



## **Associate Vice President & Dean of Students Strategic Plan**

Mission: The Associate Vice President and Dean of Students Office exists to assist students in achieving their educational goals by offering assistance with academic matters, health and well-being, leadership and student development with respect and individualized attention. This support fosters student retention, persistence and graduation and also reinforces the mission of Florida Atlantic University's Division of Student Affairs by:

1. Providing a process that enables a student to apply for withdrawal from all classes when an exceptional circumstance prevents them from succeeding academically.
2. Promoting awareness of the Student Code of Conduct process; educate students regarding their rights and responsibilities and hold students accountable for their behaviors.
3. Promoting awareness about relevant university and community resources for military and veteran students.
4. Providing mentorship opportunities for students to develop leadership skills, civic engagement and increased knowledge of university resources.
5. Coordinating and facilitating the intervention and management of students exhibiting at-risk or dangerous behavior in order to foster personal and campus safety.
6. Focusing the University community's awareness of the developmental needs and special challenges of students as it promulgates policies, develops programs, and considers the utilization of its resources.

Strategy	Outcomes	Target Date	Facilitator	Resources	Status
A.1. Provide a process that enables a student to apply for withdrawal from all classes when an exceptional circumstance prevents them from succeeding academically.	<ol style="list-style-type: none"> <li>1. Coordinate with Financial Aid/Controller's office students account so students are not financially penalized if they have not earned 100% of aid.</li> <li>2. Coordinate with Colleges a universal academic petition committee for medical withdrawals after the ECW deadlines</li> <li>3. Coordinate with community health providers to assist students hospitalized to complete the application prior to the deadlines</li> <li>4. Solidify reporting process to capture the amount of student withdrawals</li> </ol>	<ol style="list-style-type: none"> <li>1. July 2013</li> <li>2. July 2013</li> <li>3. May 2013</li> <li>4. March 2013</li> </ol>	Karen Miller		<ol style="list-style-type: none"> <li>1. Planning</li> <li>2. Planning/Preparation</li> <li>3. Planning/Preparation</li> <li>4. In Process</li> </ol>
A.2. Promote awareness of the Student Code of Conduct process; educate Students regarding their rights and Responsibilities and hold students accountable for their behaviors.	<ol style="list-style-type: none"> <li>1.Offer educational activities that serve to prevent violations of the Code of Conduct</li> <li>2.Explain Students Rights and Responsibilities (presentation at freshman and graduate student orientation)</li> <li>3.Serve as an education resource for students, faculty and staff</li> <li>4.Provide website, student handbook, residence life guide, catalog, Regulation 4.007 booklet with resources for students, faculty, staff according to needs and campus environment</li> <li>5.Implement NASCAP Conduct Assessment plan</li> </ol>	<ol style="list-style-type: none"> <li>1. ongoing</li> <li>2. ongoing</li> <li>3. ongoing</li> <li>4. ongoing</li> <li>5.6/1/2013</li> <li>6. 7/1/2013</li> </ol>	Joanna Ellwood		

	6. Implement partnership with Academic Affairs with Regulation 4.001 Code of Academic Integrity and AcademicIntegritySeminar.com - for violations of 4.001 7. Progress toward a partial paperless process with Maxient and use of I-Pads 8. Continue to improve Conduct webpage	7.8/1/2013  8. 7/1/2013			
A.3. Promote awareness about relevant university and community resources for military and veteran students.	A.3.1 . Military Student Orientation A.3.2. Annual Forum on Student Veterans A.3.3. Veteran Affairs Advisory Group A.3.4. Virtual Veteran Center on FAU Website A.3.5. Veteran Owl (Student Veteran Association) promotion/development A.3.6. Veteran Center Facility A.3.7. Publish periodic informational bulletins	1. 01/17/2013 2. 01/25/2013 3. 01/30/2013 4. 02/18/2013 5. Ongoing 6. 01/15/2013 7. Ongoing 8. Ongoing	Dylan Reyes-Cairo		A.3.1. Planning/Preparation A.3.2. Planning/Preparation A.3.3. Initial Planning A.3.4. Initial Planning A.3.5. In process A.3.6. Exploratory phase A.3.7. First Edition in Final Approval A.3.8. Initial Planning
A.4. Provide mentorship opportunities for students to develop leadership skills, civic engagement and increased knowledge of university resources.	1. Students will demonstrate increased leadership skills as measured by pre/post-test scores. 2. Students will document civic engagement via contact logs with UB participants. 3. Students will demonstrate increased knowledge of university resources as measured by pre/post-test scor	1. May 31,2013  2. May 31,2013  3. May 31, 2013	Dr. Harold Ford		1.In Progress  2.In Progress  3.In Progress

A.5. Develop and facilitate care plans, through intervention and management, for students who are exhibiting at-risk behaviors.	A.5.1: The AVP/Dean of Students staff will take actions on the care plans recommended by the SCAC/SIT and will also respond to actual and imminent risk or emergency situations to prevent individuals from harming themselves or others.	1. Ongoing	Dr. Corey A. King Terry Mena		
	A.5.2: Educate and promote awareness on how to help troubled, disruptive, and threatening students to faculty, staff, and students. To hold a minimum of 10 workshops/year. (Note: This outcome is stated in the Student Affairs work plan. I am not sure if we are conducting workshops.)	2. Ongoing			