Florida Atlantic University
Campus Recreation Advisory Board
Meeting Minutes – Tuesday, April 8, 2008

1. Attendees
   Board Members in Attendance: John Stanley, Tiffany Weimer, Abe Cohen, Desiree Williams, Reed Phinisey, Ryan O'Rourke, Paulo Brida, Wes Hawkins,
   Board Members Absent: Patrick Grandison
   Ex-Officio Member: Eric Hawkes, Director of Campus Recreation

Meeting was called to order at 7:10pm.

2. Approval of Minutes
   Tuesday, Jan. 15, 2008 (Approved)
   Monday, Feb. 25, 2008 (Approved)

3. Recreation & Fitness Center Expansion – CITF Committee Update
   - Phase I Update – progress moving forward; on schedule to open January 2009
   - Capital Improvement Trust Fund (CITF) Committee earmarked $5,141,968
   - University loan of $2,600,000 for MAC gymnasium component and related infrastructure costs
   - State of Florida Legislature Issues – CITF being debated within legislature; FAU unable to move forward with Phase II design until details are finalized
   - Master Planning Issues – Provost Pritchett voiced concern of Phase II location being adjacent academic classrooms and laboratories and elimination of parking; however, he signed program plan to move forward with design; FAU Facilities Planning will involve academic folks during early schematic design to ensure their concerns are addressed; Abe suggests we speak individually with faculty about the importance of project for student life when possible
   - Design Committee for Phase II – all invited to participate in the process
   - Timeline for Phase II – based on starting design Monday, April 14, 2008
     - Mon. April 14 – Fri. May 9    Schematic Design (4 weeks)
     - Mon. May 12 – Fri. May 16    FAU Review (1 week)
     - Mon. May 19 – Fri. June 13   Design Development (4 weeks)
     - Mon. June 16 – Fri. June 20  FAU Review (1 week)
     - Mon. June 23 – Fri. Aug. 15  100% CD (8 weeks)
     - Mon. Aug. 18 – Fri. Aug. 22  FAU Review (1 week)
     - Mon. Sept 15 – Fri. April 10 Construction (30 weeks)

   - Eric presented REVISED Campus Recreation Budget Proposal to A&S Fee Budget Committee March 28, 2008.
   - Updated to account for leisure pool component (expected $400,000 expense)
   - Eliminated Special Events and Marketing position
   - Updated FY10 Budget Projections

5. Human Resources Update
   - Dax Kuykendall – process of being promoted to Assistant Director, Operations
   - National search for Coordinator, Sports & Competition beginning once Dax moves into Assistant Director position
   - Current graduate assistants – Jamie Harrison & Bryan Ryberg are searching for professional positions within the field of recreational sports
• Search for new graduate assistants – Sarah Samad from Virginia Tech, Fitness G.A. and Intramural Sports to be announced

6. **Rec Projects and Initiatives**
   - Project FF&E procurement and timeline/coordination
   - RFP for POS/membership software – Banner, Controller, IRM, Registrar, partner campuses
   - Custodial RFP and selection
   - Marketing plan for Rec Center
   - Non-student membership marketing plan

7. **Outdoor Facility Reservation Rates**
   Reviewed, discussed and proposed outdoor facility reservation rates for Dr. Brown’s approval (see attached)

8. **Board Membership Status**
   - Everyone on current board will continue with status into the 2008 – 2009 academic year
   - Updates will be provided to board members over the summer via email

9. **Other**
   - Abe & Tiffany request SGA work closely with Campus Rec staff to promote the Rec Center in the fall semester
   - Desiree encouraged Campus Recreation to present Rec Center update to Orientation leaders; presentation scheduled for Thursday, April 10, 2008
   - Next meeting will include a tour of the Rec Center Project

10. **Next Meeting – Fall 2008**

    Meeting adjourned at 8:20pm.