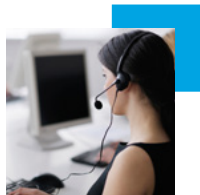




Business Travel Services



Reservation Assistance

We are available to assist you with all your business travel needs.

- Domestic and international air tickets
- Hotel and lodging accommodations
- Car rentals and ground transportation
- Group travel arrangements
- Tour and event coordination
- Continuous airfare monitoring to capture the lowest fare, search 72 vendors
- Hotel discounts with over 25,000 properties worldwide
- Discounted car programs with all the major car rental companies



Emergency Medical Assistance

From physician referrals to coordination of medical evacuations, we attend to your customers' medical needs anywhere in the world.

- Emergency medical evacuation transportation assistance
- Physician/hospital/dental/ vision referrals
- Repatriation of mortal remains assistance
- Return travel arrangements
- Emergency prescription replacement
- Dispatch of doctor or specialist
- Medical evacuation quote
- Arrangements of visitor to bedside of hospitalized insured
- Eyeglasses and corrective lens replacement assistance
- Medical payment arrangements
- Medical cost containment/expense recovery and overseas investigation
- Medical bill audits
- Shipment of medical records
- Medical equipment rental/replacement
- Qualified liaison for relaying medical information to family members



Emergency Travel Assistance

We keep your travelers on the move. A unique service that is like having a dedicated around-the-clock travel counselor just a phone call away to solve last-minute travel problems or emergencies.

- Flight rebooking
- Hotel rebooking
- Rental vehicle booking
- Emergency return travel arrangements
- Roadside Assistance
- Rental Vehicle Return
- Guaranteed hotel check-in
- Missed connections coordination



Personal Assistance Services

Your customers receive the comfort, care, and attention of our personal assistance coordinators available 24/7 to respond to virtually any request — large or small.

- Restaurant referrals and reservations
- Event Ticketing
- Ground transportation coordination
- Golf tee time reservations and referrals
- Wireless device assistance
- Latest worldwide weather and ski reports
- Floral Services
- Private air charter assistance
- Cruise charter assistance
- Latest sports scores
- Find, wrap, and deliver one-of-a-kind gifts
- Movie and theater information
- Latest stock quotes
- Special occasion reminders and gift ideas
- Lottery results
- Local activity recommendations



Worldwide Travel Assistance

Travel is never a hassle with this complete suite of travel help. Our assistance coordinators will arrange all your travel affairs and are always connected to the latest travel information.

- Lost baggage search; stolen luggage replacement assistance
- Lost passport/travel documents assistance
- ATM locator
- Emergency cash transfer assistance
- Travel information including visa/passport requirements
- Emergency telephone interpretation assistance
- Urgent message relay to family, friends or business associates
- Up-to-the-minute travel delay reports
- Long-distance calling cards for worldwide telephoning
- Inoculation information
- Worldwide public holiday information
- Currency conversion or purchase
- Up-to-the-minute information on local medical advisories, epidemics, required immunizations and available preventive measures
- Up-to-the-minute travel supplier strike information
- Legal referrals/bail bond assistance
- Embassy or consulate referral

We provide traveler assistance through coordination, negotiation, and consultation using an extensive network of worldwide partners. Expenses for goods and services provided by third parties are the responsibility of the traveler.

PLEASE DETACH AND CARRY WITH YOU AT ALL TIMES DURING THE COURSE OF YOUR TRIP.



Travel Guard®

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BUSINESS TRAVEL SERVICES

Name:
Toll-Free:
Email:
To Book Online:

BUSINESS TRAVEL SERVICES

Reservation Assistance
Emergency Medical Assistance
Emergency Travel Assistance
Personal Assistance Services
Worldwide Travel Assistance