Florida Atlantic University
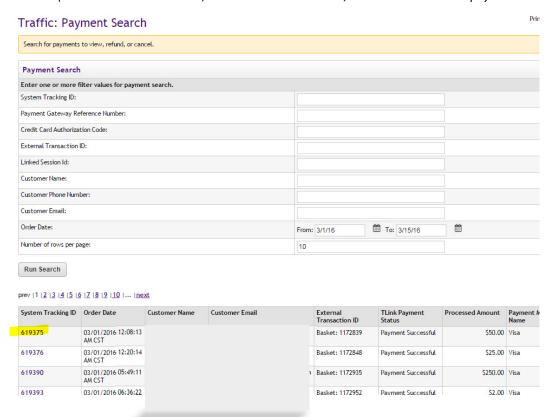## Touchnet Marketplace
uPay site – Payment Search

Go to your Merchant/ **uPay sites /Payment Search**

- Enter any field & hit "Run Search" button, eg. Enter a range of order date
- Click on a tracking id, you find the payment details of the order

(Remarks: Customer Name, Customer Phone Number, Customer Email is the payment holder's contact information)

Traffic: Payment Search

Search for payments to view, refund, or cancel.

Payment Search

Enter one or more filter values for payment search.

System Tracking ID:	
Payment Gateway Reference Number:	
Credit Card Authorization Code:	
External Transaction ID:	
Linked Session Id:	
Customer Name:	
Customer Phone Number:	
Customer Email:	
Order Date:	From: 3/1/16 To: 3/15/16
Number of rows per page:	10

[Run Search]

prev |1 |2 |3 |4 |5 |6 |7 |8 |9 |10 |... |next

System Tracking ID	Order Date	Customer Name	Customer Email	External Transaction ID	TLink Payment Status	Processed Amount	Payment Method Name
619375	03/01/2016 12:08:13 AM CST			Basket: 1172839	Payment Successful	$50.00	Visa
619376	03/01/2016 12:20:14 AM CST			Basket: 1172848	Payment Successful	$25.00	Visa
619390	03/01/2016 05:49:11 AM CST			Basket: 1172935	Payment Successful	$250.00	Visa
619393	03/01/2016 06:36:22			Basket: 1172952	Payment Successful	$2.00	Visa

Payment Details

Click a Refund link to refund the full payment amount. For recurring payment installments, click a Cancel link to cancel an upcoming installment.

[Search Results]

Order Details

System Tracking ID:	619376
Order Date:	03/01/2016 12:20:14 AM CST
Customer:	
Payment Method:	Credit Card : Visa
Linked Session Id:	5c8cb7c7-8f9c-4648-967c-305856ab1cb9

Return Policy

Completed Payments

Date	Status	TPG Reference Number	Original Amount	Remaining Balance	Action
03/01/2016 12:20:18 AM CST	Success	20160301000001	$25.00	$25.00	Refund