

## FY22 Payroll Posting Schedule

Pay Number	Start Date	End Date	Pay Date	Payroll Posting (1)	Run Report (2)	Payroll Accounting Journals Completed (3)	
14	06/26/21	07/09/21	07/16/21	07/12/21	07/14/21	07/16/21	
15	07/10/21	07/23/21	07/30/21	07/26/21	07/28/21	07/30/21	
16	07/24/21	08/06/21	08/13/21	08/09/21	08/11/21	08/13/21	
17	08/07/21	08/20/21	08/27/21	08/23/21	08/25/21	08/27/21	
18	08/21/21	09/03/21	09/10/21	09/03/21	09/08/21	09/10/21	*date change due to Holiday
19	09/04/21	09/17/21	09/24/21	09/20/21	09/22/21	09/24/21	
20	09/18/21	10/01/21	10/08/21	10/04/21	10/06/21	10/08/21	
21	10/02/21	10/15/21	10/22/21	10/18/21	10/20/21	10/22/21	
22	10/16/21	10/29/21	11/05/21	11/01/21	11/03/21	11/05/21	
23	10/30/21	11/12/21	11/19/21	11/15/21	11/17/21	11/19/21	
24	11/13/21	11/26/21	12/03/21	11/29/21	12/01/21	12/03/21	
25	11/27/21	12/10/21	12/17/21	12/13/21	12/15/21	12/17/21	
26	12/11/21	12/24/21	12/31/21	12/20/21	12/22/21	12/23/21	*date change due to Holiday
1	12/25/21	01/07/22	01/14/22	01/10/22	01/12/22	01/14/22	
2	01/08/22	01/21/22	01/28/22	01/24/22	01/26/22	01/28/22	
3	01/22/22	02/04/22	02/11/22	02/07/22	02/09/22	02/11/22	
4	02/05/22	02/18/22	02/25/22	02/21/22	02/23/22	02/25/22	
5	02/19/22	03/04/22	03/11/22	03/07/22	03/09/22	03/11/22	
6	03/05/22	03/18/22	03/25/22	03/21/22	03/23/22	03/25/22	
7	03/19/22	04/01/22	04/08/22	04/04/22	04/06/22	04/08/22	

8	04/02/22	04/15/22	04/22/22	04/18/22	04/20/22	04/22/22	
9	04/16/22	04/29/22	05/06/22	05/02/22	05/04/22	05/06/22	
10	04/30/22	05/13/22	05/20/22	05/16/22	05/18/22	05/20/22	
11	05/14/22	05/27/22	06/03/22	05/27/22	06/01/22	06/03/22	*date change due to Holiday
12	05/28/22	06/10/22	06/17/22	06/13/22	06/15/22	06/17/22	
13	06/11/22	06/24/22	07/01/22	06/27/22	06/29/22	07/01/22	*subject to change

**Dates are subject to change due to holidays and emergency closings. Changes to the dates other than those listed on this schedule will be communicated via email (fiscal-I listserv).**

1. Payroll office closes the bi-weekly payroll and payroll accounting journal entries post to the ledger.
2. Departments can run reports which include the most up-to-date payroll data.
3. Payroll Accounting completes all OPS health insurance expense entries



