

Campus Recreation – Intramural Sports Official

Department: FAU Campus Recreation

Campus: Boca Raton

Position Title: Intramural Sports Official

Hours: Varies

Classification: Undergraduate or Graduate

Brief Description:

Intramural Sports Officials are responsible for providing an atmosphere of fun in a competitive, yet safe environment. Officials must uphold the Sports policies and playing rules in a reasonable, impartial and professional manner in order to maintain an appropriate level of control, fairness, and safety. They should maintain a positive attitude on-site and should always be striving to improve their officiating skills.

Key Accountabilities:

Report to Graduate Assistant(s) & Assistant Director, Competitive Sports

- Officiate designated Intramural Sports (average of 2 nights per week)
- Ability to score keep designated sports
- Ensure security of participants, spectators, facility & equipment
- Assist the Competitive Sports Supervisor with pre and post-game logistics and administrative functions
- Assist the Competitive Sports Supervisor with checking in teams and verifying eligibility
- Professionally respond to and assist participants with disputes and minor problems
- Providing positive public relations, program promotion, and policy education to staff & participants
- Assist with emergency situations and evacuations, as they arise
- Perform other duties as assigned

Requirements:

- Must be currently enrolled with a minimum overall GPA of 2.5
- Attend officiating clinics and pass written and skills test

What You Will Do and Learn:

- ✓ **Communication Skills:** Articulate thoughts and ideas clearly and effectively in oral form to persons inside and outside of the organization
 - Exemplify effective verbal and non-verbal communication
 - Assist with Captains' meetings
 - Greet Campus Recreation visitors and Intramural participants
- ✓ **Work Ethic & Professionalism:** Demonstrate personal accountability and effective work habits (i.e. punctuality, working productively with others, maintaining a professional work image and the impact of non-verbal communication)
 - Focus on preventative officiating (customer service)
 - Gain experience working in a professional environment (being punctual, adhering to dress code)
- ✓ **Critical Thinking/Problem Solving Skills:** Exercise sound reasoning to analyze issues, make decisions, and overcome problems

- ✓ **Teamwork/Collaboration Skills:** Build collaborative relationships with colleagues, staff, and patrons representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints
 - Part of an officiating “team” with other students on each and every shift
- ✓ **Leadership Skills:** Leverage the strengths of others to achieve common goals, and use interpersonal skills to coach and develop others.
 - Engaging and negotiating with students and staff
 - Managing and mitigating conflict situations