



Select "Edit" on the top left. The title font size at 24-34.

To make the FAU Red the font color, go to "Font color"; this is directly next to the font size. Go to "More colors" and type **Red: 204; Green: 0; Blue: 0**. If you would like to save it for future use, click "Add to Custom Colors". Then click "OK". For general text, keep the font size to 11-12. Please be considerate the text box size and refrain from adjustments. It was set to this size for flexibility and legibility. The approved fonts are Arial, Century Gothic, Helvetica, and Avenir. Any variants of these fonts are approved.

Left click the box on the bottom right to add a QR code. Select "Choose Image". A pop-up of your files will appear so you may select the needed image file.

To delete content, right click it and the option to "Cut" or "Delete" should pop up. If you delete a text box, ensure you right click on the edge or corner of the text box.

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