 4840), and then re-taking the Practicum or Student Teaching. If this option is allowed by the Department, the student must complete the PDP successfully before applying to retake the Practicum or Student Teaching. If the student fails to attain a grade of "B" in EEX 4840, s/he will not be allowed to retake the Practicum or Student Teaching, and will not be able to complete the bachelor's degree program in ESE.

Moving Through the ESE Program

Progress in the ESE program at FAU is contingent on grades earned in all education classes, professional behavior, and attainment of the Educator Accomplished Practices (EAPs). Completion of the program requires passing scores on the Florida Teacher

Certification Exams (FTCE) (including the General Knowledge Test) as well as timely application for graduation. (See pages 13-14 for more information on the FTCE.)

Grade Policy

ESE majors must earn a **C grade or better in all Education courses**. A grade of C-, D+, D, D- or F will require that the course be retaken. **Note: If C-, D+, D, D- or F is in an ESE course, further advancement through the ESE course sequence will be delayed until a C or better is earned.**

Problems with Grades

If you have concerns, questions, or complaints about a course you are taking, you should **first** speak to the instructor of the course. If you are not satisfied with the results of that conference, your **next step** is to meet with the Chair of the Department. If you still have concerns, you may then request to meet with the Dean of the College in which you took the course (or his/her representative). Please refer to the University catalog for appropriate procedures to appeal grades.

Ongoing Evaluation

To complete the ESE program, you must be willing to commit a great deal of time and energy. The faculty will continue to evaluate your professional development based upon your classroom performance, practicum experiences, and demonstration of qualities necessary in successful teaching. In addition to your teaching skills, there are several personal qualities shown by research to be important to teaching; these qualities include enthusiasm, organization, clarity of presentation, and knowledge of subject matter. Students who demonstrate behavior inconsistent with the behavior or qualities necessary for success may be advised to reconsider their career and degree decisions. It is essential to note that problems with student performance and deportment may disqualify a student from participation in field-based experiences. Consequently, you will not be able to complete the bachelor's degree program in ESE.

Adhering to the FAU Honor Code

The ESE Department fully supports the FAU Code of Academic Integrity which calls for students to maintain the highest ethical standards. Dishonesty is a serious breach of ethical standards, and interferes with FAU's mission. Academic dishonesty is destructive of the University community, which is grounded in a system of mutual trust, and places high value on personal integrity and individual responsibility. The FAU Code of Academic Integrity requires faculty to pursue any reasonable allegation, and take action where appropriate. Academic dishonesty includes:

Cheating

- Unauthorized use of notes, books, electronic devices, or other study aids for an examination or assignment;
- Providing unauthorized assistance to, or receiving assistance from, another student during an examination or assignment;
- Having someone take an exam or complete an assignment in your place;
- Securing, sharing, or receiving a copy of an exam.

Plagiarism

- Presenting words or ideas from another source or person as your own;
- Failure to put someone else's words in quotation marks using the proper citation;
- Putting someone else's ideas or facts into your own words without proper citation;
- Giving an incorrect citation;
- Turning in someone else's work as your own, including buying and selling papers or assignments.

Other Forms of Dishonesty

- Falsifying or inventing information, data, or citations;
- Failing to comply with examination regulations or instructions of an examination proctor;
- Submitting the same paper or assignment, or part thereof, in more than one class without the written consent of both instructors;
- Any other form of dishonesty, as stated in the course syllabus, or the FAU policy.

The complete University policy on academic dishonesty is described in detail in the University catalog. This includes procedures for dealing with academic dishonesty, as well as penalties that result from violations.

Critical Assignments and Florida Educator Accomplished Practices

The Florida Department of Education has identified a set of Educator Accomplished Practices that must be mastered to continue in the ESE Bachelor's Degree Program. The Educator Accomplish Practices are part of the accreditation process for all Colleges of Education in Florida. Each Accomplished Practice is connected to a Critical Assignment in the ESE course sequence, and these Critical Assignments are identified in ESE course syllabi.

ESE Department Policy on CRITICAL ASSIGNMENT(S)

Students must earn a **minimum grade of 73%** of the points allotted for the Critical Assignment to receive a passing grade of C or better in a course. In

other words, a student cannot pass the course with a C or better without successfully completing the Critical Assignment.

