

## Code of Conduct

If at any time an intern exhibits behaviors that are outside of the behavior and thinking reflective of the highest level of professional and ethical comportment, as described by the Florida Principal Leadership Standards, Rule 6B-1.006 Principles of Professional Conduct for the Education Profession in Florida, or the American Association of School Administrators Code of Ethics, the Program Director will meet with the participant and determine a disciplinary sanction.

### **Disciplinary Measures**

In the case where the behavior is not a clear violation of these criteria, but considered by the Director to warrant disciplinary measures, the Director will conduct a Hearing. At the Hearing, the intern will be notified of the circumstances that have created a need for a decision based on participant conduct or academic performance. The Director can make and advise the decision at the Hearing or can notify the intern of the decision later. This notification should be made in the presence of a third person and is considered to be *Notification of Decision*.

The intern student will be given the *Notification of Decision* in writing or verbally and, where appropriate, completion and due dates for the student's compliance. Participants will be expected to follow the directions given in the *Notification of Decision*, and failure to do so will be considered a clear violation of conduct and result in expulsion from the program.

### **Expulsion**

If a Hearing is held and there is determination that a clear violation of any part of the aforementioned Standards, Principles, or Code has occurred, the intern will face the immediate removal from the program and, where appropriate, recommendations to the university for further sanctions on the department or university level.

### **Disciplinary and Expulsion Appeals Process**

If an intern chooses to appeal the decision determined by the Hearing, the Program Appeals Process will be followed. Please refer to the "ATTENDANCE POLICY" for a complete explanation of the Appeals Process.

*I acknowledge receipt and understanding of this document.*

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_