



You have been found responsible for violating the Florida Atlantic University Student Code of Conduct (Regulation 4.007). You are requested to complete University and/or Community Service hours. The purpose of this form is for students to use as a personal reference and tracking tool to record University service hours. **Ask the department/organization to provide you with written documentation of your service on their letterhead. Please include your name, the date(s) of service, the number of hours completed, the agency contact information, and a signature from the appropriate person at the department/agency.**

Student Phone #: \_\_\_\_\_ Student Email: \_\_\_\_\_

[illegible]