Remediation Policy for Critical Assignments:

- **If a student is passing the course with a C or better**, but has failed to pass the Critical Assignment with a minimum of 73% of the possible points, the student will receive an “INC” in the course, and have one opportunity to remediate the Critical Assignment. The conditions and time frame for the resubmission of the assignment will be determined by the instructor. However, the second attempt must be completed within one semester. **Upon successful completion of the resubmitted assignment**, the “INC” will be changed to a grade for the course and the student may continue in the ESE sequence of courses. The original points earned for the initial attempt at the Critical Assignment will be used to calculate the final grade in the course. **If the resubmitted Critical Assignment is not successfully passed**, the grade for the course will be C- or below based upon the total points earned.
- **If a student is not passing the course with a grade of C or better**, and has failed to pass the Critical Assignment with a minimum of 73% of the possible points, the student will **not** be allowed to resubmit the Critical Assignment. The student will need to repeat the course **and** the Critical Assignment.

Tracking Critical Assignments

The College of Education uses an electronic tracking system to monitor student progress on their Critical Assignments. This system, *LiveText*, is used by the College for accreditation purposes, and students are required by the College of Education to purchase access to a *LiveText* account. Students who do not have an active *LiveText* account may have an academic hold placed on their record by the College, and will not be permitted to register for classes in the College of Education. Timelines for purchase and registering for the *LiveText* account are described in course syllabi. Information regarding *LiveText* is provided on the College of Education website at <http://coe.fau.edu/livetext>.

Florida Teacher's Certification Exam (FTCE) and Other Teaching Certification Requirements

Students in the ESE program are required to take and pass the Professional Education and Subject Area exams **before being cleared for graduation**. The Professional Education test measures basic educational knowledge, theory, and practice. The

Subject Area test that is required prior to graduation is specific to ESE and measures knowledge of theory and practice related to teaching students with disabilities.

In addition, recent changes in certification standards require that ESE teachers in Florida become “Highly Qualified” by adding a subject area certification beyond their ESE certification. For teachers planning to teach elementary-aged students with disabilities, certification in Elementary Education is appropriate. For middle or secondary ESE teachers, the Middle Grades Integrated Curriculum certification, or certification in a Secondary content area (e.g., Biology, Math) is preferred. Students can earn these additional certifications by taking a Subject Area test on the FTCE. Students might wish to take additional courses prior to passing the exam. If you wish to take additional coursework in Elementary Education, the following courses may be appropriate. **However, these requirements are subject to change, so you should contact the Office of Academic and Student Services (OASS) at FAU** or the Teacher Certification Office of the Department of Education in Tallahassee at 1-800-445-6739 or on the web at www.fldoe.org for current certification requirements.

ARE 4313	Art: Elementary School I	2 credits
MUE 4013	Music: Elementary School I	2 credits
SCE 4350	Principles and Methods: Science	3 credits
SSE 4150	Social Studies: Elementary & Middle School	3 credits
PET 4720	Physical Education in the Elementary School	2 credits

ESE teachers who wish to teach regular academic courses in middle or high schools should contact OASS for current academic requirements.

Information on costs and administration dates for the Professional Education and all Subject area tests can be obtained at each campus in the COE Office of Academic and Student Services, as well as at the website of the vendor that administers the Florida's certification exams: www.fl.nesinc.com.

Teaching certification from the Florida DOE can be applied for after you have completed Student Teaching. Most local school districts will assist newly hired teachers to obtain their teaching certificates. Therefore, while it is sometimes helpful, it is not necessary for new graduates to complete the certification applications before they are hired for a teaching position. If you apply for teaching certification without the help of a school district, the FDOE Teacher Certification Office will review your transcripts and issue a Statement of Eligibility. This eligibility is effective for 5 years.

Questions about certification should be directed to the FDOE Teacher Certification Office in Tallahassee at 1-800-445-6739 or on line at www.fldoe.org.

Application for Degree

Faculty in the ESE Department encourage you to enjoy your graduation from FAU. This includes submitting all required information to the University, as well as participating in FAU's Commencement activities. If you expect to graduate at the end of a particular semester, you **must complete a graduation application** (provided in the COE Office of Academic and Student Services) on or before the deadline for that semester as specified in the academic calendar. If for any reason you do not graduate on schedule, your application must be resubmitted prior to the deadline of the semester in which you do intend to graduate.

Career Placement Services

All students should check with Career Placement Services for information on setting up a Career Placement file during their last semester at FAU. This service could prove invaluable in finding a job at the end of your program, and for maintaining your FAU files.

Boca	561-297-3533	SU 220
Davie	954-236-1214	LA 203
Jupiter	561-799-8671	SR 110

Students can also find out about job opportunities by keeping in touch with the ESE Department, as many schools with openings for teachers contact our Department.

