

Harper Hospitality

1818 Stars Hollow Rd
Boca Raton, FL 33431
(561) 555 - 7632
hhospitality@fau.edu

EDUCATION

Bachelor of Business Administration in Hospitality Management

Florida Atlantic University

GPA: 3.6/4.0

May 20XX
Boca Raton, FL

WORK EXPERIENCE

Complimentary Food Attendant

Bahia Mar Beach Resort

September 20XX- March 20XX
Fort Lauderdale, FL

- Systemized the buffet table and ensured food items were fresh and properly presented for guests
- Attended guest needs including inquiries into the ingredients, refilling serving equipment, and suggesting alternative food items based on guest preferences
- Monitored compliance with health regulations by ensuring food was kept at a safe temperature during serving times
- Organized and distributed menus for guests in a timely manner to inform them of food items offered and prices

Retail Salesperson

Dillard's, Inc.

January 20XX – October 20XX
Fort Lauderdale, FL

- Directed customers towards the desired items based on their questions and described preferences
- Maintained knowledge of relevant sales and promotions for the relaying to customers in order to ensure the consistent selling of merchandise
- Organized the displays of retail items to enhance the appearance as a means of attracting customers

VOLUNTEER EXPERIENCE

Court-Appointed Volunteer

Broward Guardian Ad Litem Program

February 20XX – Present
Fort Lauderdale, FL

- Advocated as a court appointed volunteer for the safety and interests of children involved in court proceedings
- Examined various situations of children in need of help, including relevant history, environment, relationships, and other needs
- Identified resources and services for abused and neglected children to facilitate a collaborative relationship among all parties involved

ORGANIZATIONS

Council for Exceptional Children, *Member*

Equestrian Team, *Member*

January 20XX – December 20XX

August 20XX – April 20XX