



Office of the Controller -Payroll
Administration Bldg. Room 138
Ph. (561) 297-3268
Fax (561) 297-1062
http://www.fau.edu/controller/payroll/

REQUEST FOR DUPLICATE W-2

There's a \$10 charge to issue a replacement or duplicate W-2 form. Please note that all active employees can view and print W2 forms through self-service in Workday. Former employees must submit a request to receive a replacement or duplicate W2 form.

Please click the link below to process the \$10 fee:

https://epay.fau.edu/C20081_ustores/web/store_main.jsp?STOREID=166&clearPreview=true

Please email this completed form to payroll@fau.edu along with a copy of your photo identification.

Please note that requests will not be honored without a copy of the photo identification and payment.

Date: _____

Name: _____

Social Security Number (Last4digits) _____

As per IRS Publication 15 and Florida State Statute 119.071(5)(a)2, (5)(a)3., (5)(a)2., (5)(a)4., and (5)(a)9 your social security number is being requested to search and verify against IRS records.

Phone# (_____) _____

Tax Year(s) Requested _____

Address: _____

Signature _____