



2025 Biweekly Payroll & Timekeeping Schedule

Pay Period #	Pay Period Begins	Pay Period Ends	Departmental EIBs are Due by 10am	All Data & Compensation Changes Must be Approved by 5pm	Date Time Entry & Approvals are Due by 5pm	Last Day to Make Changes to Direct Deposit or Withholding Elections (W-4)	Pay Period Closes by 10am	Pay Date
1	12/21/2024	1/3/2025	1/2/2025	1/3/2025	1/3/2025	1/5/2025	1/6/2025	1/10/2025
2*	1/4/2025	1/17/2025	1/15/2025	1/16/2025	1/16/2025	1/16/2025	1/17/2025	1/24/2025
3	1/18/2025	1/31/2025	1/30/2025	1/31/2025	1/31/2025	2/2/2025	2/3/2025	2/7/2025
4	2/1/2025	2/14/2025	2/13/2025	2/14/2025	2/14/2025	2/16/2025	2/17/2025	2/21/2025
5	2/15/2025	2/28/2025	2/27/2025	2/28/2025	2/28/2025	3/2/2025	3/3/2025	3/7/2025
6	3/1/2025	3/14/2025	3/13/2025	3/14/2025	3/14/2025	3/16/2025	3/17/2025	3/21/2025
7	3/15/2025	3/28/2025	3/27/2025	3/28/2025	3/28/2025	3/30/2025	3/31/2025	4/4/2025
8	3/29/2025	4/11/2025	4/10/2025	4/11/2025	4/11/2025	4/13/2025	4/14/2025	4/18/2025
9	4/12/2025	4/25/2025	4/24/2025	4/25/2025	4/25/2025	4/27/2025	4/28/2025	5/2/2025
10	4/26/2025	5/9/2025	5/8/2025	5/9/2025	5/9/2025	5/11/2025	5/12/2025	5/16/2025
11*	5/10/2025	5/23/2025	5/21/2025	5/22/2025	5/22/2025	5/22/2025	5/23/2025	5/30/2025
12	5/24/2025	6/6/2025	6/5/2025	6/6/2025	6/6/2025	6/8/2025	6/9/2025	6/13/2025
13	6/7/2025	6/20/2025	6/19/2025	6/20/2025	6/20/2025	6/22/2025	6/23/2025	6/27/2025
14*	6/21/2025	7/4/2025	7/2/2025	7/3/2025	7/3/2025	7/6/2025	7/7/2025	7/11/2025
15	7/5/2025	7/18/2025	7/17/2025	7/18/2025	7/18/2025	7/20/2025	7/21/2025	7/25/2025
16	7/19/2025	8/1/2025	7/31/2025	8/1/2025	8/1/2025	8/3/2025	8/4/2025	8/8/2025
17	8/2/2025	8/15/2025	8/14/2025	8/15/2025	8/15/2025	8/17/2025	8/18/2025	8/22/2025
18*	8/16/2025	8/29/2025	8/27/2025	8/28/2025	8/28/2025	8/28/2025	8/29/2025	9/5/2025
19	8/30/2025	9/12/2025	9/11/2025	9/12/2025	9/12/2025	9/14/2025	9/15/2025	9/19/2025
20	9/13/2025	9/26/2025	9/25/2025	9/26/2025	9/26/2025	9/28/2025	9/29/2025	10/3/2025
21	9/27/2025	10/10/2025	10/9/2025	10/10/2025	10/10/2025	10/12/2025	10/13/2025	10/17/2025
22	10/11/2025	10/24/2025	10/23/2025	10/24/2025	10/24/2025	10/26/2025	10/27/2025	10/31/2025
23	10/25/2025	11/7/2025	11/6/2025	11/7/2025	11/7/2025	11/9/2025	11/10/2025	11/14/2025
24*	11/8/2025	11/21/2025	11/19/2025	11/20/2025	11/20/2025	11/20/2025	11/21/2025	11/26/2025
25	11/22/2025	12/5/2025	12/4/2025	12/5/2025	12/5/2025	12/7/2025	12/8/2025	12/12/2025
26*	12/6/2025	12/19/2025	12/17/2025	12/18/2025	12/18/2025	12/18/2025	12/19/2025	12/26/2025

Notes:

- * - Denotes pay periods with early closures due to holiday falling on a payroll closing Monday. EIBs are due by 5pm on pay periods affected by early closures.
- Dates and times are subject to change due to additional holidays, fiscal year-end, or emergency closings.
- Federal and university holidays: Winter Break - 12/24/24 to 1/1/25, Martin Luther King Day - 1/20/25, Memorial Day - 5/26/25, Independence Day - 7/4/25, Labor Day - 9/1/25, Veteran's Day - 11/11/25, Thanksgiving - 11/27 to 11/28/25.

Last updated: 2/26/2024.