

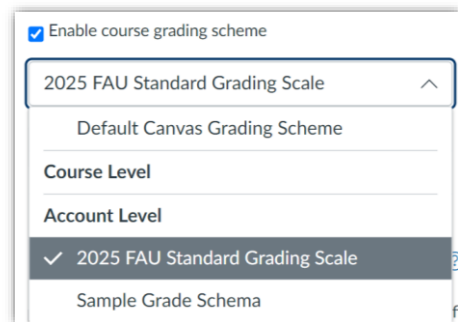
Resource Library

# CHOOSING YOUR COURSE GRADE SCHEME

This guide walks you through the process of choosing a letter grade scheme for your Canvas course. We've included instructions for enabling the FAU Standard Grading scheme, as well as customizing your own scale where you can set the range for each letter in the scheme. Please note that if you set up a custom grading scheme, it will be the one used in the Grade Submission

## ENABLING AND CHOOSING THE FAU STANDARD GRADING SCHEME

1. Sign in to Canvas and navigate to the course where you want to enable a letter grade scheme.
2. Click the **Settings** link in the course navigation menu.
3. Scroll down and find the option labeled **Grading Scheme**.
4. Click the checkbox next to **Enable course grading scheme** to turn on the feature.
5. Click the dropdown menu that appeared below **Enable course grading scheme**.
6. Select **2025 FAU Standard Grading Scheme**.
7. Click the blue **Update Course Details** button at the bottom of the page to finish applying the scheme to your gradebook.



Grade Scheme Selection Menu

After enabling a scheme, letter grades will be visible in the **Total** column of the gradebook for your course.

## CUSTOMIZING THE GRADING SCHEME

If you need to make changes to the grading scheme applied in your course, you can customize the score ranges that are used for each letter in the scale. Follow the steps below to create a custom scale for your course. Custom scales will automatically be used in **Grade Submission** when you choose to import grades from your Canvas gradebook.

1. After following the steps in the previous section, notice that you have a few other options in the **Grading Scheme** settings for your course.
2. Click the **+New Grading Scheme** button to create a custom scheme for this course.
3. In the panel that appeared, use the fields and buttons to customize the grading scale used for your course. You can edit/add/remove the name, letters and values for every part of the scale.
4. When finished, click the blue **Save** button towards the bottom of the panel.
5. Click the blue **Update Course Details** button at the bottom of the page to finish applying the scheme to your gradebook.

Custom Grade Scheme Editor

For help or questions about this process, please [submit this Help Desk request](#) or book an appointment with an expert by using our team's [Appointment Scheduler](#).