

Susan Social Worker
1234 Blue Lake, Apt. 201
Coral Spring, FL 33065
(754)-345 6789 Sworker@fau.edu

EDUCATION

Florida Atlantic University
Bachelor of Social Work
G.P.A. 3.7/4.0; Major: G.P.A.3.8/4.0

August 2015
Boca Raton, FL

EXPERIENCE

Bethesda Hospital West

Social Worker Assistant

January 2016 - Present
Boynton Beach, FL

- Equip patients and their families with appropriate information about services such as financial assistance and legal aids
- Coordinate activities that promote quality outcomes for patients while supporting optimal care and appropriate resource utilization
- Refer patients, clients, or families to community resources to assist in recovery from mental or physical illness

YMCA

Counselor

June 2015 - Present
Boca Raton, FL

- Coordinate children's activities for different academic terms in the organization
- Plan and supervised children and family activities
- Give support for children facing family and school issues
- Intervene in crises and resolve disputes among campers when needed

Charter School

Volunteer

August 2012 - May 2013
Boca Raton, FL

- Identified needs and concerns of low-income community members while tutoring at-risk elementary school children in an afterschool program
- Organized and supervised athletic activities for elementary school students
- Provided support and encouragement to students with low academic performance

LEADERSHIP EXPERIENCE

Florida Atlantic University

Orientation Leader

FL

January 2010 - August 2010
Boca Raton,

- Planned a week-long series of events for 500 incoming students
- Gave presentations to students and parents about University majors, services, and locations
- Coordinated peer advising sessions for admitted students

SKILLS

Windows Basic: Word, Excel, Power Point
Social media: Facebook, Twitter, Instagram

LANGUAGES

Communication competencies in English and Spanish languages



FAU CAREER CENTER

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career@fau.edu | 561-297-3533 | fau.edu/career