ESE CHECKLIST

ENTRANCE REQUIREMENTS

- Passing scores on all sections of General Knowledge Test
- GPA of 2.5
- Officially programmed before Spring semester of Junior year.

PROGRAM REQUIREMENTS

- EDF 3610
- EDF 3210
- EDF 3430
- LAE 4353
- MAE 4350
- RED 4552 *
- TSL 4080
- TSL 4081 *

Exceptional Student Education

- EEX 2091 (pre-requisite)
- EEX 4050
- EEX 4101 *
- ESE Program of studies form completed & signed by a faculty advisor*
- EEX 4221*
- EEX 4250 *
- Apply for Practicum 1 & 2*
- EEX 4601 *
- EEX 4472 *
- EEX 4842 (Practicum 1) *
- Apply for Student Teaching*
- EEX 4066 *
- EEX 4604 *
- EEX 4843 (Practicum 2)*
- Apply for Graduation*
- Pass Professional and Subject Area sections of the FTCE*
- Pass Elementary, Secondary or Integrated Middle Subject Area sections of the FTCE*
- EEX 4946 *
- EEX 4751 *
- EEX 4932 *

*Registration for these courses requires student to be accepted into the College of Education and have a Program of Study signed by an ESE faculty advisor.

It is your responsibility to be familiar with this handbook and follow the steps outlined. To assure that you meet all requirements in a timely manner, it is suggested that you confer with your ESE faculty advisor each semester.

**Florida Atlantic University
Department of Special Education
Exceptional Student Education Bachelor's Degree
Program (March 2011)**

Name:		Z #:	
Address:		FAU email:	
Phone (work):	Phone (C/H):	Date Programmed:	
Number	Title	Credits	Completed on:
PREREQUISITE COURSE			
EEX 2091	Disability and Society	3	
PROFESSIONAL EDUCATION COURSES			
EDF 3610	Education in a Multicultural Society	3	
EDF 3430	Educational Measurement and Evaluation	3	
EDF 3210	Applied Learning Theory	3	
LAE 4353	Language Arts and Literature: Birth -8	3	
MAE 4350	Principles & Methods: K-9 School Math	3	
RED 4552	Reading: Diagnosis & Remediation (Field work)	3	
TSL 4080	Intro to Theories & Practices of TESOL	3	
TSL 4081	TESOL Issues and Practices (Field work)	3	
EXCEPTIONAL STUDENT EDUCATION COURSES			
EEX 4763	Special Education Technology	3	
EEX 4050	Overview of Programs for Students with Exceptionalities Note: 15 hours of field work in a school is required	3	
EEX 4101	Language and Speech Disorders Note: 20 hours of field work in a school is required	3	
EEX 4221	Assessment of Exceptional Individuals	3	
EEX 4250	Reading Instruction in Special Education	3	
The following courses must be taken the same semester: (EEX 4472, 4842, 4601)			
EEX 4472	Instructional Practices: Moderate to Severe Disabilities	3	
EEX 4842	Practicum 1: Moderate to Severe Disabilities Note: 6-9 hours per week of field work is required	1-3	
EEX 4601	Behavior Change Strategies	3	
The following courses must be taken the same semester: (EEX 4604, 4066, 4843)			
EEX 4604	Classroom Management	3	
EEX 4066	Instructional Practices for Students with Mild Disabilities	3	
EEX 4843	Practicum 2: Mild Disabilities Note: 6-9 hours per week of field work is required	1-3	
The following courses must be taken with Student Teaching : (EEX 4946, 4932,4751)			
EEX 4946	Student Teaching: ESE (4-9)	4-9	
EEX 4932	Developing Individual Education Programs	1	
EEX 4751	Collaboration with Professionals and Families	2	

University Deficiencies: _____

College of Education Deficiencies: _____

- 1) I have received security clearance from _____ district and attached a copy to my program sheet. (Initial here) _____
- 2) I have received a copy of the ESE Undergraduate Program Handbook and will read it to obtain general information about the undergraduate program. (Initial here) _____
- 3) Satisfactory completion of the Florida Educator's Accomplished Practices (FEAP) and ESOL competencies are part of the FAU program. Responsibility for completion of these activities is described in your course syllabi. (Initial here) _____
- 4) Students must pass the FTCE professional and subject area tests before completing the bachelor's degree. (Initial here) _____

Student: _____ Date: _____ Advisor: _____ Date: _____

Chairperson: _____ Date: _____ OASS: _____ Date: _____