Campus Recreation – Student Employee Job Description

Department: FAU Campus Recreation

Campus: Boca Raton

Position Title: Belay Master

Hours Per Week: Varies

Classification: Undergraduate or Graduate

Brief Description:

The Belay Master is responsible for assisting the implementation of challenge course programs and open climb programs in accordance with local operating procedures and industry standards. The Belay Master must coordinate activities with the Lead Facilitator to develop program plans that achieve the customer’s desired outcomes while keeping safety as the number one priority. Belay Masters must make sure participants are observing all safety instructions, correctly wearing personal protective equipment, and belay participants on high challenge course elements.

Key Accountabilities:

Implementation of challenge course and open climb programs, to include:

- Set up and take down challenge course elements
- Facilitating low and high elements
- Belaying
- Inspecting personal protective equipment
- Program documentation
- Risk management and emergency action plan implementation
- Other duties as assigned

Requirements:

- Must be comfortable working at height
- Must have physical capability of performing required job duties while exposed to adverse conditions including rain and temperature extremes

What You will Do and Learn:

✓ **Communication Skills:** Articulate thoughts and ideas clearly and effectively in written and oral forms to persons inside and outside of the organization
  - Exemplify effective verbal communication
  - Discuss program plans and goals with customers
  - Follow up messages and reporting

✓ **Work Ethic & Professionalism:** Demonstrate personal accountability and effective work habits, e.g., punctuality, working productively with others, time workload management, and understand the impact of non-verbal communication on professional work image.
  - Gain experience working in a professional environment
  - Prioritize tasks with a focus on customer service
✓ Teamwork/Collaboration Skills: Build collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints.
  o Interact with various groups to develop team building skills
  o Plan, coordinate, and execute inclusive programs

✓ Critical Thinking/Problem Solving Skills: Exercise sound reasoning to analyze issues, make decisions, and overcome problems.
  o Assist with student, faculty, staff, employer and community member questions with a courteous and professional demeanor by utilizing knowledge of the department and the university
  o Design activities to provide the appropriate amount of challenge to groups
  o Coordinate and implement rescue procedures when necessary

✓ Global/Intercultural Fluency: Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions.
  o Design and lead programs for people of various races, ages, genders, and religions
  o Respectful engagement with multi-culture and diverse students, employers, and staff