

New Sport Clubs

a.. The New Student Organization Formation process occurs during the first six weeks of the fall and spring semesters. To start a new student organization, any student(s) must meet with a staff member in Student Involvement & Leadership on the campus on which they wish to form to discuss the process and receive the New Student Organization Formation packet. This packet contains the following:

i. Statement of Intent to Organize: Any student(s) wanting to begin the New Student Organization Formation process shall file a Statement of Intent to Organize within the first six weeks of the fall or spring semesters.

1. Additional signatures are required for social fraternities, social sororities and sports clubs. Social fraternities or sororities will need approval from Fraternity & Sorority Life. Sports clubs will need approval from Campus Recreation. All other student organizations can go straight to Student Involvement & Leadership.

2. After submitting the completed form to Student Involvement & Leadership and receiving approval, the group may then hold and advertise informational meetings on campus. This is considered provisional status.

3. The provisional status is granted for a period of six (6) weeks, during which time the group must submit a Petition for Official Registration, Constitution, and signed Florida Anti-Hazing Law

4. Failure to submit a Petition for Official Registration, Constitution, and signed Florida Anti-Hazing Law within the appropriate deadline shall deactivate the Student Organization and the group will not be able to function as a Student Organization and may no longer hold or advertise meetings on campus.

ii. Petition for Official Registration: The Petition for Official Registration shall be filed within the six (6) week time provisional status period granted by the Statement of Intent to Organize. The Petition for Official Registration must include:

1. Two Founding Students: The names, signatures, contact information and FAU Z numbers of the two founding students.

2. Ten Members: The names, signatures and FAU Z numbers of at least 10 registered FAU students, including officers (depending on the specific requirements of the campus), who are members of the Student Organization. The ten members can include the two founding students.

3. Faculty Advisor: The name, signature, telephone number, and FAU e-mail address of the Student Organization's selected advisor. The advisor must be a full-time faculty or AMP/SP staff member employed by Florida Atlantic University.

iii. Constitution: All Student Organizations are required to have a constitution. A constitution is a document that defines the long-term purpose and the structure of the organization. The constitution should only be changed through a clearly defined amendment process. The process should include

advance notice, one week discussion and more than a simple majority vote. Student Involvement & Leadership must approve all constitutional changes.

1. Off-Campus Affiliation: If the organization is affiliated with an off-campus organization, the constitution of the parent organization must also be submitted.

iv. Florida Anti-Hazing Law. At least two founding students and/or officers must read and sign the Florida Anti-Hazing Law. The officers are required to review the Florida Anti-Hazing Law with all members of the Student Organization at their initial meeting and with all new members of the Student Organization. These officers and the other Executive Committee members have the responsibility for assuring that these regulations are adhered to by all members of the organization.

b. Status of New Student Organization Registration: The petitioning organization will be notified in writing by Student Involvement & Leadership of its acceptance or, in cases of denial, the reasons for denial.

i. If approved, the last step to becoming a fully recognized student organization is to have a welcome meeting with a staff member in Student Involvement & Leadership and Campus Recreation. The purpose of the meeting is to discuss the general rules, responsibilities and policies of being a student organization on campus. An advisor must be present for the meeting.

ii. If denied, the petitioning organization may submit an appeal to the Dean of Students on its respective campus.

Eligibility - for officers

To be eligible to hold elected or appointed office in any student organization, a student must meet University standards. These criteria emphasize the necessary balance that should exist between academic standards and commitment to student development, as described in the University's Mission Statement. To this end, in order for a Florida Atlantic University student, either undergraduate or graduate, to be eligible to hold office/position in a registered student group or organization, a student must:

1. Be enrolled a minimum of six (6) credit hours in the Fall and six (6) credit hours in the Spring semesters, if an undergraduate student;
2. Be enrolled a minimum of three (3) credit hours in the Fall and three (3) credit hours in the Spring semesters, if a graduate student.
3. Maintain a 2.0 or higher cumulative GPA on all work attempted at Florida Atlantic University.
4. Student officers whose term GPA falls below a 2.0 has one term to raise the term GPA to a 2.0 or above. If after one term and the term GPA is not above a 2.0 the student must relinquish the position.
5. Be free of any obligation for fees or payments to the University by the end of the Drop/Add period
6. Be free of any disciplinary sanctions

7. Student officers are expected to be degree seeking. A student officer who is still non-degree seeking after one term must relinquish the position
8. Students interested in holding offices who have not completed a full term and do not have a FAU cumulative grade point average must obtain permission from the Office of Student Involvement and Leadership and/or the Dean of Student Affairs Office or designee in order to be eligible
9. Notwithstanding the other provisions of this section, students in their last semester before graduation are eligible to participate in campus activities if they are enrolled for the required number of credits needed for graduation that semester. This provision shall only apply for one term.