Commuter Student Advisory Board Minutes
Student Support Services Building (SU-80) Room 206
Florida Atlantic University
September 23, 2019 4:00 – 5:00 PM

Agenda

1. Introductions & (Re)connection
   1. Attended
      1. Mariam
      2. Mia
      3. Maria
      4. Bean
      5. Leona
      6. Allison
      7. Bryan

2. Board Roles & Responsibilities
   1. Review Board Expectations
   2. Project Hours
      i. 3-5 per month
         1. To work on what the Board wants to do

3. Brainstorm for semester and year
   1. Commuter Student Manual
      i. What should a commuter student know
         1. Resources
         2. Events
         3. Tips about being a Commuter student
         4. Parking maps
         5. other forms of Transportation
         6. How to plan out your day
         7. Etc.

2. Transportation:
i. There are events on campus students can not go to because of the time gap  
ii. How can we make late night events more accessible to commuter students.  
   1. Inform on options  
      a. enewsletter  
      b. Instagram  
   2. Host an event the falls before the time of the big event (gathering, ice-cream social, commuter meetups, etc.)  

3. Promotional Items  
   i. Pins: low cost, mass distribution without having to get certain sizes  
      1. “Ask me about being a commuter student”  
      2. Commuting and Proud  

4. Tableing:  
   i. 1-2 times a month.  
   ii. use as a tool to talk to other commuter students and gain info about their experiences  
      1. Possible survey opportunity  

5. Social Media:  
   i. a few posts a month about commuter related things  
      1. run off of Orientation’s or Admissions Instagram (they have a base of followers)  

6. Partnering with other organizations:  
   i. Partner with First-Gen Student Success  
      1. Every other Tuesday they have an event  
      a. 9/24/2019: Game Night @ 6pm in IRT Classroom  
   ii. Transfer Student Services  
      1. Transfer Student Appreciation Week (October 21-25)  
   iii. Military and Venteran Support Services  
   iv. GetWise  
   v. University Advising Services  
      1. Ra’von Cooper Williams and Get Wise on the Go  
   vi. Dining Services  
      1. Inform more about Commuter Student Meal Plans  
         a. Possible incentive for a survey  
   vii. Partnering with Davie Campus
7. Survey
   i. Asking commuter students about their experience
      1. Times of events?
      2. Connecting to students?
      3. What they want to see?
      4. Popular Commuter area?
         a. Raffel a swipe card to the dining hall (5 swipes to get a commuter student to buy a meal plan)

8. Instagram
   i. Instagram take over to share commuter experience and tips
   ii. Possibly Orientations/Admissions because they have a follower base
   iii. 1-2 posts a month

4. Upcoming Opportunities
   a. Wed. Sep. 25, 8:30pm-10:00pm: Dive in Movie (FAU Innovation Village Pool
      i. Toy Story 4
   b. Fri. Sep 27-28, iLead Leadership Conference
      i. (9/27: 12pm-5pm)
      ii. (9/28: 8am-4pm) Student Union
   c. Sat. Oct. 19, 11:00 am – 2:00pm: Explore FAU Day: Information TBD

5. Closing Thoughts
   1. Next Board Meeting: October 21, 4:00pm – 5:00pm, SU-80 Room 206
   2. Office Hours:
      i. 3-5 hours working on Projects whether in the office or at a different location.
Commuter Student Advisory Board

Purpose:

The purpose of Commuter Student Advisory Board (CSAB) is to advise Commuter Student Services on matters related to programs and services for students who live off-campus during their first- and sophomore years. The advisory board meets once per month (September 2019 – April 2020) to assist in formulating new ideas on matters related to developing, promoting and enhancing the quality of life for FAU commuter students.

Outcomes:

- Identify key issues affecting the FAU commuter community
- Provide critical feedback on Commuter Student Services priorities
- Represent the FAU commuter community in discussions with senior administrators
- Communicate updates to/from CSAB from/to respective leadership group

Time Commitment:

- 1 hour for monthly CSAB meetings (September, October, November, February, March, and April)
  *CSAB members may not miss more than one meeting per semester. Members who are not able to meet this requirement will be asked to step down and will be replaced by an alternate.*
- 3 - 5 hours office/project hours monthly (September, October, November, February, March and April)
- Participation in academic and social events at Florida Atlantic University
- Outreach to FAU commuter community

Membership:

- Voting: First-Year & Sophomore Students
- Non-voting: Junior, Senior & Graduate Student
- Chair