

**Florida Atlantic University
Campus Recreation Advisory Board
Meeting Minutes – Wednesday, April 29, 2009**

1. Attendees

Board Members in Attendance: John Stanley, Abe Cohen, Reed Phinisey, Paulo Brida, Wes Hawkins

Board Members Absent: Tiffany Weimer, Patrick Grandison

Ex-Officio Member: Eric Hawkes, Director of Campus Recreation

Others: Dax Kuykendall, Assistant Director, Campus Recreation

Meeting was called to order at 3:05pm.

2. Phase II Expansion Update

- Phase II Construction underway; expected completion Spring semester 2010

3. Rec Center Survey Update

- User satisfaction survey sent to all student and members that have utilized the Rec Center since January 5, 2009.
- Questions related to potential new programs were included - specifically Outdoor Adventure programs and Instructional Programming; results will be distributed to members of the Advisory Board during summer months.
- Survey attached to document.

4. Human Resources Update

- All vacant positions on hold until further notice from the Senior VP for Student Affairs, Dr. Charles Brown.
- Positions include: Membership & Reservations Specialist, Maintenance Mechanic and Aquatics Coordinator.

5. Advisory Board Student Selection Process

- The following members will remain on the Board for the upcoming year: Tiffany Weimer, John Stanley, Reed Phinisey, Paulo Brida, Wes Hawkins, Ryan O'Rourke; three new student members will be identified and recommended to SG leadership for appointment.
- The process of selection of new members was discussed; Eric will talk more with Tiffany about potential candidates and the process in the next few weeks.

6. Pro-Rated Membership Rates

- Proposal to provide pro-rated non-student memberships was discussed (see attached).
- Motion to approve Pro-Rated Membership Rates proposal made by Abe Cohen, seconded by Reed Phinisey; motion passed unanimously.
- Proposal is attached to this document.
- Proposal will be forwarded to Dr. Brown for final review.

7. Rec Center Facility Reservation Rates

- Rec Center Facility Reservation Rates were discussed (see attached).
- Paulo made recommendation the department review "damage" deposit to ensure all damages caused by user groups will be paid by the user group. Dax will investigate and report to board in future meeting.
- Motion to approve Rec Center Facility Reservation Rates proposal made by Abe Cohen, seconded by Reed Phinisey; motion passed unanimously.

- Proposal is attached to this document.
- Proposal will be forwarded to Dr. Brown for final review.

8. Fixtures, Furnishings and Equipment (FF&E) for Phase II – Rec Reserve Account (S00783/STGV21/S00783)

- As a result of the recent Student Government audit by the FAU Office of the Inspector General, it was recommended that each Advisory Board governing each facility with a Reserve/Equity account be responsible for approving the expenditures of these accounts.
- As of 4/29/09, the Department of Campus Recreation has spent \$100,647 on FF&E from the account. Current balance of the Rec Center Reserve account as of 4/29/09 is \$857,352.50.
- Eric presented the Projected Fixtures, Furnishings and Equipment Budget for 2009 – 2010 (see attached).
- Motion to approve the expenditure of \$681,505 from the Rec Reserve Account (S00783/STGV21/S00783) for FF&E related to Phase II of the Recreation and Fitness Center made by Abe Cohen, seconded by Reed Phinisey; motion passed unanimously.
- Proposal is attached to this document.
- Proposal will be forwarded to Dr. Brown for final review.

9. Other

- Congratulations to Abe Cohen on Graduating.
- Thanks to everyone who served on the board.
- Email will be sent to members of the board who are willing and able to assist with selection of new student members within the next four weeks.

10. Next Meeting – To Be Announced

Meeting adjourned at 3:45pm.