

Eligibility for Services Policy

Policy:

All clinically appropriate, enrolled, current FAU undergraduate and graduate students are eligible for free of charge CAPS services as part of their payment of a health fee. This eligibility is for the semester in which they are enrolled.

- I. All enrolled, clinically appropriate, current FAU students are eligible for an initial assessment, referred to as a First Appointment, to assess needs, determine whether the needed services are within the scope, and create a disposition plan.
- II. A student's eligibility for services will be verified by a Program Assistant via University Databases, Z numbers, and through a visual inspection of the Owl card to confirm identity and current enrollment.
- III. Students who leave the university through graduation or any form of withdrawal, are no longer eligible for CAPS services even if they were engaged in CAPS services at the time of their withdrawal. It is the responsibility of the clinician to seek an immediate referral (given therapeutic considerations) upon a client's graduation or withdrawal.
- IV. Based upon clinical judgment, a clinician may provide a minimal number of consultation sessions with an individual who has withdrawn from the university. These sessions are intended to provide support during the period where the student is obtaining treatment referral resources and transitioning care.
- V. Partners or other collaterals of eligible students engaged in relationship counseling are eligible only through the eligibility of the enrolled student. Partners or other collaterals must reside within the state of Florida.
- VI. Enrolled FAU students are eligible for services as of the start of Summer term if they are registered for any of the summer terms and they have paid the health fee.
- VII. FAU students who have initiated counseling services in the Spring semester, and who are registered for the upcoming Fall semester, may receive services during the Summer term if they pay the 'elective health fee'.
 - a. Students may pay the "Elective health fee" by calling or going to Student health services on any campus.
 - b. They will pay the fee by credit card and will receive an email after the payment.
 - c. Students should email receipt to CAPS@health.fau.edu and a copy of receipt will be put in their Ti file.
- VIII. Students who initiated services at the end of Final exams may receive services during the intersession (time between end of Spring semester and start of Summer 1 classes) if they are registered for the next semester (summer) or paid the 'elective health fee'.
 - a. Routine First Appointments are not scheduled during the Intersession. Only First Appointment – Crisis are provided during the Intersession.
- IX. New FAU students become eligible for services beginning the first day of classes of their first semester at the University.
 - a. Students who are required to be on campus before classes start, are eligible for care at CAPS provided they present evidence of registration and student status, or their University housing agreement which details the early arrival.
- X. Concurrently enrolled students from FAU High School are eligible to receive services from the FAU High School counselor on staff. This position is funded by FAU High School and allows for these students to receive services without paying the health fee.
- XI. FAU Faculty and Staff who are taking classes and paying the health fee are eligible for services. a. Note: Most faculty and staff who are taking courses, especially those taking six credits or less, are using their employee tuition benefits and they have NOT paid the per credit student health fee nor the Visiting Student Fee. 1. FAU Faculty and Staff who are taking classes and have NOT paid the per credit health fee are eligible for emergency services only. a. Note: For all other mental health services, they should be informed of the Employee Assistance Program, Information about this program is available on the www.fau.edu/hr website in the "Benefits" section.

- XII. Mandated Services: CAPS will provide a mandated assessment to any enrolled student, such as BASICS/CASICS (see section), when it is required by Dean of Students as a sanction related to University policy. However, CAPS does not provide mandated counseling services. We will assist students in finding referrals for such services when needed.
- a. Counseling is considered "mandated" if a client is required to attend counseling sessions by an on- or off-campus agency or FAU department. Mandated counseling is still considered mandated even when a student says they want to receive therapy and they are doing so voluntarily. (Typically, if services are mandated, documentation of counseling sessions is needed or requested as proof of participation.) When students are 'mandated' to seek services, the clinician will provide referrals to off-campus providers.