

**Florida Atlantic University
Campus Recreation Advisory Board
Meeting Minutes – Wednesday, June 30, 2010**

1. Attendees

Board Members in Attendance: Alan Pollock, Ryan O'Rourke, Reed Phinisey, Paulo Brida

Board Members Absent: Dr. Wes Hawkins

Ex-Officio Member: Dax Kuykendall, Assistant Director of Campus Recreation

Others: Deb White, Campus Recreation Office Manager

2. 2009 – 2010 Operating Budget Transfer to Reserve Account

- Dax indicated that today (June 30, 2010) is the last day of the fiscal year. At this time there is money from the Facility Operations Budget and the Rec Administrative Budget that has not been spent and/or encumbered. With the approval of the Advisory Board, these funds can be moved to the Rec Reserve Account, which could then be used in case of a catastrophic event. The amount of monies to be transferred would be \$300,000.00 from the Facility Operations Budget and \$100,000.00 from the Administrative Budget. The "Report of Budgets" was then distributed to show the funds available.
- Ryan questioned if the Reserve Fund also covers replacement of equipment. Dax explained that there is a separate account which covers replacement cost of equipment. Dax opened the floor for any further discussion and there was none.
- Alan read the motion to approve the transfer of funds from both accounts to the Reserve Account and Reed approved. Ryan seconded the motion and there were no objections. Motion passed.

3. Facility Request

- Dax indicated as previously discussed at prior Rec Advisory Board meetings, when facility requests are made for "peak hours", the Rec Advisory Board will be consulted via email or formal meeting to approve, deny or amend such requests.
- An event has been requested to take place on Saturday, July 17th between 10am and 12pm at the pool. This request is from a youth association and would take place during regular business hours. The event would include approximately 70 people, which would be split into 2 groups of 35. Anticipated revenue from the event would be approximately \$600.00 and would not close the pool to students for the time that it is reserved. Additional staff would not be necessary for the event.
- Paulo asked about liability in case of injury to an attendee, and Dax explained the insurance process and the proof of insurance that would be necessary from the organization to hold the event. This would release FAU from liability. Ryan asked what the "normal" attendance for a Saturday morning during those hours would be, and a figure of less than 20 people was estimated according to records at the current time. Reed questioned the need for additional lifeguards, but the current policy was explained by Dax and with the number of attendees that would be present, no additional staff would be required.
- Ryan questioned the new process of Advisory Board approval for events during peak hours and Dax explained that at this time he is not "pre-screening" any requests before they are addressed by the Board.
- Alan brought the motion to allow the reservation of the pool for Saturday July 17th from 10am to 12pm and Reed approved. Ryan seconded the motion and there were no objections. The motion passed.

4. Department Updates

- Erin Stevens started position as Fitness Coordinator June 1, 2010.
- FAU Campus Recreation hosted NIRSA Florida State Summit Friday, June 25, 2010. Approximately 130 recreation professionals from the state attended. Feedback from participants regarding FAU, the Rec Center and the overall experience was outstanding.
- Two graduate assistants (Aquatics and Fitness) will be starting in August.

5. Next Meeting – To Be Announced