

# Pam Public Safety

Boca Raton, FL 33431

(561) 555-5555

pps17@fau.edu

<https://www.linkedin.com/in/pampublicsafety>

## Education

*Bachelor of Public Safety Administration*

Florida Atlantic University

**Overall GPA: 3.5/4.0**

Expected May 20XX

Boca Raton, FL

## Certifications

Eligible for NREMT

Crime Prevention

Red Cross First Aid & CPR

AED Certificated

May 20XX

April 20XX

March 20XX

March 20XX

## Experience

### **Pompano Beach Fire Department**

*Intern*

January 20XX - Present

Pompano Beach, FL

- Coordinate with city departments on emergency management related planning and training initiatives
- Assist the Emergency Manager with training workshops, fire rescue exercises, as well as tracking improvement plans based on previous disasters and incidents
- Participate in training scenarios that involved putting out fires using water hoses, fire extinguishers, and water pumps
- Observe courtroom procedures including jury selection, cross-examinations, presentation of evidence, and opening and closing statements

### **City of Boca Raton**

*Park Ranger*

September 20XX – December 20XX

Boca Raton, FL

- Patrolled the grounds and make sure that campers, hikers and other visitors are following the rules
- Conducted search-and-rescue missions, initiate conservation efforts, help fight fires and enforce the law
- Corrected and reported any condition that involves damage, theft, vandalism or hazard
- Directed vehicular traffic; enforce parking assignments and motor vehicle and parking regulations

### **FAU Bookstore**

*Sales Associate*

June 20XX – September 20XX

Boca Raton, FL

- Assisted customers in selecting and locating textbooks and other multimedia based on their needs
- Compiled and ordered books and multimedia materials with accuracy to ensure objects were easy to find and use
- Listened intently to assess customer inquiries in order to provide appropriate solutions

## Volunteer Experience

Habitat for Humanity, *Volunteer*

Boca Helping Hands, *Volunteer*

October 20XX - Present

May 20XX – July 20XX



FAU CAREER CENTER

777 Glades Road, Boca Raton, FL 33431 | Student Support Services Bldg. SU-80, Suite 220  
career@fau.edu | 561-297-3533 | fau.edu/career